

REACH  
THE WORLD



I WILL  
GO

- 2020 -  
ANNUAL COUNCIL



I WILL GO

*Proclaim the Three Angels' Messages*



**REACH THE WORLD:**

**I Will GO**

*Proclaim the  
Three Angels' Messages*

**ANNUAL COUNCIL**

**PROGRAM & AGENDA**

**OF THE**

**GENERAL CONFERENCE  
EXECUTIVE COMMITTEE**

**General Conference Headquarters  
Silver Spring, Maryland (Via Zoom)  
October 6-14, 2020**

Executive Committee Website  
<https://executivecommittee.adventist.org>

## **NOTICE**

The 2020 General Conference Annual Council Meeting is being live streamed on the internet and recorded for internal and archival purposes. Any other recording or transmission is unauthorized.

Hensley M Mooroooven, Undersecretary  
General Conference of Seventh-day Adventists  
October 2020

2020  
ANNUAL COUNCIL

October 6-14, 2020

General Conference Headquarters  
Silver Spring, Maryland  
(Via Zoom)

DAILY PROGRAM

Tuesday, October 6, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-11:00 am	LEAD Conference
11:00 am-11:15 am	Dedicated Prayer Time
As Announced	LEAD Breakout Sessions
2:00 pm-3:00 pm	Steering Committee

Wednesday, October 7, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-9:00 am	LEAD Conference
9:00 am-11:30 am	Annual Council Business Session
11:30 am-11:45 am	Dedicated Prayer Time
2:00 pm-3:00 pm	Steering Committee

Thursday, October 8, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-7:40 am	Devotional: Adam Ramdin
7:40 am-11:30 am	Annual Council Business Session
11:30 am-11:45 am	Dedicated Prayer Time
2:00 pm-3:00 pm	Steering Committee

Sabbath, October 10, 2020

6:00 am-7:00 am	Sabbath School
7:00 am-8:00 am	Divine Service: Ted N C Wilson

Sunday, October 11, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-7:40 am	Devotional: Ganoune Diop
7:40 am-10:30 am	Annual Council Business Session
10:30 am-10:45 am	Dedicated Prayer Time
2:00 pm-3:00 pm	Steering Committee

Monday, October 12, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-7:40 am	Devotional: Anil Kanda
7:40 am-11:30 am	Annual Council Business Session
11:30 am-11:45 am	Dedicated Prayer Time
2:00 pm-3:00 pm	Steering Committee

Tuesday, October 13, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-7:40 am	Devotional: Felix Cortez-Valles
7:40 am-11:30 am	Annual Council Business Session
11:30 am-11:45 am	Dedicated Prayer Time
2:00 pm-3:00 pm	Steering Committee

Wednesday, October 14, 2020

6:30 am-6:55 am	Dedicated Prayer Time
7:00 am-7:40 am	Devotional: Raul Esperante
7:40 am-11:30 am	Annual Council Business Session
11:30 am-11:45 am	Dedicated Prayer Time

2020  
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ANNUAL COUNCIL M A N A G E M E N T

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Associate Manager

George O Egwakhe  
Sheri Clemmer

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Undersecretary  
Coordinator

G T Ng  
Hensley M Moorrooven  
Lissy Park

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Laurie J Schmidt

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Karen J Porter/Claude J Richli/Gerson P Santos

Approval Minutes, Clearance

Hensley M Moorrooven/Magdiel E Perez Schulz

Minutes Production Control

Lissy Park

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GENERAL SERVICE ASSIGNMENTS

Announcements	Karen J Porter
Audio Visual/Communication	Williams S Costa Jr Karel Holness
Committee Scheduling Assistant	Karen J Porter Gabriella Iannella
Projection Coordinator	Sherri Ingram-Hudgins
Steering Committee	Ted N C Wilson, Chair Hensley M Mooroooven, Secretary
Translation	Claude J Richli

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DEVOTIONAL TOPICS AND SPEAKERS

7:00 - 7:40 am

*Reach the World: I Will GO Proclaim the Three Angels' Messages*

Thursday, October 8

Adam Ramdin

*"Living by Giving"*

Sunday, October 11

Ganoune H Diop

*"All Related: The Truth about Race and Racism"*

Monday, October 12

Anil Kanda

*"The End of Your Story..."*

Tuesday, October 13

Felix Cortez-Valles

*"Lift Up a Banner Against Babylon: Daniel and the Second Angel's Message"*

Wednesday, October 14

Raul Esperante

*"We Can Trust the Word of God in Paleontology"*



2020  
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B U S I N E S S   M E E T I N G S

Silver Spring, Maryland

<u>Date</u>	<u>Chairperson</u>	<u>Secretary</u>	<u>Editor</u>
Wednesday, October 7	Ted N C Wilson Geoffrey G Mbwana	Karen J Porter	Hensley M Moorooven
Thursday, October 8	Ted N C Wilson Ella S Simmons	Gerson P Santos	Hensley M Moorooven
Sunday, October 11	Ted N C Wilson Artur A Stele	Kyoshin Ahn	Hensley M Moorooven
Monday, October 12	Ted N C Wilson Thomas L Lemon	Gary D Krause	Hensley M Moorooven
Tuesday, October 13	Ted N C Wilson Guillermo E Biaggi	Elbert Kuhn	Hensley M Moorooven
Wednesday, October 14	Ted N C Wilson Abner De los Santos	Claude J Richli	Hensley M Moorooven

2020  
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EXPLANATION OF CODING AND FORMAT

This explanation is to help you use the 2020 Annual Council agenda and support material.

1. The agenda lists the items of business that are to be considered at the business meetings of the Annual Council. Except for a few routine items, almost all have been considered previously at meetings of the General Conference Executive Committee or its standing subcommittees.

2. If an agenda item has support material, you will find a number at the end of the agenda title. That is the page number where the support material will be found.

3. Many agenda items have a code that precedes the agenda title. Each code has five digits followed by one, two, three, or occasionally four letters. This is a computer identification code which is used to keep track of the item. You will find the same code on any corresponding support material.

4. The support material will have the titles of the items just as they appear on the agenda list. To the right of the title is the item's number in the agenda sequence.

5. Just above the title on the first page of the support material for each item, is the reference line. This line identifies the source(s), traces the history of the item, and also shows its routing. The glossary on pages H to J identifies the organizations and committees which have given prior consideration to a particular item and where it will be considered next. The series of acronyms to the left of the word "to" traces the past history of the item. To the right are the initials of the General Conference officer who is responsible for presenting the item. Occasionally, its future routing is suggested also.

6. If a code number appears in the reference line, it shows that the item has been considered during a previous administrative year. An administrative year extends from the close of one Annual Council to the close of the next Annual Council.

GLOSSARY OF MOST FREQUENTLY USED ACRONYMS

AAIM	Adventist AIDS International Ministry
AC	Annual Council
ACM	Adventist Chaplaincy Ministries
ADCOM	Administrative Committee
ADRA	Adventist Development and Relief Agency
AIIAS	Adventist International Institute of Advanced Studies
AM	Adventist Mission
APM	Adventist Possibility Ministries
AR	<i>Adventist Review</i> Ministries
ARM	Adventist Risk Management
ASTR	Archives, Statistics, and Research
AU	Andrews University
AUA	Adventist University of Africa
AVS	Adventist Volunteer Services
AWR	Adventist World Radio
BRI	Biblical Research Institute
CHM	Children's Ministries
CHUM	Chinese Union Mission
COM	Communication
ECD	East-Central Africa Division
EDU	Education
ESD	Euro-Asia Division
EUD	Inter-European Division
FM	Family Ministries
GC	General Conference
GCAS	General Conference Auditing Service
GCC	General Conference Executive Committee
GCDO	General Conference and Division Officers

GCS	General Conference Session
GRI	Geoscience Research Institute
HCI	Hope Channel International
HM	Health Ministries
HR	Human Resources
IF	Israel Field
IAD	Inter-American Division
IPRS	International Personnel Resources and Services
IWM	Institute of World Mission
LLU	Loma Linda University
MENA	Middle East and North Africa Union Mission
MIN	Ministerial Association
MPPC	Mission Personnel Processing Committee
NAD	North American Division
NSD	Northern Asia-Pacific Division
OGC	Office of General Counsel
PARL	Public Affairs and Religious Liberty
PRE	Presidential
PreC	Presidents Council (General Conference and Division Presidents)
PREXAD	President's Executive Administrative Council
PUB	Publishing Ministries
RHPA	Review and Herald Publishing Association
SAD	South American Division
SEC	Secretariat
SecC	Secretaries Council (General Conference and Division Secretaries)
SID	Southern Africa-Indian Ocean Division
SM	Spring Meeting
SPD	South Pacific Division

SSD	Southern Asia-Pacific Division
SSPM	Sabbath School and Personal Ministries
STW	Stewardship Ministries
SUD	Southern Asia Division
TED	Trans-European Division
TRE	Treasury
TreC	Treasurers Council (General Conference and Division Treasurers)
TRS	Planned Giving and Trust Services
WAD	West-Central Africa Division
WHT	Ellen G White Estate, Inc.
WM	Women's Ministries
YOU	Youth Ministries

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MEMBERS

- A Esther G Abayo, Tadesse Adugna, Elizabeth E Aguilar Molina, Kyoshin Ahn, Timothy H Aka, Harrington S Akombwa, Sergio Alan Alves Caxeta, Viktor Alyeksyeyenko, Osei Amo-Mensah, Audrey E Andersson, Alain Angerville, Kingsley C Anonaba, Valère Guillaume Assembe Minyono, Salomon G Assienin, Jorge Atalido,
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- I Yutaka Inada, Giovanni Izquierdo,

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- Q Vivienne L Quarrie, Gluder Quispe Huanca, Bill Quispe Sanca,

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- U Bassey E O Udoh,
- V Hugo Valda Sardina, Maurice Valentine, Edgar Vazquez Delvalle, Ivan I Velgosha, Filiberto M Verduzco-Avila, Chinta J Victor, Franck Voltaire,
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- Y Lori T Yingling,
- Z Norbert G Zens, Barnabas Zimik, E Edward Zinke, Gerald Zirimwabagabo



INVITEES

- A Jorge I Aguero, Ron Aguilera, Kwasi Ansah-Adu, Stephen R Apola, Raquel C Arrais,
- B Aniel Barbe, D Edward Barnett, John R Beckett, Henry Beras, Torben Bergland, Roger A Bernard Jr, Neil L Biloff, Douglas Bing, Jeffrey O Brown, Leon B Brown Sr, Nelu Burcea,
- C Lael O Caesar, Ramiro Cano, Ron Carlson, Lee-Roy Chacon, Zeno L Charles-Marcel, Michael Collins, Scot T Coppock, Dean Coridan, Ken L Corkum, Robert Costa, William Cox, Carlos Craig, Miguel Crespo, Robert Cundiff,
- D Vyacheslav Demyan, David Dennis, Kwabena Donkor, Paul H Douglas, Karnik Doukmetzian, Korey J Dowling, Richard C Dye Sr,
- E Michael G Edge, Mansfield Edwards, Dwain Esmond,
- F Carlos Fayard, Henry J Fordham III,
- G Daniel W Giang, Gary Gibbs, Annetta Gibson,
- H Steve Haley, Allan R Handysides, Frank M Hasel, Mike Hewitt, Gary Hodder, Daniel L Honore, Gary L Hopkins, Helen Hopp Marshak, James M Howard, Ted Huskins,
- J Craig R Jackson, Benjamin Jones, Clifford Jones, Patricia S Jones,
- K Richard D Kajiura, Anthony R Kent, Ed Keyes, Hudson E Kibuuka, Chantal Klingbeil, Gerald A Klingbeil, Bettina Krause, Ronald Kuhn, Markus Kutzschbach, Minner,
- L Labrador Jr., Dan Linrud, David Livermore, Leslie D Louis, Justin Lyons,
- M Allan Machado, Gregory Mack, Imad Madanat, Kenneth Manders, Julian Melgosa, James Micheff Jr, David Miller, Kevin Miller, William K Miller, Hiskia I Missah, Pako E Mokgwane, Jiri Moskala, Gideon M Mutero,
- N Samuel H Neves, Doyle R Nick, Ken Norton,
- O Elaine Oliver, Oscar Osindo,
- P Janet R Page, Tricia Y Penniecook, Andres J Peralta, Timothy L Poirier, David Prest Jr,
- R Elden Ramirez, Katia Reinert, Rick Remmers, Gary Rustad,

INVITEES (contd)

- S Velino A Salazar, Jeff Scoggins, Greg Scott, Kent Sharpe, James Shires, T Matthew Siliga, Michael Sokupa, Joel Swanson, Tibor Szilvasi,
- T John Wesley Taylor V, Jared Thurmon, Alberto R Timm, Wesley Torres, Vic Van Schaik,
- V Vic Van Schaik,
- W Clinton L Wahlen, Calvin Watkins Sr., Ralph S Watts III, David R Williams, Lori E Williams, William L Winston, Michael A Wixwat, Marc Woodson

2020

## ANNUAL COUNCIL

**GENERAL AGENDA**

TNCW	101.	Call to Order
GTN	102.	<b>Mission Statement of the Seventh-day Adventist Church</b> [27]
GTN	103.	Adoption of Daily Program and Annual Council Procedures
GTN	104.	<b>134-20G Standing Committees—Annual Council - 2020</b> [28]
GTN	105.	<b>135-20G Compensation Review Committee—Annual Council - 2020</b> [29]
GTN	106.	Secretary's Report
HMM	107.	<b>Constitution and Bylaws Committee Agenda</b> [23]
JRP	108.	Treasurer's Report
TLL	109.	General Conference Auditing Service Report
TNCW	110.	General Conference Corporation Members Meeting
TNCW	111a.	Human Relations, Three Angels' Messages, and Seventh-day Adventists *
TNCW	111b.	<b>138-20G One Humanity: A Human Relations Statement Addressing Racism, Casteism, Tribalism, and Ethnocentrism</b> * [31]
AAS	112.	<b>125-20GS Statement of Confidence in The Writings of Ellen G White</b> * [33]
TNCW/GTN	113.	Ellen G White Estate Report
GPS	114.	<i>Church Manual Agenda</i> *

GTN	115.	Field Secretary—Election
KJP	116.	<b>105-20GS</b> <b>Trans-Caucasus Union of Churches Mission—Reorganization</b> [34]
HMM	117.	<b>Policy Agenda</b> * [22]
TNCW	118.	Enditnow *
MLR/EK	119.	Adventist-Laymen's Services and Industries (ASI) - Ministry around the World *
ADS	120.	International Religious Liberty Association Constituency Meeting
TNCW/ADS	121.	Public Affairs and Religious Liberty—"I Will Go' Strategic Plans: Reaching People of Influence and Decision-makers" *
TNCW/GTN	122.	Recognition of Service: Rowena J Moore-Adams
GEB	123.	Hope Channel Constituency Meeting
GGM	124.	ADRA Initiative: "Every Child. Everywhere. In School." *
GGM	125.	Adventist Development and Relief Agency Membership Meeting
GOE	126.	2021 General Conference Session Report *
THA	127.	Update on Possible General Conference Session Electronic Exhibit Platform *
MLR/AAS	128.	Three Angels' Messages - Project and Promotion *
TNCW	129.	COVID-19 Mental Health Initiative
GDK	130.	Mission Offering Promotion *
GTN	131.	Nurture and Retention Book Promotion *
GEB	132.	Missionary Book for 2021 *
HMM	133.	<b>Consent Agenda</b> [24]

TNCW            134.            **Spirit of Prophecy Reading: *Christian Service***  
**pp 106-107 [191]**

\* To be included in the division year-end agenda.

2020

## ANNUAL COUNCIL

**POLICY AGENDA**

HMM	1.	<b>225-20Ga</b>	<b>Union Conference Model Constitution and Bylaws - Policy Amendment [35]</b>	D 10
HMM	2.	<b>225-20Gb</b>	<b>Union Mission/Section Model Operating Policy - Policy Amendment [50]</b>	D15
HMM	3.	<b>225-20Gc</b>	<b>Union of Churches Model Constitution and Bylaws - Policy Amendment [65]</b>	D 17
HMM	4.	<b>225-20Gd</b>	<b>Union of Churches Model Operating Policy - Policy Amendment [80]</b>	D 19
HMM	5.	<b>225-20Ge</b>	<b>Local Conference Model Constitution and Bylaws - Policy Amendment [95]</b>	D 20
HMM	6.	<b>225-20Gf</b>	<b>Local Mission/Field/Section Model Operating Policy - Policy Amendment [111]</b>	D 25
HMM	7.	<b>210-20G</b>	<b>Affiliation with Other School Systems - Policy Amendment [126]</b>	FE 50
HMM	8.	<b>220-20G</b>	<b>Public Campus Ministries - Policy Deletion [127]</b>	FA 55
HMM	9.	<b>215-20G</b>	<b>Legal Association and Trust Services—Departmental Policies - Policy Amendment [129]</b>	FT
HMM	10.	<b>219-20G</b>	<b>Youth Ministries—Departmental Policies - Policy Amendment [131]</b>	FY
HMM	11.	<b>216-20G</b>	<b>Trust Services - Policy Amendment [136]</b>	S 40
HMM	12.	<b>226-20G</b>	<b>General Conference Graduate (Phd/Thd) Scholarship Fund - Policy Amendment [139]</b>	S 80
HMM	13.	<b>222-20G</b>	<b>Principles of Remuneration Plan Development - Policy Amendment [141]</b>	Y 05 25
HMM	14.	<b>223-20G</b>	<b>Use of "Reelect" - Policy Directive [143]</b>	Directive
HMM	15.	<b>221-20G</b>	<b>Financial Ratios - Policy Amendment [144]</b>	S 24

2020

## ANNUAL COUNCIL

**CONSTITUTION AND BYLAWS AGENDA**

HMM	1.	<b>201-20GSa</b>	<b>General Conference Sessions - Constitution and Bylaws Amendment</b> [153]	Con Art V
HMM	2.	<b>201-20GSb</b>	<b>Session Committees - Constitution and Bylaws Amendment</b> [155]	Bylaws Art II
HMM	3.	<b>204-20GS</b>	<b>General Conference Executive Committee - Constitution and Bylaws Amendment</b> [156]	Bylaws Art XIII
HMM	4.	<b>214-20GSE</b>	<b>Use of “Telephone Conference” - Constitution and Bylaws Editorial Directive</b> [158]	Directive

## ANNUAL COUNCIL

**CONSENT AGENDA**

- |     |     |          |   |
|-----|-----|----------|---|
| GTN | 1.  |          | Resignation of South Pacific Division Secretary—<br>Lionel Smith      |
| JRW | 2.  | 101-20Ga | <b>Calendar of Thirteenth Sabbath Offerings—World 2021-2027</b> [159] |
| JRW | 3.  | 101-20Gc | <b>Calendar of Offerings—World 2021</b> [161]                         |
| ESS | 4.  | 101-20Ge | <b>Calendar of Special Days and Events—World 2021</b> [164]           |
| ESS | 5.  | 101-20Gf | <b>Calendar of Special Days and Events—World 2022</b> [168]           |
| ESS | 6.  | 101-20Gg | <b>Calendar of Special Days and Events—World 2023</b> [172]           |
| JRW | 7.  | 101-20Gi | <b>Calendar of Offerings—World 2022</b> [176]                         |
| KJP | 8.  | 102-20Ga | <b>Authorized Meetings 2020</b> [179]                                 |
| KJP | 9.  | 102-20Gb | <b>Authorized Meetings 2021</b> [181]                                 |
| KJP | 10. | 102-20Gc | <b>Authorized Meetings 2022</b> [185]                                 |
| KJP | 11. | 102-20Gd | <b>Authorized Meetings 2023</b> [188]                                 |
| HMM | 12. |          | Committee Membership Adjustments                                      |
- 
- |  |        |  |
|--|--------|--|
|  |        | Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities (GCC-S)—Membership Adjustment |
|  | Add    | Taylor, John Wesley V, Executive Secretary   |
|  | Delete | Lekic, Mike M, Executive Secretary<br>Taylor, John Wesley V, Member  |
|  |        | Adventist-Laymen's Services and Industries (ASI) Coordinating Committee (GCC-S)—Membership Adjustment              |
|  | Add    | Bryant, G Alexander  |
|  | Delete | Jackson, Daniel R  |



*Adventist Review* Ministries Publishing Board (GCC-B)—Membership Adjustment

Add	Bryant, G Alexander
Delete	Jackson, Daniel R Thorp, Brad

*Adventist World* Publishing Board (GCC-B)—Membership Adjustment

Add	Bryant, G Alexander
Delete	Jackson, Daniel R Thorp, Brad

General Conference Administrative Committee (GCC-S)—Membership Adjustment

Add	Ahn, Kyoshin Burt, Merlin Nalin, Ronald
Delete	Gibson, L James Jackson, Daniel R Nix, James R Thomas, John H Thorp, Brad

General Conference Executive Committee (GCC)—Membership Adjustment

Add	Prudencio Junior, Jose, Additional Frontline (SAD)
Delete	Carvalho, Edson, Additional Frontline (SAD)

General Conference Hospital Professional Liability (HPL) and Aircraft Liability Insurance Committee (GCC-S)—Membership Adjustment

Add	Richli, Claude J
Delete	Thomas, John H

General Conference Mission Board (GCC-B)—Membership Adjustment

Add	Burt, Merlin
Delete	Nix, James R Thorp, Brad

International Board of Education (GCC-B)—Membership Adjustment

Add	Bryant, G Alexander
Delete	Jackson, Daniel R Lekic, Mike M, Assistant Secretary

International Board of Ministerial and Theological Education (GCC-B)—Membership Adjustment

Add	Bryant, G Alexander
Delete	Jackson, Daniel R Lekic, Mike M

Strategic Planning and Budgeting Committee (GCC-S)—Membership Adjustment

Add	Ahn, Kyoshin
Delete	Jackson, Daniel R Thomas, John H

World Sabbath School Bible Study Guide Curriculum Committee (GCC-S)—Membership Adjustment

Add	Howard, James M Katsekera, Tonnies (SID)
Delete	Nagy, Andrea Reyneke, Gideon P (SID) Smith, Jackie O Thorp, Brad

MISSION STATEMENT  
OF THE SEVENTH-DAY ADVENTIST CHURCH

**Our Mission**—Make disciples of Jesus Christ who live as His loving witnesses and proclaim to all people the everlasting gospel of the Three Angels' Messages in preparation for His soon return (Matt 28:18-20, Acts 1:8, Rev 14:6-12).

**Our Method**— Guided by the Bible and the Holy Spirit, Seventh-day Adventists pursue this mission through Christ-like living, communicating, discipling, teaching, healing, and serving.

**Our Vision**— In harmony with Bible revelation, Seventh-day Adventists see as the climax of God's plan the restoration of all His creation to full harmony with His perfect will and righteousness.

1 SEC/ADCOM to HMM-20AC

2  
3 134-20G STANDING COMMITTEES—ANNUAL COUNCIL - 2020

4  
5 RECOMMENDED, To approve the standing committees for the 2020 Annual Council, as  
6 follows:

7  
8 NOMINATING

9  
10 Ted N C Wilson, Chair

11 G T Ng, Secretary

12  
13 Members: Rudy R Baloyo, Robin Basyal, Guillermo E Biaggi, Geremew Biru, Elias  
14 Brasil de Souza, Mario A Brito, G Alexander Bryant, Christine Burt, Abner De los Santos,  
15 Oleg L Dvoriachek, Larry R Evans, Mark A Finley, Nam Joo Ha, Isaiah Hai, Richard H Hart,  
16 Elie Henry, Raafat A Kamal, Mikhail F Kaminskiy, Peter Kerr, Ginger Ketting-Weller, Si Young  
17 Kim, G Earl Knight, Linda Mei Lin Koh, Erton C Kohler, Vadym F Kovtiuk, Michael Kruger,

18  
19 Ezras Lakra, Peter N Landless, Thomas L Lemon, Mauricio P Lima, Oscar Lopez,  
20 German A Lust, Andrea T Luxton, Solomon Maphosa, Geoffrey G Mbwana, Duane McKey,  
21 Hensley M Mooroooven, Sarah W Mulenga, Solomon O Omache, Daisy J F Orion, Manuel  
22 Pachero, Magdiel E Perez Schulz, Karen J Porter, Juan R Prestol-Puesan, Gideon P Reyneke,  
23 Claude J Richli, Blasious M Ruguri, Michael L Ryan, Saw Samuel, Reinhard C Schwab,

24  
25 Byung Sung Shin, Ella S Simmons, Florence M S Sombie, Artur A Steele, Glenn C  
26 Townend, Eddie Tupai, Filiberto M Verduzco-Avila, J Raymond Wahlen II, Elie Weick,  
27 Norbert G Zens.

28  
29 STEERING

30  
31 Ted N C Wilson, Chair

32 Hensley M Mooroooven, Secretary

33  
34 Members: Kyoshin Ahn, Timothy H Aka, Guillermo E Biaggi, G Alexander Bryant,  
35 Sheri Clemmer, Abner De los Santos, Karnik Doukmetzian, George O Egwakhe, Larry R Evans,  
36 Mark A Finley, Gary D Krause, Elbert Kuhn, Thomas L Lemon, German A Lust, Geoffrey G  
37 Mbwana, Duane McKey, G T Ng, Daisy J F Orion, Lissy Park, Magdiel E Perez Schulz, Karen J  
38 Porter, Juan R Prestol-Puesan, Claude J Richli, C Randolph Robinson, Michael L Ryan,  
39 Gerson P Santos, Silvia Sicalo, Ella S Simmons, Artur A Steele, J Raymond Wahlen II.

SEC/ADCOM to HMM-20AC

135-20G COMPENSATION REVIEW COMMITTEE—ANNUAL  
COUNCIL - 2020

RECOMMENDED, To appoint the Compensation Review Committee for the 2020 Annual Council as follows:

MEMBERS

Kamal, Raafat A, Chair

\*Prestol-Puesan, Juan R, Secretary

Presidential

\*Biaggi, Guillermo E

Brito, Mario

Bryant, G Alexander

\*De los Santos, Abner

Folkenberg, Robert S Jr

Henry, Elie

Kaminskiy, Mikhail F

Kim, Si Young

Kohler, Erton C

Lakra, Ezras

Maphosa, Solomon

\*Mbwana, Geoffrey G

McEdward, Richard E

Ruguri, Blasious M

Townend, Glenn C

Weick, Elie

\*Wilson, Ted N C

Secretariat

Anonaba, Kingsley C

\*Krause, Gary D

Magyarosi, Barna

\*Moorooven, Hensley M

\*Ng, G T

Reyneke, Gideon P

Treasury

\*Aka, Timothy H

Langi, Max W

Robinson, C Randolph

Tompkins, Joel D

\*Wahlen, J Raymond II

Departments and Services

\*Carlson, Dennis R

GC Institutional Administrators

McKey, Duane

Nalin, Ronald

Union Presidents

Akombwa, Harrington S

Caporal, Pierre Sr

Elodo, Kepsie H

Krupskyi, Vladimir

Mwangachuchu, Rudatinya M

Santiago, Leonino B

Victor, Chinta J

Pastors/Frontline Workers

Dulay, Robert B

Kharbteng, Khrawbor

Laypersons

Amo-Mensah, Osei

Chyzhevskaya, Lyudmila V

Jackson, Debbie

Nkonya, Samuel M

Pikeri, Rayla

Souhuwat-Tomasoa, Freida

Staeheli, Daniel

Contd

Revised 09-10-20tkb

135-20G COMPENSATION REVIEW COMMITTEE—ANNUAL  
COUNCIL - 2020 - 2

- 1 \*General Conference Employees: The committee will meet in executive session without General
- 2 Conference employees.

1 POSCom/ADCOM to GEB-20AC

2  
3 138-20G ONE HUMANITY: A HUMAN RELATIONS STATEMENT  
4 ADDRESSING RACISM, CASTEISM, TRIBALISM, AND  
5 ETHNOCENTRISM  
6

7 VOTED, To adopt the statement, “One Humanity: A Human Relations Statement  
8 Addressing Racism, Casteism, Tribalism, and Ethnocentrism,” which reads as follows:  
9

10 One Humanity: A Human Relations Statement  
11 Addressing Racism, Casteism, Tribalism, and Ethnocentrism  
12

13 The moral duty of declaring biblical principles in the treatment of fellow human beings  
14 has become paramount as the world increasingly recognizes the lingering scourge of racial  
15 injustice, tribal conflicts, and caste system bigotry suffered by millions of persons in every  
16 society and world region. God “has made from one blood every nation of men to dwell on all the  
17 face of the earth” (Acts 17:26) and Jesus teaches us to love our neighbor as ourselves (Matt  
18 22:39). The Seventh-day Adventist Church acknowledges the important responsibility of making  
19 its commitments and compassion clear to a world expecting both words and deeds in harmony  
20 with the teachings of Jesus. Our commitment flows from our mission to preach the Gospel of  
21 Jesus Christ to “every nation, tribe, tongue, and people” (Rev 14:6) in our troubled world as we  
22 recognize only Christ can change the human heart.  
23

24 Seventh-day Adventists are committed to the unchanging biblical truths which reveal that  
25 human beings are made in the image of God (Gen 1:27). Based on the creation account in the  
26 book of Genesis, we believe in the God-given and immutable equality of all persons in all times,  
27 all places, and all circumstances. We are all descended from Adam and Eve, our original  
28 ancestors, who make all humanity one family (Gen 3:20). Even the tragic results of human  
29 choice to rebel against God have not erased the enduring relationships between all human beings.  
30 Distinctions of race, ethnicity, caste, and tribe are used to sinfully segment and divide the  
31 fundamental unity God intended all human beings to experience with Himself and each other.  
32

33 We maintain our allegiance to the biblical principles of equality and dignity of all human  
34 beings in the face of historic and continuing attempts to use skin color, place of origin, caste, or  
35 perceived lineage as a pretext for oppressive and dominating behavior. These attempts are a  
36 denial of our shared humanity and we deplore all such aggression and prejudice as an offense to  
37 God. Still, we acknowledge that many members of our worldwide Church fail to uphold this  
38 biblical truth about the equality of all persons. Contrary to the teachings and example of Jesus,  
39 many believers and church organizations have absorbed sinful, dehumanizing ideas about racial,  
40 tribal, caste, and ethnic valuing that have led to practices injuring and wounding the human  
41 family. These ways of thinking, and the practices resulting from them, undermine the very truths  
42 we have pledged ourselves to live and teach. We apologize where in the past we may not have  
43 spoken or acted boldly enough on these matters.  
44

45 Seventh-day Adventists are members of a diverse, global Church and are committed to  
46 being agents of peace and reconciliation in society by modeling and advocating for the biblical

138-20G ONE HUMANITY: A HUMAN RELATIONS STATEMENT  
ADDRESSING RACISM, CASTEISM, TRIBALISM, AND  
ETHNOCENTRISM - 2

1 truth about our shared ancestry. “For the love of Christ compels us” to regard people from His  
2 point of view and to be His “ambassadors” in this divided world with the “word of  
3 reconciliation” (2 Cor 5:14, 19, 20). We will support and nurture those marginalized and  
4 mistreated because of their color, caste, tribe, or ethnicity (Matt 25:40). We believe those who  
5 abuse and mistreat others should, in accordance with biblical principles, be appropriately brought  
6 to justice and will ultimately face divine judgment (Eccl 12:14; Heb 9:27). We will teach and  
7 urge that God’s truth about human origins and equality as taught in the Bible is the wisest  
8 foundation for all human relationships.

9  
10 God places a special responsibility upon those who have responded to His gracious  
11 salvation for all (Gal 3:28) to demonstrate our commitment to equality, fairness, and  
12 accountability in all human relations. God created each person unique, and His powerful  
13 influence in our lives results in a celebration of differences that respectfully values each person’s  
14 human heritage and culture. We recognize the ultimate solution to the sins of racism, casteism,  
15 tribalism, and ethnocentrism is the transformation of individual lives and relationships through  
16 Christ and His saving power. We accept and embrace our Christian commitment to live, through  
17 the power of the Holy Spirit, as a Church that is just, caring, and loving, grounded on biblical  
18 principles.

19  
20 God invites everyone, everywhere to join the remnant Church described in Bible  
21 prophecy (Rev 12:17) in proclaiming the everlasting gospel which focuses on the righteousness  
22 of Jesus Christ encapsulated in the three angels’ messages (Rev 14:6-12). These messages are to  
23 be given to “every nation, tribe, tongue, and people” culminating with Christ’s soon return (Rev  
24 14:6, 14). We look forward to a new heaven and a new earth when “there shall be no more pain,  
25 for the former things have passed away” (Rev 21:4).



1 PRE/ADCOM/GCDO19AC/19AC/142-19GS/ADCOM/GCDO20AC to AAS-20AC+21GCS

2  
3 125-20GS STATEMENT OF CONFIDENCE IN THE WRITINGS OF  
4 ELLEN G WHITE

5  
6 RECOMMENDED, To approve the Statement of Confidence in the Writings of Ellen G White,  
7 which reads as follows:

8  
9 STATEMENT OF CONFIDENCE IN THE  
10 WRITINGS OF ELLEN G WHITE

11  
12 As delegates to the 2021 General Conference Session in Indianapolis, Indiana, we  
13 express our deep gratitude for God’s prophetic guidance of the Seventh-day Adventist Church.  
14 Aiming to live “by every word that proceeds from the mouth of God” (Matt 4:4, NKJV; cf. Luke  
15 10:16), we take seriously the biblical passages that teach the abiding nature of the gift of  
16 prophecy (Rom 12:6; 1 Cor 12:10, 28; Eph 4:11-14) and promise its end-time manifestation (Joel  
17 2:28-31; Rev 12:17; 19:10; 22:9). We recognize the gift of prophecy in the life and ministry of  
18 Ellen G White (1827-1915).

19  
20 We believe that the writings of Ellen G White were inspired by the Holy Spirit and are  
21 Christ-centered and Bible-based. Rather than replacing the Bible, they uplift the normative  
22 character of Scripture and correct inaccurate interpretations imposed upon it, derived from  
23 tradition, culture, mere human wisdom, and personal experience. They also help us to overcome  
24 the human tendency to accept from the Bible what we like and distort or disregard what we do  
25 not like.

26  
27 We commit ourselves to prayerfully study the writings of Ellen G White with hearts  
28 willing to follow the counsels and instructions found therein. Whether individually, in the family,  
29 in small groups, in the classroom, or in the church, we believe that the study of her writings  
30 brings us closer to God and His infallible Word—the Scriptures—providing us a transforming  
31 and faith-uplifting experience.

32  
33 We rejoice in the Lord for what has already been accomplished for the global and local  
34 circulation of the writings of Ellen G White in both printed and electronic formats, including  
35 egwwritings.org and related apps. We encourage the continued development of both worldwide  
36 and local strategies to foster the circulation and study of her writings in as many languages as  
37 possible. The study of these writings is a powerful means to strengthen and prepare God’s people  
38 to face the challenges of these last days as we approach Christ’s soon return.

1 ESD/ADCOM/16SM/109-16GS/105-17GS/105-18GS/105-19GS/ESD/ADCOM/  
2 ADCOM(Steering)/20SM to KJP-20AC  
3  
4 105-20G TRANS-CAUCASUS UNION OF CHURCHES MISSION—  
5 REORGANIZATION  
6  
7 RECOMMENDED, To dissolve the Trans-Caucasus Union of Churches Mission in the  
8 Euro-Asia Division, effective January 1, 2021, with the understanding that the Division will  
9 reorganize the territory as the Georgian Field and Armenian Field and attach both fields directly  
10 to the Euro-Asia Division (as per GC B 10 10).

1 SEC/OGC/224-20Ga/PolRev&Dev/ADCOM/Pre/SecC/TreC/GCDO20AC to HMM-20AC(DIV)  
2  
3 225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
4 BYLAWS - POLICY AMENDMENT  
5

6 RECOMMENDED, To amend GC D 10, Union Conference Model Constitution and Bylaws, to  
7 read as follows:  
8

9 D 10 Union Conference Model Constitution and Bylaws

10 D 10 05 Union Conference Constitution and Bylaws—The following Union Conference  
11 Model Constitution and Bylaws ~~Bylaws—This model constitution~~ shall be followed as closely as  
12 possible by all union conferences. Those sections of the model constitution and bylaws that  
13 appear in bold print are essential to the unity of the Church worldwide and shall be included in  
14 the constitution and bylaws as adopted by each union conference. Other sections of the model  
15 constitution and bylaws may be modified as set out in Bylaw Article XII, provided they continue  
16 to be in full harmony with the provisions of this model. Where specific cases require  
17 modification to text in bold print, final approval for such modifications to any text in bold print  
18 must be studied and approved by the General Conference Executive Committee after receiving a  
19 recommendation from the division executive committee and the General Conference  
20 Administrative Committee. Amendments to the Union Conference Model Constitution and  
21 Bylaws shall be made by action of the Executive Committee of the General Conference of  
22 Seventh-day Adventists at any Annual Council of that Committee.  
23

24 Amendments to the Union Conference Model Constitution and Bylaws shall be made by  
25 action of the Executive Committee of the General Conference of Seventh-day Adventists at any  
26 Annual Council of that Committee.  
27

28 **CONSTITUTION OF THE \_\_\_\_\_ UNION**  
29 **CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
30

31 **Article I—Name**  
32

33 **The name of this organization shall be the \_\_\_\_\_ Union Conference of**  
34 **Seventh-day Adventists, hereinafter referred to as the union or union conference.**  
35

36 **Article II—Purpose**  
37

38 **The purpose of this union conference is to call all people within its territory to**  
39 **become disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three**  
40 **angels' messages (Revelation 14:6-12), and to prepare them for Christ's soon return.**  
41

42 **Article III—Relationships**  
43

44 **The \_\_\_\_\_ Union Conference is a member unit of the global Seventh-day**  
45 **Adventist Church and is located in the territory of the \_\_\_\_\_ Division of the General**  
46 **Conference of Seventh-day Adventists. The purposes, policies, and procedures of this union**

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 2

conference shall be in harmony with the working ~~policies~~ policies, actions, and procedures enacted by the ~~Executive Committee~~ executive committee of the \_\_\_\_\_ Division ~~and or the General Conference of Seventh-day Adventists. This union conference shall pursue the mission of the Seventh-day Adventist Church in harmony with the Fundamental Beliefs, programs, initiatives, and actions adopted and approved by the General Conference of Seventh-day Adventists at its sessions, and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.~~

Article IV—Geographic Territory

The territory of this union conference shall consist of \_\_\_\_\_.

Article V—Membership/Constituency

The membership/constituency of this union conference shall consist of such local conferences and local missions/fields/sections as have been or shall be organized in any part of the geographic territory under its jurisdiction and formally approved for membership by vote of the delegates at any regular or special union constituency meeting.

Article VI—Bylaws

The members of this union conference, acting in and through a constituency meeting, may enact bylaws, and/or repeal them, and such bylaws may embrace any provision not inconsistent with the constitution.

Article VII—Dissolution and Disposition of Assets

This union conference may be dissolved only by a two-thirds (2/3) majority vote of the delegates present and voting at any constituency meeting.

In the event of the dissolution of this union conference and unless otherwise required by local law, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.

Article VIII—Amendments

The **bolded text of this constitution and bylaws** shall not be amended except to conform to the union conference model constitution and bylaws when it is amended by action of the General Conference Executive Committee at an Annual Council. Such amendments shall be adopted into the union's constitution and bylaws by a simple majority vote (unless local law requires a higher majority) of delegates present and voting at a union

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 3

1 conference constituency meeting. This union may amend the unbolded text of the  
2 constitution and bylaws from time to time, at a union conference constituency meeting,  
3 provided any such changes are in harmony with the spirit and intent of the model  
4 constitution and bylaws. ~~constitution.~~ Such amendments shall require an affirmative vote  
5 of two-thirds (2/3) of the delegates present and voting. ~~The union constituency meeting~~  
6 ~~and/or the union conference executive committee may recommend to the General~~  
7 ~~Conference through the \_\_\_\_\_ Division of the General Conference of Seventh-day~~  
8 ~~Adventists, amendments to the model constitution.~~

9  
10 **BYLAWS OF THE \_\_\_\_\_ UNION**  
11 **CONFERENCE OF SEVENTH-DAY ADVENTISTS**

12  
13 **Article I—Principal Office**

14  
15 **The principal office for the transaction of the business of the \_\_\_\_\_ Union**  
16 **Conference is fixed and located at \_\_\_\_\_, \_\_\_\_\_. In an emergency, the executive**  
17 **committee may change the location of the principal office on a temporary basis.**

18  
19 **Article II—Membership/Constituency Meetings**

20  
21 **Sec. 1. Regular Meeting:** This union conference shall hold a regular  
22 quinquennial ~~constituency meeting~~ membership/constituency meeting\* at such time and  
23 place as the executive committee of the union conference shall designate. In the event that  
24 the union executive committee fails to call a regular constituency meeting within the  
25 quinquennial period, the \_\_\_\_\_ ~~Division Executive Committee~~ Committee, or General  
26 Conference Executive Committee in the case of unions directly attached to the General  
27 Conference, may give notice for such a meeting and designate the time and place. In case  
28 regional conditions make it imperative to postpone the calling of the constituency meeting, the  
29 union conference executive committee, in a regular or special meeting, shall have authority to  
30 make such postponement, not to exceed one year, giving notice to all constituent organizations.  
31 In the event that the executive committee exercises its authority to postpone a constituency  
32 meeting, it shall also have the authority to set the subsequent regular constituency meeting at  
33 such time and place as it shall see fit, not to exceed five calendar years from the date of the  
34 postponed constituency meeting. Notice of the time and place of the meeting of the delegates  
35 representing the members shall be given by:

36  
37 a. A notice printed in the official publication of the union conference at least  
38 four weeks before the date of the session, or  
39

---

\* The membership/constituency meeting is a business meeting of the membership of this union conference. These meetings may also be called membership/constituency sessions.

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 4

b. A method approved by the \_\_\_\_\_ Union Conference Executive Committee, provided all member units receive notice with sufficient time to select delegates.

c. A method approved by the \_\_\_\_\_ Division Executive Committee, in the event of inaction or failure to call a constituency meeting by the \_\_\_\_\_ Union Conference Executive Committee.

**Sec. 2. Special Meeting: a. The executive committee of this union conference shall call a special constituency meeting when:**

- 1) It is voted by the executive committee, or
- 2) It is voted by the delegates at any constituency meeting, or
- 3) It is requested by \_\_\_\_\_ percent of the executive committees of the conferences and missions/fields/sections within the union conference, or
- 4) It is voted by the \_\_\_\_\_ Division Executive Committee or the General Conference Executive Committee.

The date for such a meeting in response to paragraphs 3) and 4) above shall not be more than 90 days from the date when the actions described in paragraphs 3) and 4) above are communicated to the officers/executive committee of the union.

b. In the absence of a timely response by the union executive committee to paragraphs 2) through 4) in Sec. 2. a. above, the \_\_\_\_\_ Division Executive Committee or General Conference Executive Committee may call a special constituency meeting of the union conference and designate the time and place for such a meeting.

c. The agenda for special constituency meetings shall be included in the notice of the meeting.

d. Notice as to the time and place of special constituency meetings shall be given in the same manner as for regularly scheduled constituency meetings.

**Sec. 3. Chair and Secretary for Constituency Meetings:** The president of this union conference shall serve as chair and the secretary of this union shall serve as secretary for constituency meetings of this union. ~~meetings.~~ The president may designate other individuals to assist in chair duties from time to time. In the event that the president's office is vacant or that the president is unavailable to serve as chair, the constituency meeting may be called to order by the ranking division officer present. The first item of business shall be the election of a chair *pro tem*, selected from the delegates present at the

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 5

1 meeting. When the election of a president has been completed, the new president or  
2 president elected to a new term of office, or re-elected president, if present at the  
3 constituency meeting, shall replace the chair *pro tem*.  
4

5 In a similar manner, arrangements may be made for a secretary *pro tem* if the  
6 secretary's office is vacant or the secretary is unavailable to serve at the constituency  
7 meeting. When election of a secretary has been completed, the new secretary or secretary  
8 elected to a new term of office, or re-elected secretary, if present at the constituency  
9 meeting, shall replace the secretary *pro tem*.  
10

11 ~~A person who is not reelected at a constituency meeting does not thereby lose~~  
12 ~~delegate status at the current constituency meeting.~~  
13

14 **Sec. 4. Regular Meeting Business:** The business of the regular constituency meeting  
15 shall include the election/appointment of personnel for various positions (see Sec. 10. and  
16 11. below), the receipt of reports from the president, secretary, treasurer/chief financial  
17 officer (report based on audited statements), departmental directors, and the auditor. The  
18 constituency meeting shall endorse/approve/develop plans for the conduct of the work as  
19 are desirable and in harmony with the policies of the Division, ~~the Division~~.  
20

21 **Sec. 5. Quorum:** At least \_\_\_\_\_ percent of the delegates authorized hereinafter under  
22 ~~Section 1.~~ Sec. 1. of Article III must be present at the opening of any regular or special  
23 constituency meeting to constitute a quorum for the transaction of business. Once the meeting is  
24 declared open, the delegates remaining present shall constitute a quorum.  
25

26 **Sec. 6. Proxy Voting:** All delegates must be present in person at any constituency  
27 ~~meeting meeting~~, or participating by electronic means, in order to be eligible to vote. There  
28 shall be no voting by proxy.  
29

30 **Sec. 7. Voting Rights of the Delegates:** Each delegate appointed to act on behalf of the  
31 members of this union conference shall be entitled to one vote on each question to be decided by  
32 the body. The voting rights of the individual delegates representing the members as hereinafter  
33 provided shall be limited to the particular constituency meeting of the union conference in which  
34 they have been designated to represent a local conference or local mission/field/section,  
35 institution, the Division, ~~Division~~ or the General Conference of Seventh-day Adventists.  
36

37 **Sec. 8. Voting:** If permitted by local law, delegates may participate in a regular or  
38 specially called constituency meeting by means of an electronic conference or similar  
39 communications by which all persons participating can hear each other at the same time, and  
40 participation by such means shall constitute presence in person and attendance at such a meeting.  
41 Votes cast remotely shall have the same validity as if the delegates met and voted onsite. The  
42 ~~voting on matters of business shall normally be by viva voce. The chair may call for the vote~~

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 6

1 ~~by other means, including a secret ballot, when it is deemed advisable or is requested by the~~  
2 ~~membership.~~

3  
4 **Sec. 9. Parliamentary Authority:** The parliamentary authority pertaining to all rules and  
5 procedures for constituency meetings not covered by its bylaws shall be based on those  
6 published in the *General Conference Rules of Order*, and any adaptation or supplement approved  
7 by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority  
8 vote of the constituency meeting. ~~The parliamentary authority pertaining to all rules and~~  
9 ~~procedures for constituency meetings not covered by its bylaws shall be based on those~~  
10 ~~published in the *General Conference Rules of Order*, and any adaptation or supplement~~  
11 ~~approved by the division executive committee, unless otherwise determined by a two-thirds~~  
12 ~~(2/3) majority vote of the constituency meeting.~~

13  
14 **Sec. 10. Election/Appointment and Term of Office:** a. Elections: ~~Union~~ All union  
15 conference officers and members of the executive committee who are not ex officio  
16 members shall be elected by the delegates at a meeting of the union conference  
17 constituency. The election of departmental directors, associate departmental directors,  
18 associate secretaries, or associate treasurers, if not determined by the delegates at the union  
19 conference constituency meeting, shall be referred to the executive committee for  
20 appointment. ~~committee.~~ Other positions to be filled by election may include the chief  
21 administrator(s) and board members of union institutions if and as required by the  
22 governance documents and structure for each entity.

23  
24 b. **Term of Office:** Persons elected at the constituency meeting and those  
25 appointed by the executive committee normally serve until the next regular constituency  
26 meeting. However, their period of service may be shorter due to resignation, voluntary  
27 retirement, retirement in situations where a mandatory retirement age policy is in effect, or  
28 removal from office, for cause, by the executive committee or a special constituency  
29 meeting.

30  
31 The phrase “for cause” when used in connection with removal from an elected or  
32 appointed position, or from employment, shall include but not be limited to 1) incompetence; 2)  
33 persistent failure to cooperate with duly constituted authority in substantive matters and with  
34 relevant employment and denominational policies; 3) actions which may be the subject of  
35 discipline under the *Seventh-day Adventist Church Manual*; 4) failure to maintain regular  
36 standing as a member of the Seventh-day Adventist Church; 5) theft or embezzlement; or 6)  
37 conviction of or guilty plea for a crime.

38  
39 **Sec. 11. Election of Local Mission/Field/Section Officers and Term of Office:** a.  
40 **Elections:** ~~The presidents, secretaries, and treasurers/chief financial officers~~ The president,  
41 secretary, and treasurer/chief financial officer of local missions/fields/sections within the  
42 territory of this union conference shall be elected by the union constituency meeting



225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 7

~~conference in regular session~~ or by the union executive committee between constituency meetings. ~~sessions.~~

b. Term of Office: Local mission/field/section officers elected at the constituency meeting normally serve until a midterm meeting of the union executive committee, unless they resign, voluntarily retire, retire in situations where a mandatory retirement age policy is in effect, or are removed from office, for cause, by the union conference executive committee or by a special constituency meeting (see definition of “for cause” in Sec. 10, paragraph b. above).

*(Note: Section 11 above is applicable to union conferences in whose territory there is a local mission/field/section.)*

**Article III—Representation at Constituency Meetings**

**Sec. 1. Regular Delegates—**Each member organization shall be represented at union conference constituency meetings by duly appointed delegates as follows:

a. Each local conference or local mission/field/section shall be entitled to one delegate without regard to conference or mission/field/section membership and one additional delegate for each \_\_\_\_\_ church members or major fraction thereof.

b. Such delegates shall be chosen, by the respective local conference or local mission/field/section executive committees, from among those who hold membership in a duly organized local church within the respective conference or mission/field/section or from among those who are employees of the member organization.

c. The delegation from each conference or mission/field/section, if comprised of three or more individuals, shall include representation from laity, pastors, and/or other frontline employees of the respective conference or mission/field/section and include ~~male~~ males and females.

**Sec. 2. Delegates At-Large—**Delegates at-large to a union conference constituency meeting ~~consist of:~~ include:

a. The current members of the executive committee of this union conference.

b. Such other persons from the union conference staff, institutions owned and operated by the union, and local conferences or local missions/fields/sections, as may be recommended by the union conference executive committee and accepted by the

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 8

delegates in the constituency meeting. The number of such delegates shall not exceed ten percent of the total number of regular delegates provided for hereinabove.

c. Members of the General Conference and \_\_\_\_\_ Division executive committees, who may be present at any constituency meeting of this union conference. The number of such delegates shall not exceed ten percent of the total number of delegates otherwise provided for.

d. A person who is not elected to a new term of office at a constituency meeting does not thereby lose delegate status at the current constituency meeting.

**Sec. 3. Church Membership Requirement:** All delegates appointed to represent the members of this union conference at any constituency meeting shall be members in regular standing of the Seventh-day Adventist Church.

**Article IV—Constituency Meeting Committees**

*(Note: Division executive committees may authorize a process whereby the session organizing and nominating committees may be selected and empowered to perform their tasks in advance of the session. The process to select such committees for a session shall involve constituency representation rather than being accomplished by the executive committee alone. Unless a division executive committee has approved other arrangements as described above, the following provisions shall apply for the appointment and functioning of session committees.)*

**Prior to each union conference constituency meeting, the executive committee shall provide for such temporary committees as may be necessary to conduct the preliminary work for the session.**

To facilitate the business of the session, constituency meeting committees may convene by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time. These committees include: ~~Committees that facilitate the business of the session include:~~

**Sec. 1. Organizing Committee: a. An organizing committee for each constituency meeting shall be appointed. It shall consist of \_\_\_\_\_ representatives from each local conference or local mission/field/section, \_\_\_\_\_ representatives from the health care system/institution(s) serving the union, one representative from each of the union conference operated institutions, and the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair.** ~~Organizing Committee: a. An organizing committee for each constituency meeting shall be appointed. It shall consist of \_\_\_\_\_ representatives from each local conference or local mission/field/section, \_\_\_\_\_ representatives from the health care system/institution(s) serving the union, one representative from each of the union conference~~

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 9

operated institutions, and the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair.

**b. The members of the organizing committee shall be appointed by their respective delegate groups as one of the first items of business at each regularly scheduled constituency meeting.** ~~The members of the organizing committee shall be appointed by their respective delegate groups as the first item of business at each regularly scheduled constituency meeting.~~

**c. ~~The organizing committee shall nominate, and~~ The organizing committee shall nominate, and the constituency shall elect:**

- 1) A nominating committee
- 2) A constitution and bylaws committee
- 3) Other committees as may be necessary.

**Sec. 2. Nominating Committee:** The nominating committee shall consist of at least \_\_\_\_\_ and not more than \_\_\_\_\_ members, including the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair. The membership of the committee shall be balanced, as nearly as possible, between denominational workers and laypersons representing various segments of the work and territories of the union. ~~conference.~~

**a.** Those chosen as members of the Nominating Committee must be duly appointed delegates in attendance at the constituency meeting.

**b.** Persons holding elective office, as outlined in Article II, Sec. 10. and **11. in the current term**, excluding non-ex officio members of the executive committee, **shall not be eligible to serve on the Nominating Committee.**

**c.** The Nominating Committee shall limit its nominations to those positions for which persons are to be elected at the constituency meeting and for which budgetary provisions have been made.

**d.** The Nominating Committee shall also nominate members for the union executive committee and for the boards of union institutions whose bylaws indicate that board members for the entity are elected at a union constituency meeting.

**Sec. 3. Standing Constitution and Bylaws Committee:** The standing constitution and bylaws committee shall include an officer of the \_\_\_\_\_ Division and shall be chaired

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 10

1 by the secretary of the \_\_\_\_\_ Union Conference, or his/her designee. This committee  
2 shall function between the regularly scheduled sessions of the constituency and shall submit  
3 its reports and detailed recommendations through the executive committee to the next  
4 regular constituency meeting.

5  
6 **Article V—Executive Committee**  
7

8 **Sec. 1. Membership of Executive Committee:** The executive committee of  
9 the \_\_\_\_\_ Union Conference of Seventh-day Adventists shall be elected at its  
10 regularly scheduled constituency meeting and shall consist of not more  
11 than \_\_\_\_\_ members. The president, secretary, treasurer/chief financial officer, vice  
12 president(s), the chief administrator of each union conference institution, and the presidents of  
13 constituent conferences or missions/fields/sections shall be members ex officio of the  
14 executive committee. The remaining membership shall include laypersons, departmental  
15 directors, pastors, or other denominational employees. The officers of  
16 the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists are  
17 members ex officio of the union conference executive committee; however, their  
18 membership shall be in addition to the number detailed above. Any such officers exercising  
19 their voting rights at any one meeting shall not make up more than ten percent of the  
20 committee membership present.

21  
22 *(Note: A union constituency may indicate in its bylaws the minimum percentage of*  
23 *laypersons on the union executive committee.)*  
24

25 **Sec. 2. Delegated Authority:** The executive committee of this union conference,  
26 unless replaced at a special constituency meeting, is delegated the authority to act on behalf  
27 of the constituents between constituency meetings, ~~regular sessions~~, including the authority  
28 to remove for cause (see definition of “for cause” in Article II, Sec. 10. above), persons who  
29 have been elected at a union constituency meeting, including officers of the union  
30 conference or local missions/fields/sections, directors of departments/services, chief  
31 administrators of institutions, and members of boards and committees whose election or  
32 appointment is a result of a constituency meeting or executive committee meeting action  
33 and to fill, for the remaining portion of the term, any vacancies thus created. The removal  
34 of those named under Article VI, Sec. 1. shall require the affirmative vote of two-thirds  
35 (2/3) of those voting at a union executive committee meeting where a majority of members  
36 is present.

37  
38 **Sec. 3. Administrative Authority:** The executive committee shall have full  
39 administrative authority:  
40

41 a. To fill for the current term any vacancies that may occur by death,  
42 resignation or otherwise, in its boards, committees, departments, or in offices which have been

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 11

1 filled by union conference constituency meeting election. **If a new president is to be elected,**  
2 **the president of the \_\_\_\_\_ Division, or his designee, shall serve as chair of the**  
3 **executive committee.**

4  
5 b. To appoint committees, such as an administrative committee, with their  
6 terms of reference.

7  
8 c. To employ such personnel as may be necessary to execute its work  
9 effectively.

10  
11 d. To grant and withdraw credentials and licenses. The withdrawal of  
12 credentials shall require the consent of two thirds (2/3) of the members of the union conference  
13 executive committee.

14  
15 **Sec. 4. Regular Meetings:** The executive committee may schedule regular meetings at  
16 such times and places as it may select.

17  
18 **Sec. 5. Special Meetings:** Special meetings of the executive committee may be called at  
19 any time or place by the president or, in his absence, by the secretary. In response to the written  
20 request of a majority of the members of the executive committee a special meeting shall also be  
21 called by the secretary.

22  
23 **Sec. 6. Attendance at Meetings:** Where allowed by local law, executive committee  
24 members may participate in meetings by means of an electronic conference or similar  
25 communications by which all persons participating can hear each other at the same time,  
26 and participation by such means shall constitute presence in person at such a meeting.

27  
28 **Sec. 7. Notice of Meetings:** Notice as to time and place, and any other requirements  
29 under these bylaws, shall be provided to all members in a reasonable manner at least 48  
30 hours prior to the meeting if the meeting is to take place by electronic conference or similar  
31 communications, or at least 96 hours if the meeting is to take place in person.

32  
33 **Sec. 8. Quorum:** \_\_\_\_\_ members of the executive committee, including the chair or  
34 vice-chair, shall constitute a quorum.

35  
36 **Article VI—Officers and Their Duties**

37  
38 **Sec. 1. Executive Officers:** The executive officers of this union conference shall be a  
39 president, a secretary, and a treasurer/chief financial officer. The secretary and  
40 treasurer/chief financial officer may be one individual known as the secretary-treasurer. **It is the**  
41 **duty of these officers, in consultation with one another, to carry forward the work**  
42 **according to plans, policies, and programs voted by the division executive committee, by**

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 12

1 the constituency in session, and/or the union executive committee. These plans, policies,  
2 and programs shall be in harmony with the Fundamental Beliefs and actions adopted and  
3 approved by the General Conference of Seventh-day Adventists in its quinquennial  
4 sessions.

5  
6 a. President: The president, who shall be an ordained minister of  
7 experience, is the first officer and shall report to the executive committee of the union  
8 conference in consultation with the secretary and the treasurer/chief financial officer. He  
9 shall act as chair of constituency meetings ~~and of the union executive committee~~ and serve  
10 in the general interests of the union conference as the constituency and the executive  
11 committee shall determine. In his leadership he shall adhere to the policies of  
12 the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists, work in  
13 harmony with the \_\_\_\_\_ ~~Division executive committee,~~ the division executive  
14 committee and in close counsel with the division officers.

15  
16 b. Secretary: The secretary, associated with the president as an executive  
17 officer, shall serve under the direction of the executive committee and shall act as vice-  
18 chair of the executive committee. The secretary shall report to the executive committee of  
19 the union conference after consultation with the president. It shall be the duty of the  
20 secretary to keep the minutes of the union conference constituency meetings and of the  
21 executive committee meetings; to furnish copies of these minutes to all members of the  
22 executive committee and to the division officers. The secretary shall also be responsible for  
23 providing information as may be requested by the president or by the union or division  
24 executive committee; and shall perform such other duties as usually pertain to the office.

25  
26 c. Treasurer/Chief Financial Officer: The treasurer/chief financial  
27 officer, associated with the president as an executive officer, shall serve under the direction  
28 of the executive committee. The treasurer/chief financial officer shall report to the  
29 executive committee of the union conference after consultation with the president. The  
30 treasurer/chief financial officer shall be responsible for providing financial leadership to  
31 the organization which will include, but shall not be limited to, receiving, safeguarding, and  
32 disbursing all funds in harmony with the actions of the executive committee, for remitting  
33 all required funds to the division/General Conference in harmony with  
34 the \_\_\_\_\_ Division policy, and for providing financial information to the president  
35 and to the executive committee. The treasurer/chief financial officer shall also be  
36 responsible for furnishing copies of the financial statements to the division officers.  
37 ~~the \_\_\_\_\_ Division officers.~~

38  
39 Sec. 2. Other Officers: Other individuals may serve as officers of the union conference,  
40 such as vice president, associate secretary, and associate treasurer.  
41

**Article VII—Directors of Departments/Associations/Services**

**Sec. 1. Advisory Role:** The directors of departments/associations/services of this union conference shall work under the direction of the executive committee of the union conference and the president and shall serve in an advisory relationship to the field.

**Sec. 2. Departments/Associations/Services Structure:** Union conference departments, associations, and services shall be organized in harmony with the department/association/service structure of the General Conference but shall not necessarily duplicate the departments/associations/services at the division or the General Conference of Seventh-day Adventists. ~~Departments/ Services Structure: Union conference departments/services shall be organized in harmony with the departmental/service structure of the General Conference but shall not necessarily duplicate the departments/services in the division or the General Conference.~~

**Article VIII—Other Organizations**

**Sec. 1. Unincorporated Organizations:** The \_\_\_\_\_ Union Conference may carry on its ministry through unincorporated subsidiary organizations. Constituency meetings of such organizations shall be held in conjunction with the regularly scheduled constituency meetings of the union conference.

**Sec. 2. Corporations:** The \_\_\_\_\_ Union Conference may form corporate bodies provided it obtains prior approval of the \_\_\_\_\_ Division. Membership meetings and elections of boards of directors shall be held as provided by articles and bylaws of the corporations and in harmony with applicable laws.

**Article IX—Finance**

**Sec. 1. Tithes and Offerings:** The church funds managed by this union conference shall consist of such tithe, including direct tithe, as it shall be assigned by policy and as received from the local conferences/missions/fields within its territory, and such gifts, legacies, bequests, devises, appropriations, reverted funds, and other donations as may be made to it.

**Sec. 2. Policies:** The portion of the tithe which is reserved for this union conference, as specified by policy, and all other funds shall be used in harmony with the financial policies of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists; and in the case of ~~donations~~ donations, their use shall be in harmony with the specifications of donors and in compliance with government regulations. Tithe is shared with the division on fixed percentages as set by the division executive committee, and with the General Conference on fixed percentages as set by the Annual Council of the General Conference Executive Committee.

225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 14

1  
2       **Sec. 3. Bank Accounts:** The funds of this union conference shall be safeguarded in  
3 harmony with the financial policies of the \_\_\_\_\_ Division of the General Conference  
4 of Seventh-day Adventists. Moneys shall be deposited in the name of the \_\_\_\_\_ Union  
5 Conference of Seventh-day Adventists in regular or special accounts in such banks or  
6 savings institutions as the executive committee shall designate and shall be withdrawn only  
7 by persons authorized by resolution of the executive committee.

8  
9       **Sec. 4. Financial Statements:** The \_\_\_\_\_ Union Conference shall regularly  
10 prepare statements of income and fund balances and shall be responsible for the filing of  
11 copies of the annual financial statement with the \_\_\_\_\_ Division and the General  
12 Conference of Seventh-day Adventists and, to the extent required by law, with any branch  
13 of local or national government.

14  
15       **Article X—Budget, Employee Compensation Review, and Financial Audit**

16  
17       **Sec. 1. Budget:** The \_\_\_\_\_ Union Conference shall prepare an annual budget  
18 in harmony with the policies of the \_\_\_\_\_ Division of the General Conference of  
19 Seventh-day Adventists.

20  
21       **Sec. 2. Employee Compensation and Expense Review:** The executive committee shall  
22 appoint an employee compensation and expense review committee whose tasks are outlined  
23 in General Conference *Working Policy*.

24  
25       **Sec. 3. Independent Audit:** ~~A financial audit~~ The financial statements of this union  
26 conference shall be audited at least annually ~~conducted at least annually~~ by an auditor  
27 chosen in harmony with General Conference *Working Policy*; and the records of this union  
28 conference or any of its subsidiaries, agencies, or institutions shall at all times be open to  
29 said auditor.

30  
31       **Article XI—Indemnification**

32  
33       **Sec. 1.** To the extent permitted by law, this union conference shall indemnify any person  
34 who was or is a party or is threatened to be made a party to any threatened, pending, or  
35 completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative,  
36 because he/she is or was a member of the union conference executive committee or an officer,  
37 employee, or agent of the union conference against expenses (including legal fees), judgments,  
38 fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection  
39 with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she  
40 reasonably believed to be in or not opposed to the best interest of the union conference, and, with  
41 respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct  
42 was unlawful.



225-20Ga UNION CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 15

**Sec. 2.** This right of indemnification shall be in addition to, and not exclusive of, all other rights to which such member of the executive committee, ~~officer~~ officer, or department director may be entitled.

*(Note: This right of indemnification may be expanded or contracted as allowed under local law and as adopted by the constituents.)*

**Article XII—Amendments**

**Amendment, Revision and Repeal: The constitution and bylaws of this union conference which are essential to the unity of the Church worldwide and are designated in bold print shall be amended or revised from time to time in order to comply with changes to the Model Union Conference Constitution and Bylaws as voted by the General Conference Executive Committee in its annual meetings. Such amendments or revisions shall be approved by a simple majority vote (unless local law requires a higher majority) of the delegates present and voting at any duly called constituency meeting of the union conference. Other sections of the constitution and bylaws may be amended, revised, or repealed by an affirmative vote of two-thirds (2/3) of those present and voting, provided such changes are in harmony with the spirit of the Union Conference Model Constitution and Bylaws, and have been processed through the union conference executive committee. Notice of any proposed changes to the Bylaws of this union conference shall be given specifically in conjunction with the publication of notice for the constituency meeting.**

~~The constituency or the union conference executive committee may recommend to the General Conference through the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists amendments to the Union Conference Model Bylaws.~~

1 SEC/OGC/224-20Gb/PolRev&Dev/ADCOM/Pre/SecC/TreC/GCDO20AC to HMM-20AC(DIV)  
2  
3 225-20Gb UNION MISSION/SECTION MODEL OPERATING  
4 POLICY - POLICY AMENDMENT  
5

6 RECOMMENDED, To amend GC D 15, Union Mission/Section Model Operating Policy, to  
7 read as follows:  
8

9 D 15 Union Mission/Section Model Operating Policy  
10

11 D 15 05 Union Mission/Section—The following Union Mission/Section Model  
12 Operating Policy shall be followed as closely as possible by all union missions/sections. Those  
13 sections of the model operating policy that appear in bold print are essential to the unity of the  
14 Church worldwide and shall be included in the operating policy for each union mission/section.  
15 Other sections of the model operating policy may be modified as set out in Article XIV, provided  
16 they continue to be in full harmony with the provisions of this model. Where specific cases  
17 require modification to text in bold print, final approval for such modifications to any text in  
18 bold print must be studied and approved by the General Conference Executive Committee after  
19 receiving a recommendation from the division executive committee and the General Conference  
20 Administrative Committee. Any modifications needed to meet specific conditions in a union  
21 mission/section shall be submitted to the respective division executive committee for  
22 consideration. Amendments to the Union Mission/Section Model Operating Policy shall be made  
23 by action of the Executive Committee of the General Conference of Seventh-day Adventists at  
24 any Annual Council of that Committee.  
25

26 Amendments to the Union Mission/Section Model Operating Policy shall be made by  
27 action of the Executive Committee of the General Conference of Seventh-day Adventists at any  
28 Annual Council of that Committee.  
29

30 **Operating Policy of the \_\_\_\_\_ Union**  
31 **Mission/Section of Seventh-day Adventists**  
32

33 **Article I—Name**  
34

35 **The name of this organization shall be the \_\_\_\_\_ Union Mission/Section of**  
36 **Seventh-day Adventists, hereinafter referred to as the union or union mission/section.**  
37

38 **Article II—Purpose**  
39

40 **The purpose of this union mission/section is to call all people within its territory to**  
41 **become disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three**  
42 **angels' messages (Revelation 14:6-12), and to prepare them for Christ's soon return.**

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 2

Article III—Relationships

The \_\_\_\_\_ Union Mission/Section is a member unit of the global Seventh-day Adventist Church and is located in the territory of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists. The purposes, policies, and procedures of this union mission/section shall be in harmony with the working ~~policies~~ ~~policeies~~, ~~actions~~, and procedures enacted by the ~~Executive Committee~~ executive committee of the \_\_\_\_\_ Division ~~and or~~ the General Conference of Seventh-day Adventists. This union mission/section shall pursue the mission of the Seventh-day Adventist Church in harmony with the Fundamental Beliefs, programs, initiatives, and actions adopted and approved by the General Conference of Seventh-day Adventists at its sessions. ~~and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.~~

Article IV—Geographic Territory

The territory of this union mission/section shall consist of \_\_\_\_\_.

Article V—Membership/Constituency

The membership of this union mission/section shall consist of such local conferences or local missions/fields/sections as have been or shall be organized in any part of the territory served by the union and which have been formally approved for membership by vote of the delegates at any ~~union mission/section~~ regular or special union constituency meeting.

Article VI—Principal Office

The principal office for the transaction of the business of the \_\_\_\_\_ Union Mission/Section is fixed and located at \_\_\_\_\_, \_\_\_\_\_. The executive committee of the \_\_\_\_\_ Division may change the location of the principal office.

Article VII—Membership/Constituency Meetings

**Sec. 1. Regular Meetings:** This union mission/section shall hold a regular quinquennial membership/constituency meeting\* ~~constituency meetings~~ at such time and place as the executive committee of the union mission/section shall designate. In the event that the union executive committee fails to call a regular constituency meeting within the quinquennial period the \_\_\_\_\_ Division ~~Executive Committee~~ Committee, or General Conference Executive Committee in the case of unions directly attached to the General

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\* The membership/constituency meeting is a business meeting of the membership of this union mission/section. These meetings may also be called membership/constituency sessions.

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 3

1 Conference, may give notice for such a meeting and designate the time and place. In case  
2 regional conditions make it imperative to postpone the calling of the constituency meeting, the  
3 division executive committee, in a regular or special meeting, shall have authority to make such  
4 postponement, not to exceed one year, giving notice to all constituent organizations. In the event  
5 that the executive committee exercises its authority to postpone a constituency meeting, it shall  
6 also have the authority to set the subsequent regular constituency meeting at such time and place  
7 as it shall see fit, not to exceed five calendar years from the date of the postponed constituency  
8 meeting. Notice of the time and place of the meeting of the delegates representing the members  
9 shall be given by:

10  
11 a. A notice printed in the official publication of the union mission/section at  
12 least four weeks before the date of the session, or

13  
14 b. A method approved by the \_\_\_\_\_ Union Mission/Section Executive  
15 Committee, provided all member units receive notice with sufficient time to select delegates, or

16  
17 c. A method approved by the \_\_\_\_\_ Division Executive  
18 Committee, in the event of inaction or failure to call a constituency meeting by  
19 the \_\_\_\_\_ Union Mission/Section Executive Committee.

20  
21 **Sec. 2. Special Meeting: a. The executive committee of this union mission/section**  
22 **shall call a special constituency meeting when:**

23  
24 1) It is voted by the executive committee, or

25  
26 2) It is voted by the delegates at any constituency meeting, or

27  
28 3) It is requested by \_\_\_\_\_ percent of the executive committees of  
29 the conferences ~~or~~ and missions/fields/sections within the union mission/section, or

30  
31 4) It is voted by the \_\_\_\_\_ Division Executive Committee or  
32 the General Conference Executive Committee.

33  
34 The date for such a meeting in response to paragraphs 3) and 4) above shall not be  
35 more than 90 days from the date when the actions described in paragraphs 3) and 4) above  
36 are communicated to the officers/executive committee of the union.

37  
38 b. In the absence of a timely response by the union executive committee  
39 to paragraphs 2) through 4) in Sec. 2. a. above the \_\_\_\_\_ Division Executive  
40 Committee or the General Conference Executive Committee may call a special  
41 constituency meeting of the union mission/section and designate the time and place for such  
42 a meeting.

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 4

c. The agenda for special constituency meetings shall be included in the notice of the meeting.

d. The Notice as to the time and place of special constituency meetings shall be given in the same manner as for regularly scheduled constituency meetings.

**Sec. 3. Chair and Secretary for Constituency Meetings:** The president of this union mission/section shall serve as chair and the secretary of this union shall serve as secretary for constituency meetings of this union. The president may designate other individuals to assist in chair duties from time to time. In the event that the president's office is vacant or that the president is unavailable to serve as chair, the ranking division officer present shall serve as chair for the meeting.

~~In a similar manner, arrangements~~ Arrangements may be made for a secretary *pro tem* if the secretary's office is vacant or the secretary is unavailable to serve at the constituency meeting.

**Sec. 4. Regular Meeting Business:** The business of the regular constituency meeting will include the election/appointment of personnel for various positions (see Sec. 10. and 11. below), ~~below~~), the receipt of reports from the president, secretary, treasurer/chief financial officer (report based on audited statements), departmental directors, and the auditor. In addition, the constituency meeting shall review/create plans for moving the union mission/section toward union conference status. It shall also endorse/approve/develop plans for the conduct of the work as are desirable and in harmony with the policies of the \_\_\_\_\_ Division.

**Sec. 5. Quorum:** At least \_\_\_\_\_ percent of the delegates authorized hereinafter under Sec. 1. and 2. of Article VIII must be present at the opening of any regular or special constituency meeting to constitute a quorum for the transaction of business. Once the meeting is declared open, the delegates remaining shall constitute a quorum.

**Sec. 6. Proxy Voting:** All delegates must be present in person at any constituency ~~meeting~~ meeting, or participating by electronic means, in order to be eligible to vote. There shall be no voting by proxy.

**Sec. 7. Voting Rights of the Delegates:** Each delegate appointed to act on behalf of the members of this union mission/section shall be entitled to one vote on each question to be decided by the body. The voting rights of the individual delegates representing the members as hereinafter provided shall be limited to the particular constituency meeting of the union mission/section in which they have been designated to represent a local conference or local

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 5

mission/field/section, institution, the Division, or the General Conference of Seventh-day Adventists.

**Sec. 8. Voting:** If permitted by local law, delegates may participate in a regular or specially called constituency meeting by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person and attendance at such a meeting. Votes cast remotely shall have the same validity as if the delegates met and voted onsite. ~~The voting on matters of business shall normally be by viva voce. The chair may call for the vote by other means, including a secret ballot, when it is deemed advisable or is requested by the membership.~~

**Sec. 9. Parliamentary Authority:** The parliamentary authority for constituency meetings pertaining to all rules and procedures not covered by its bylaws shall be based on those published in the *General Conference Rules of Order*, and any adaptation or supplement approved by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority vote of the constituency meeting.

**Sec. 10. Elections/Appointments and Term of Office:** **a. Elections:** The president, secretary, and treasurer/chief financial officer of this union mission/section shall be elected by the division executive committee rather than by the session of this union mission/section. The election of departmental directors, associate departmental directors, associate secretaries, or associate treasurers for this union mission/section, if not determined by the delegates at the union constituency meeting, shall be referred to the executive committee for appointment. The union constituency meeting shall also elect the members (other than ex officio) of the union executive committee and, where required by the governance documents of union institutions, the chief administrator(s) and board members of such entities.

**b. Term of Office:** Persons elected at the constituency meeting and those appointed by the executive committee normally serve until the next regular constituency meeting. However, their period of service may be shorter due to resignation, voluntary retirement, retirement in situation where a mandatory retirement age policy is in effect, or removal from office, for cause, by the executive committee or a special constituency meeting.

The phrase “for cause” when used in connection with removal from an elected or appointed position, or from employment, shall include but not be limited to 1) incompetence; 2) persistent failure to cooperate with duly constituted authority in substantive matters and with relevant employment and denominational policies; 3) actions which may be the subject of discipline under the *Seventh-day Adventist Church Manual*; 4) failure to maintain regular

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 6

standing as a member of the Seventh-day Adventist Church; 5) theft or embezzlement; or 6) conviction of or guilty plea for a crime.

**Sec. 11. Election of Local Mission/Field/Section Officers and Term of Office: a: Elections: The president, secretary, and treasurer/chief financial officer of local missions/fields/sections within the territory of this union mission/section shall be elected by the union constituency meeting or by the union executive committee between constituency meetings.**

**b. Term of Office: Local mission/field/section officers elected at the constituency meeting normally serve until a midterm meeting of the union executive committee, unless they resign, voluntarily retire, retire in situations where a mandatory retirement age policy is in effect, or are removed from office, for cause, by the union executive committee or by a special constituency meeting (see definition of “for cause” in Sec. 10, paragraph b. above).**

*(Note: Sec. 11. above is applicable to union missions/sections in whose territory there is a local mission/field/section.)*

**Article VIII—Representation at Constituency Meetings**

**Sec. 1. Regular Delegates—Each member organization shall be represented at union mission/section constituency meetings by duly appointed delegates as follows:**

**a. Each local conference or local mission/field/section shall be entitled to one delegate without regard to conference or mission/field/section membership and one additional delegate for each \_\_\_\_\_ church members or major fraction thereof.**

**b. Such delegates shall be chosen, by the respective local conference or local mission/field/section executive committees, from among those who hold membership in a duly organized local church within the respective conference or mission/field/section or from among those who are employees of the member organizations. ~~Such delegates shall be chosen by the respective local executive committees from among those who hold membership in a duly organized local church within the respective conference or mission/field/section.~~**

**c. The delegation from each conference or mission/field/section if comprised of three or more individuals shall include representation from laity, pastors, and/or other frontline employees of the respective conference or mission/field/section and include ~~male~~ males and females.**

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 7

1       **Sec 2. Delegates At-Large: Delegates at-large to a union mission/section constituency**  
2 **meeting shall be: include:**

3  
4           **a.       The current members of the executive committee of this union**  
5 **mission/section.**

6  
7           **b.       Such other persons from the union mission/section staff, institutions**  
8 **owned and operated by the union, institutions operated by the division and located within the**  
9 **union territory, and local conferences or local missions/fields/sections, as may be**  
10 **recommended by the union mission/section executive committee and accepted by the**  
11 **delegates in the constituency meeting. The number of such delegates shall not exceed ten**  
12 **percent of the total number of regular delegates provided for hereinabove.**

13  
14           **c.       Members of the General Conference and \_\_\_\_\_ Division**  
15 **executive committees, who may be present at any constituency meeting of this union**  
16 **mission/section. The number of such delegates shall not exceed ten percent of the total**  
17 **number of delegates otherwise provided for.**

18  
19           **d.       A person who is not elected to a new term of office at a constituency**  
20 **meeting does not thereby lose delegate status at the current constituency meeting.**

21  
22       **Sec. 3. Church Membership Requirement: All delegates appointed to represent the**  
23 **members of this union mission/section at any constituency meeting shall be members in**  
24 **regular standing of the Seventh-day Adventist Church.**

25  
26                   **Article IX—Constituency Meeting Committees**

27  
28       *(Note: Division executive committees may authorize a process whereby the session*  
29 *organizing and nominating committees may be selected and empowered to perform their tasks in*  
30 *advance of the session. The process to select such committees for a session shall involve*  
31 *constituency representation rather than being accomplished by the executive committee alone.*  
32 *Unless a division executive committee has approved other arrangements as described above, the*  
33 *following provisions shall apply for the appointment and functioning of session committees.)*  
34

35       **Prior to each union mission/section constituency meeting, meeting of this union**  
36 **mission/section, the executive committee shall provide for such temporary committees as**  
37 **may be necessary to conduct the preliminary work for the session.**

38  
39       **To facilitate the business of the session, constituency meeting committees may convene**  
40 **by means of an electronic conference or similar communications by which all persons**  
41 **participating can hear each other at the same time. These committees include: Committees that**  
42 **facilitate the business of the session include:**



225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 8

1  
2       **Sec. 1. Organizing Committee: a. An organizing committee for each constituency**  
3 **meeting shall be appointed. It shall consist of \_\_\_\_\_ representative(s) from each local**  
4 **conference or local mission/field/ section, \_\_\_\_\_ representative(s) from each union**  
5 **mission/section-operated institution or division-operated institution located in this union**  
6 **territory, and the president of the \_\_\_\_\_ Division, or his designee, who shall serve as**  
7 **chair.**

8  
9               **b. The members of the organizing committee shall be appointed by their**  
10 **respective delegates as one of the first item of business at each regularly scheduled**  
11 **constituency meeting.**

12  
13               **c. The organizing committee shall nominate, and the constituency shall**  
14 **elect:**

15  
16                       **1) A nominating committee.**

17  
18                       **2) Other committees as may be necessary.**  
19

20       **Sec. 2. Nominating Committee: The nominating committee shall consist of at**  
21 **least \_\_\_\_\_ and not more than \_\_\_\_\_ members, including the president of**  
22 **the \_\_\_\_\_ Division, or his designee, who shall serve as chair. The membership of the**  
23 **committee shall be balanced, as nearly as possible, between denominational workers and**  
24 **laypersons representing various segments of the work and territories of the union.**  
25 **~~conference.~~**

26  
27               **a. Those chosen as members of the Nominating Committee must be duly**  
28 **appointed delegates in attendance at the constituency meeting.**  
29

30               **b. Persons holding elective office, as outlined in Article VII, Sec. 10. and**  
31 **11. in the current term, excluding non-ex officio members of the executive committee, shall**  
32 **not be eligible to serve on the Nominating Committee.**  
33

34               **c. The Nominating Committee shall limit its nominations to those**  
35 **positions for which persons are to be elected at the constituency meeting and for which**  
36 **budgetary provisions has been made.**  
37

38               **d. The Nominating Committee shall also nominate members for the**  
39 **union executive committee and for the boards of union institutions whose bylaws indicate**  
40 **that board members for the entity are elected at a union constituency meeting.**  
41

Article X—Executive Committee

**Sec. 1. Membership of Executive Committee: The executive committee of the \_\_\_\_\_ Union Mission/Section of Seventh-day Adventists shall be elected at its regularly scheduled constituency meeting and shall consist of not more than \_\_\_\_\_ members, the actual number to be determined by the \_\_\_\_\_ Division Executive Committee. The president, the secretary, and treasurer/chief financial officer, and the presidents of constituent conferences or missions/fields/sections shall be members ex officio of the executive committee. The remaining membership shall include laypersons, departmental directors, pastors, or other denominational employees. The officers of the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists are members ex officio of the union mission/section executive committee; however, their membership shall be in addition to the number detailed above. Any such officers exercising their voting rights at any one meeting shall not make up more than ten percent of the committee membership present.**

~~**Sec. 1. Membership of Executive Committee: The executive committee of the \_\_\_\_\_ Union Mission/Section shall consist of not more than \_\_\_\_\_ members, the actual number to be determined by the \_\_\_\_\_ Division Executive Committee. The union president, the union secretary and treasurer/chief financial officer, and the presidents of local conferences or local missions/fields/section shall be members ex officio, the other members being elected at the union constituency meeting. The officers of the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists are members ex officio of the union mission/section executive committee; however, their membership shall be in addition to the number detailed above. Any such officers exercising their voting rights at any one meeting shall not make up more than ten percent of the committee membership present.**~~

*(Note: The division may indicate in this operating policy the minimum percentage of laypersons on the union executive committee.)*

**Sec. 2. Delegated Authority: The executive committee of this union mission/section mission/section, unless replaced at a special constituency meeting, is delegated the authority to act on behalf of the constituents between constituency meetings, including the authority to remove, for cause (see definition of “for cause” in Article VII, Sec. 10 above), persons who have been elected at a union constituency meeting including officers of local missions/fields/sections, directors of departments/services, chief administrators of institutions, and members of boards and committees whose election or appointment is a result of constituency meeting or executive committee meeting action and to fill, for the remaining portion of the term of office, any vacancies thus created. (The offices of union mission/section president, secretary, and treasurer/chief financial officer are always filled by action of the division executive committee.) The removal of those named under Article VII, Sec. 10. shall require the affirmative vote of two-thirds (2/3) of those voting at a union executive committee meeting where a majority of members is present, including: officers of**

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 10

1 ~~local missions/fields/sections; directors of departments/services; chief administrators of~~  
2 ~~institutions; and board/committee members whose election or appointment is a result of~~  
3 ~~constituency meetings or executive committee action; and to fill, for the remaining portion~~  
4 ~~of the term, any vacancies thus created.~~

5  
6 **Sec. 3. Administrative Authority:** The executive committee shall have full  
7 administrative authority:

8  
9 a. To fill for the current term office any vacancies that may occur by death,  
10 resignation, or otherwise, in its boards, committees, departments, or in offices which have been  
11 filled by union mission/section constituency meeting election. ~~To fill for the current term any~~  
12 ~~vacancies that may occur by death, resignation, or otherwise, in its boards, committees,~~  
13 ~~departments, or in offices which have been filled by union mission/section constituency~~  
14 ~~meeting election.~~

15  
16 b. To appoint committees, such as an administrative committee, with their  
17 terms of reference. ~~To appoint committees, such as an administrative committee, with their~~  
18 ~~terms of reference.~~

19  
20 c. To employ such personnel as may be necessary to execute its work  
21 effectively. ~~To employ such personnel as may be necessary to execute its work effectively.~~

22  
23 d. To grant and withdraw credentials and licenses. The withdrawal of  
24 credentials shall require the consent of two-thirds (2/3) of those voting at a union executive  
25 committee meeting where a majority of members is present. ~~To grant and withdraw~~  
26 ~~credentials and licenses. The withdrawal of credentials shall require the affirmative vote of~~  
27 ~~two-thirds (2/3) of those voting at a union executive committee meeting where a majority of~~  
28 ~~members is present.~~

29  
30 **Sec. 4.** Meetings of the executive committee may be called at any time or place by the  
31 president, or in his absence by the acting chair appointed by the union executive committee. If  
32 the president is absent from the field and no acting chair has been appointed, such a meeting may  
33 be called by the secretary upon the written request of any five members, or twenty-five percent  
34 (whichever is more), of the executive committee. ~~Meetings of the executive committee may be~~  
35 ~~called at any time or place by the president, or in his absence by the acting chair appointed~~  
36 ~~by the union executive committee. If the president is absent from the field and no acting~~  
37 ~~chair has been appointed, such a meeting may be called by the secretary upon the written~~  
38 ~~request of any five members, or twenty-five percent (whichever is more), of the executive~~  
39 ~~committee.~~

40  
41 **Sec. 5. Attendance at Meetings:** Where allowed by local law, executive committee  
42 members may participate in meetings by means of an electronic conference or similar

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 11

communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person at such a meeting.

**Sec. 6. Notice of Meetings:** Notice as to time and place, and any other requirements under this operating policy, ~~these bylaws~~, shall be provided to all members in a reasonable manner at least 48 hours prior to the meeting if the meeting is to take place by electronic conference or similar communications, or at least 96 hours if the meeting is to take place in person.

**Sec. 7. Quorum:** Unless otherwise required in the Operating Policy, \_\_\_\_\_ members, including the president, of the union mission/section of executive committee shall constitute a quorum.

**Article XI—Officers and Their Duties**

**Sec. 1. Executive Officers:** The executive officers of this union mission/section shall be a president, a secretary, and a treasurer/ chief financial officer. The secretary and treasurer/chief financial officer may be one individual known as the secretary treasurer. **It is the duty of these officers, in consultation with one another, to carry forward the work according to plans, policies, and programs voted by the division executive committee, by the constituency in session, and/or the union executive committee. These plans, policies, and programs shall be in harmony with the Fundamental Beliefs and actions adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.**

The union mission/section executive officers shall be appointed by the division yearend ~~meeting/council~~ meeting/council, or by the division executive committee, and shall hold office for the period of \_\_\_\_\_ years or until their successors are appointed and enter upon their duties. Vacancies in such offices shall be filled by action of the division executive committee.

a. **President:** The president, who shall be an ordained minister of experience, is the first officer and shall report to the ~~union~~ executive committee of the union mission/section in consultation with the secretary and the treasurer/chief financial officer. He shall act as chair of constituency meetings and of the union executive committee and serve in the general interests of the union mission/section as the constituency and the executive committee shall determine. In his leadership he shall adhere to the policies of the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists, work in harmony with the division executive ~~committee~~, committee and in close counsel with the division officers.

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 12

When a union president is to be absent from the field for prolonged periods of time, the union executive committee shall be authorized, in counsel with the division officers, to appoint an individual to act as chair during such absences.

**b. Secretary:** The secretary, associated with the president as an executive officer, shall serve under the direction of the executive committee and shall act as vice-chair of the executive committee. The secretary shall report to the executive committee of the union mission/section after consultation with the president. It shall be the duty of the secretary to keep the minutes of the union constituency meetings and of the executive committee meetings, and to furnish copies of such to all members of the executive committee and to the division officers. ~~officers of the \_\_\_\_\_ Division.~~ The secretary shall also be responsible for providing information as may be requested by the president or by the union or division executive committee; and shall perform such other duties as pertain to the office.

**c. Treasurer/Chief Financial Officer:** The treasurer/chief financial officer, associated with the president as an executive officer, shall serve under the direction of the executive committee. The treasurer/chief financial officer shall report to the executive committee of the union mission/section after consultation with the president. The treasurer/chief financial officer shall be responsible for providing financial leadership to the organization which will include, but shall not be limited to, receiving, ~~safeguarding~~ safeguarding, and disbursing all funds in harmony with the actions of the executive committee, for remitting all required funds to the division/General Conference in harmony with the \_\_\_\_\_ Division policy, and for providing financial information to the president and to the executive committee. The treasurer/chief financial officer shall also be responsible for furnishing copies of the financial statements to the division officers. ~~the \_\_\_\_\_ Division officers.~~

**Sec. 2. Other Officers:** Other individuals may serve as officers of the union mission/section, such as associate secretary and associate treasurer.

**Article XII—Directors of Departments/Associations/Services**

**Sec. 1. Advisory Role:** The directors of departments/associations/services of this union mission/section shall work under the direction of the executive and the president and shall serve in an advisory relationship to the field.

**Sec. 2. Departments/Associations/Services Structure:** Union mission/section departments, associations, and services shall be organized in harmony with the department/association/service structure of the General Conference but shall not necessarily duplicate the departments/associations/services at the division or the General Conference of Seventh-day Adventists.  
~~Departments/Services Structure: Union mission/section departments, associations, and services~~

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 13

shall be organized in harmony with the department, associations, and service structure of the General Conference but shall not necessarily duplicate the departments, associations, and services at the \_\_\_\_\_ Division or the General Conference of Seventh-day Adventists.

**Article XIII—Other Organizations**

**Sec. 1. Unincorporated Organizations:** The \_\_\_\_\_ Union Mission/Section may carry on its ministry through unincorporated subsidiary organizations. Constituency meetings of such organizations shall be held in conjunction with the regularly scheduled constituency meetings of this union mission/section. ~~**Unincorporated Organizations:**~~  
~~The \_\_\_\_\_ Union Mission/Section may carry on its ministry through unincorporated subsidiary organizations. Constituency meetings of such organizations shall be held in conjunction with the regularly scheduled constituency meetings of this union.~~

**Sec. 2. Corporations:** The \_\_\_\_\_ Union Mission/Section may form corporate bodies provided it obtains prior approval of the \_\_\_\_\_ Division. Membership meetings and elections of boards of directors shall be held as provided by articles and bylaws of the corporations and in harmony with applicable laws.

**Article XIV—Finance**

**Sec. 1. Tithes and Offerings:** The church funds managed by this union mission/section shall be:

a. Such portion of tithe as it shall be assigned by policy and receive from its respective conferences or missions/fields/sections.

b. Appropriations from the \_\_\_\_\_ Division or the General Conference of Seventh-day Adventists

c. Special donations and funds, legacies, gifts, devises, and bequests made to it.

d. The assigned portion of tithe from churches not directly under the local fields of the union.

**Sec. 2. Policies:** The portion of tithe which is reserved for this union mission/section, as specified by policy, and all other funds shall be used in harmony with the policies of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists; ~~Conference~~; and in the case of donations, their use shall be in harmony with the specifications of donors and in compliance with government regulations. Tithe is shared with the division on fixed percentages as set by the division executive committee, and with the General Conference on

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 14

1 fixed percentages as set by the Annual Council of the General Conference Executive  
2 Committee. This union mission/section shall pass on to the \_\_\_\_\_ Division the  
3 specified tithe percentage, retirement fund percentages as may be decided by the division  
4 executive committee, and all mission offerings.

5  
6 **Sec 3. Bank Accounts:** The funds of this union mission/section shall be safeguarded  
7 in harmony with the financial policies of the \_\_\_\_\_ Division of the General  
8 Conference of Seventh-day Adventists. Moneys shall be deposited in the name of  
9 the \_\_\_\_\_ Union Mission/Section of Seventh-day Adventists in regular or special  
10 accounts in such banks or savings institutions as the executive committee shall designate  
11 and shall be withdrawn only by persons authorized by resolution of the executive  
12 committee.

13  
14 **Sec. 4. Financial Statements:** The \_\_\_\_\_ Union Mission/Section shall regularly  
15 prepare statements of income and fund balances and shall be responsible for the filing of  
16 copies of the annual financial statement with the \_\_\_\_\_ Division and the General  
17 Conference of Seventh-day Adventists and, to the extent required by law, with any branch  
18 of local or national government.

19  
20 **Sec. 5.** Major trust funds belonging to this union mission/section shall be deposited with  
21 the division until needed to fulfill the purpose for which they were raised.

22  
23 **Article XV—Budget, Employee Compensation Review, and Financial Audit**

24  
25 **Sec. 1. Budget:** The \_\_\_\_\_ Union Mission/Section shall prepare an annual  
26 budget in harmony with the policies of the \_\_\_\_\_ Division of the General Conference  
27 of Seventh-day Adventists.

28  
29 **Sec. 2. Employee Compensation and Expense Review:** The executive committee shall  
30 appoint an employee compensation and expense review committee, including a division  
31 officer or one or more representatives appointed by the division executive committee. The  
32 tasks of this committee are outlined in General Conference *Working Policy*.

33  
34 **Sec. 3. Independent Audit:** ~~All accounting records~~ The financial statements of this  
35 union mission/section shall be audited at least annually by an auditor chosen in harmony  
36 with General Conference *Working Policy*; and the records of this union mission/section or  
37 any of its subsidiaries, agencies, or institutions shall at all times be open to said auditor.

38  
39 **Article XVI—Dissolution and Disposition of Assets**

40  
41 **This union mission/section may be dissolved only by action of the division executive**  
42 **committee.**

225-20Gb UNION MISSION/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 15

**In the event of the dissolution of this union mission/section and unless otherwise required by local law, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.**

**Article XVII—Indemnification**

**Sec. 1.** To the extent permitted by law, this union mission/section shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, because he/she is or was a member of the union mission/section executive committee or an officer, employee, or agent of the union mission/section against expenses (including legal fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interest of the union mission/section, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful.

**Sec. 2.** This right of indemnification shall be in addition to, and not exclusive of, all other rights to which such member of the executive committee, officer, or ~~departmental~~ department director may be entitled.

*(Note: This right of indemnification may be expanded or contracted as allowed under local law and as adopted by the constituents.)*

**Article XVIII—Amendments**

**At any annual meeting of the \_\_\_\_\_ Division Executive Committee or at a Division Council this operating policy may be amended by a majority vote (unless local law requires a higher majority), provided that such amendments shall not be inconsistent with the Constitution and Bylaws of the General Conference and the working policy of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists, and with the spirit of the Union Mission/Section Model Operating Policy. However, those portions of this ~~Operating Policy~~ operating policy which are essential to the unity of the Church worldwide and are designated in bold print shall only be amended or revised from time to time by the \_\_\_\_\_ Division Executive Committee by a simple majority vote (unless local law requires a higher majority) in order to comply with changes to the Union Mission/Section Model Operating Policy as voted by the General Conference Executive Committee in its annual meetings.**



1 SEC/OGC/224-20Gc/PolRev&Dev/ADCOM/Pre/SecC/TreC/GCDO20AC to HMM-20AC(DIV)  
2  
3 225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
4 BYLAWS - POLICY AMENDMENT  
5

6 RECOMMENDED, To amend GC D 17, Union of Churches Conference Model Constitution  
7 and Bylaws, to read as follows:  
8

9 D 17 Union of Churches Model Constitution and Bylaws  
10

11 D 17 05 Union of Churches Constitution and Bylaws—The following Union of Churches  
12 Model Constitution and Bylaws ~~Bylaws—This model constitution~~ shall be followed as closely as  
13 possible by all unions of churches with conference status. Those sections of the model  
14 constitution and bylaws that appear in bold print are essential to the unity of the Church  
15 worldwide and shall be included in the constitution and bylaws as adopted by each union of  
16 churches. Other sections of the model constitution and bylaws may be modified as set out in  
17 Bylaw Article XII, provided they continue to be in full harmony with the provisions of this model.  
18 Where specific cases require modification to text in bold print, final approval for such  
19 modifications to any text in bold print must be studied and approved by the General Conference  
20 Executive Committee after receiving a recommendation from the division executive committee  
21 and the General Conference Administrative Committee. ~~Where specific cases require~~  
22 ~~modification to material in bold print, final approval for such modifications to any material in~~  
23 ~~bold print must be studied and approved by the General Conference Administrative Committee~~  
24 ~~after receiving a recommendation from the division executive committee and the Office of~~  
25 ~~General Counsel.~~  
26

27 Amendments to the Union of Churches Model Constitution and Bylaws shall be made by  
28 action of the Executive Committee of the General Conference of Seventh-day Adventists at any  
29 Annual Council of that Committee.  
30

31 **CONSTITUTION OF THE \_\_\_\_\_ UNION OF CHURCHES**  
32 **OF SEVENTH-DAY ADVENTISTS**  
33

34 **Article I—Name**  
35

36 **The name of this organization shall be the \_\_\_\_\_ Union of Churches of**  
37 **Seventh-day Adventists, hereinafter referred to as the union or union of churches.**  
38

39 **Article II—Purpose**  
40

41 **The purpose of this union of churches is to call all people within its territory to**  
42 **become disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three**  
43 **angels' messages (Revelation 14:6-12), and to prepare them for Christ's soon return.**

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 2

Article III—Relationships

The \_\_\_\_\_ Union of Churches is a member unit of the global Seventh-day Adventist Church and is located in the territory of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists. The purposes, policies, and procedures of this union of churches shall be in harmony with the working ~~policies policies, actions, and procedures~~ enacted by the ~~Executive Committee~~ executive committee of the \_\_\_\_\_ Division ~~and or the General Conference of Seventh-day Adventists. This union of churches shall pursue the mission of the Seventh-day Adventist Church in harmony with the Fundamental Beliefs, programs, initiatives, and actions adopted and approved by the General Conference of Seventh-day Adventists at its sessions. and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.~~

Article IV—Geographic Territory

The territory of this union of churches shall consist of \_\_\_\_\_.

Article V—Membership/Constituency

The membership/constituency of this union of churches shall consist of such local churches as have been or shall be organized in any part of the geographic territory under its jurisdiction and formally approved for membership by vote of the delegates at any regular or special union constituency meeting.

Article VI—Bylaws

The members of this union of churches, acting in and through a union constituency meeting, may enact bylaws, and/or repeal them, and such bylaws may embrace any provision not inconsistent with the constitution or with the current union of churches model constitution and bylaws approved by the Executive Committee of the General Conference of Seventh-day Adventists.

Article VII—Dissolution and Disposition of Assets

This union of churches may be dissolved only by a two-thirds (2/3) majority vote of the delegates present and voting at any constituency meeting.

In the event of the dissolution of this union of churches and unless otherwise required by local law, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 3

Article VIII—Amendments

~~This constitution shall not be amended except to conform to the model union of churches constitution when it is amended by action of the General Conference Executive Committee at an Annual Council.~~

The bolded text of this constitution and bylaws shall not be amended except to conform to the union of churches model constitution and bylaws when it is amended by action of the General Conference Executive Committee at an Annual Council. Such amendments shall be adopted into the union's constitution and bylaws by a simple majority vote (unless local law requires a higher majority) of delegates present and voting at a union conference constituency meeting. This union may amend the unbolded text of the constitution and bylaws from time to time at a union of churches constituency meeting provided any such changes are in harmony with the spirit and intent of the model constitution and bylaws. ~~constitution~~. Such amendments shall require an affirmative vote of two-thirds (2/3) of the delegates present and voting. ~~The union constituency meeting and/or the union executive committee may recommend to the General Conference through the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists, amendments to the model constitution.~~

BYLAWS OF THE \_\_\_\_\_ UNION OF CHURCHES  
OF SEVENTH-DAY ADVENTISTS

Article I—Principal Office

The principal office for the transaction of the business of the \_\_\_\_\_ Union of Churches is fixed and located at \_\_\_\_\_, \_\_\_\_\_. The executive committee may ~~in an emergency~~ change the location of the principal office on a temporary basis.

Article II—Membership/Constituency Meetings

**Sec. 1. Regular Meeting:** This union of churches shall hold a regular quinquennial ~~constituency meeting~~ membership/constituency meeting\* at such time and place as the executive committee of the union of churches shall designate. In the event that the union executive committee fails to call a regular constituency meeting within the quinquennial period, the \_\_\_\_\_ Division Executive Committee, or General Conference Executive Committee in the case of unions directly attached to the General Conference, ~~or General Conference Executive Committee in the case of unions directly attached to the General Conference~~, may give notice for such a meeting and designate the time and place. In case regional conditions make it imperative to postpone the calling of the constituency meeting, the

\* The membership/constituency meeting is a business meeting of the membership of this union of churches. These meetings may also be called membership/constituency sessions.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 4

1 union of churches executive committee, in a regular or special meeting, shall have authority to  
2 make such postponement, not to exceed one year, giving notice to all constituent organizations.  
3 In the event that the executive committee exercises its authority to postpone a constituency  
4 meeting, it shall also have the authority to set the subsequent regular constituency meeting at  
5 such time and place as it shall see fit, not to exceed five calendar years from the date of the  
6 postponed constituency meeting. Notice of the time and place of the meeting of the delegates  
7 representing the members shall be given by:

8  
9 a. A notice printed in the official publication of the union of churches at least  
10 four weeks before the date of the session, or

11  
12 b. A method approved by the \_\_\_\_\_ Union of Churches Executive  
13 Committee, provided all member units receive notice with sufficient time to select delegates.

14  
15 c. A method approved by the \_\_\_\_\_ Division Executive  
16 Committee, in the event of inaction or failure to call a constituency meeting by  
17 the \_\_\_\_\_ Union of Churches Executive Committee.

18  
19 **Sec. 2. Special Meeting: a. The executive committee of this union of churches shall**  
20 **call a special constituency meeting when:**

21  
22 1) It is voted by the executive committee, or

23  
24 2) It is voted by the delegates at any constituency meeting, or

25  
26 3) It is requested by \_\_\_\_\_ percent of the constituent churches of  
27 the union of churches through their business meetings. At least fifty percent of the  
28 ~~constituent churches request it through business meeting decisions of each church.~~

29  
30 4) It is voted by the \_\_\_\_\_ Division Executive Committee or  
31 the General Conference Executive Committee.

32  
33 The date for such a meeting in response to paragraphs 3) and 4) above shall  
34 not be more than 90 days from the date when the actions described in paragraphs 3) and 4)  
35 above are communicated to the officers/executive committee of the union.

36  
37 b. In the absence of a timely response by the union executive committee  
38 to paragraphs 2) through 4) in Sec. 2. a. above, the \_\_\_\_\_ Division Executive  
39 Committee or General Conference Executive Committee may call a special constituency  
40 meeting of the union of churches and designate the time and place for such a meeting.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 5

1           c.       The agenda for special constituency meetings shall be included in the  
2 notice of the meeting.

3  
4           d.       Notice as to the time and place of special constituency meetings shall  
5 be given in the same manner as for regularly scheduled constituency meetings.

6  
7       **Sec. 3. Chair and Secretary for Constituency Meetings:** The president of this union  
8 ~~of churches~~ shall serve as chair and the secretary of this union shall serve as secretary for  
9 constituency meetings of this union. The president may designate other individuals to assist  
10 in chair duties from time to time. In the event that the president's office is vacant or that  
11 the president is unavailable to serve as chair, the constituency meeting may be called to  
12 order by the ranking division officer present. The first item of business shall be the election  
13 of a chair *pro tem*, selected from the delegates present at the meeting. When the election of  
14 a president has been completed, the new president or president elected to a new term of  
15 office, or re-elected president, if present at the constituency meeting, shall replace the chair  
16 *pro tem*.

17  
18       In a similar manner, arrangements may be made for a secretary *pro tem* if the  
19 secretary's office is vacant or the secretary is unavailable to serve at the constituency  
20 meeting. When election of a secretary has been completed, the new secretary or secretary  
21 elected to a new term, or re-elected secretary, if present at the constituency meeting, shall  
22 replace the secretary *pro tem*.

23  
24       ~~A person who is not reelected at a constituency meeting does not thereby lose~~  
25 ~~delegate status at the current constituency meeting.~~

26  
27       **Sec. 4. Regular Meeting Business:** The business of the regular constituency meeting  
28 shall include the election/appointment of personnel for various positions (see Sec. 10. below),  
29 the receipt of reports from the president, secretary, treasurer/chief financial officer (report  
30 based on audited statements), departmental directors, and the auditor. The constituency  
31 meeting shall endorse/approve/develop plans for the conduct of the work as are desirable  
32 and in harmony with the policies of the \_\_\_\_\_ Division.

33  
34       **Sec. 5. Quorum:** At least \_\_\_\_\_ percent of the delegates authorized hereinafter under  
35 ~~Section 4. Sec. 1.~~ of Article III must be present at the opening of any regular or special  
36 constituency meeting to constitute a quorum for the transaction of business. Once the meeting is  
37 declared open, the delegates remaining present shall constitute a quorum.

38  
39       **Sec. 6. Proxy Voting:** All delegates must be present at any constituency ~~meeting~~  
40 meeting, or participating by electronic means, in order to be eligible to vote. There shall be no  
41 voting by proxy.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 6

1       **Sec. 7. Voting Rights of the Delegates:** Each delegate appointed to act on behalf of the  
2 members of this union of churches shall be entitled to one vote on each question to be decided by  
3 the body. The voting rights of the individual delegates representing the members as hereinafter  
4 provided shall be limited to the particular constituency meeting of the union of churches in  
5 which they have been designated to represent a local church, institution, the Division, ~~Division~~  
6 or the General Conference of Seventh-day Adventists.

7  
8       **Sec. 8. Voting:** If permitted by local law, delegates may participate in a regular or  
9 specially called constituency meeting by means of an electronic conference or similar  
10 communications by which all persons participating can hear each other at the same time, and  
11 participation by such means shall constitute presence in person and attendance at such a meeting.  
12 Votes cast remotely shall have the same validity as if the delegates met and voted onsite. The  
13 ~~voting on matters of business shall normally be by viva voce. The chair may call for the vote~~  
14 ~~by other means, including a secret ballot, when it is deemed advisable or is requested by the~~  
15 ~~membership.~~

16  
17       **Sec. 9. Parliamentary Authority:** The parliamentary authority pertaining to all rules and  
18 procedures for constituency meetings not covered by its bylaws shall be based on those  
19 published in the *General Conference Rules of Order*, and any adaptation or supplement approved  
20 by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority  
21 vote of the constituency meeting.

22  
23       **Sec. 10. Election/Appointment and Term of Office: a. Elections:** All union of  
24 churches officers and members of the executive committee who are not ex officio members  
25 shall be elected by the delegates at a meeting of the union of churches constituency. The  
26 election of departmental directors, associate departmental directors, associate secretaries,  
27 or associate treasurers, if not determined by the delegates at the union of churches  
28 constituency meeting, shall be referred to the executive committee for appointment. Other  
29 positions to be filled by election may include the chief administrator(s) and board members  
30 of union institutions if and as required by the governance documents and structure for  
31 each entity.

32  
33       **b. Term of Office:** Persons elected at the constituency meeting and those  
34 appointed by the executive committee normally serve until the next regular constituency  
35 meeting. However, their period of service may be shorter due to resignation, voluntary  
36 retirement, retirement in situations where a mandatory retirement age policy is in effect, or  
37 removal from office, for cause, by the executive committee or a special constituency  
38 meeting.

39  
40       The phrase “for cause” when used in connection with removal from an elected or  
41 appointed position, or from employment, shall include but not be limited to 1) incompetence; 2)  
42 persistent failure to cooperate with duly constituted authority in substantive matters and with

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 7

relevant employment and denominational policies; 3) actions which may be the subject of discipline under the *Seventh-day Adventist Church Manual*; 4) failure to maintain regular standing as a member of the Seventh-day Adventist Church; 5) theft or embezzlement; or 6) conviction of or guilty plea for a crime.

**Article III—Representation at Constituency Meetings**

**Sec. 1. Regular Delegates: Member organizations of this union of churches shall be represented at union constituency meetings by duly appointed delegates as follows:**

a. Each local church shall be entitled to one delegate without regard to total church membership and one additional delegate for each \_\_\_\_\_ church members or major fraction thereof.

b. Such delegates shall be chosen by the respective local church business meeting, from among those who hold membership in that local church.

c. The delegation from each local church, if comprised of three or more individuals, shall include ~~male~~ males and females.

**Sec. 2. Delegates At-Large: Delegates at-large to a union constituency meeting include:**

a. The current members of the executive committee of this union of churches.

b. Such other persons from the union of churches staff, ~~denominational~~ institutions owned and operated by the union, as may be recommended by the union of churches executive committee and accepted by the delegates in the constituency meeting. The number of such delegates shall not exceed ten percent of the total number of regular delegates provided for hereinabove.

c. Members of the General Conference and \_\_\_\_\_ Division executive committees, who may be present at any constituency meeting of this union. The number of such delegates shall not exceed ten percent of the total number of delegates otherwise provided for.

d. All employees holding credentials or ministerial licenses issued by this union of churches.

e. A person who is not elected to a new term of office at a constituency meeting does not thereby lose delegate status at the current constituency meeting.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 8

**Sec. 3. Church Membership Requirement: All delegates appointed to represent the members of this union of churches at any constituency meeting shall be members in regular standing of the Seventh-day Adventist Church.**

**Article IV—Constituency Meeting Committees** ~~IV—Constituent Session Committees~~

*(Note: Division executive committees may authorize a process whereby the session organizing and nominating committees may be selected and empowered to perform their tasks in advance of the session. The process to select such committees for a session shall involve constituency representation rather than being accomplished by the executive committee alone. Unless a division executive committee has approved other arrangements as described above, the following provisions shall apply for the appointment and functioning of session committees.)*

**Prior to each union of churches constituency meeting, the executive committee shall provide for such temporary committees as may be necessary to conduct the preliminary work for the session.** ~~Prior to each union of churches constituency meeting, the executive committee shall provide for such temporary committees as may be necessary to conduct the preliminary work for the session.~~

To facilitate the business of the session, constituency meeting committees may convene by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time. **These committees include:** ~~Committees that facilitate the business of the session include:~~

**Sec. 1. Organizing Committee: a. An organizing committee for each constituency meeting shall be appointed. It shall consist of \_\_\_\_\_ representative(s) from each member church in the union of churches, \_\_\_\_\_ representative(s) from each union or division-operated institution located in the union's territory, and the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair.** ~~Organizing Committee: a. An organizing committee for each constituency meeting shall be appointed. It shall consist of \_\_\_\_\_ representative(s) from each member church in the union of churches, \_\_\_\_\_ representative(s) from each union or division-operated institution located in the union's territory. The organizing committee will be chaired by the president of the \_\_\_\_\_ Division, or his designee.~~

**b. The members of the organizing committee shall be appointed by their respective church or institutional delegations as one of the first items of business at each regularly scheduled constituency meeting. If a church or institution is entitled to only one delegate at the session, that person shall serve as a member of the organizing committee.** ~~The members of the organizing committee shall be appointed by their respective church or institutional delegations as one of the first items of business at each regularly scheduled~~



225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 9

constituency meeting. If a church or institution is entitled to only one delegate at the session, that person shall serve as a member of the organizing committee.

c. ~~The organizing committee shall nominate, and~~ **The organizing committee shall nominate, and** the constituency shall elect:

- 1) A nominating committee
- 2) A constitution and bylaws committee
- 3) Other committees as may be necessary.

**Sec. 2. Nominating Committee:** The nominating committee shall consist of at least \_\_\_\_\_ and not more than \_\_\_\_\_ members, including the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair. The membership of the committee shall be balanced, as nearly as possible, between denominational workers and laypersons representing various segments of the work and territories of the union. ~~conference.~~

a. Those chosen as members of the Nominating Committee must be duly appointed delegates in attendance at the constituency meeting.

b. Persons holding elective office, as outlined in Article II, Sec. 10. in the current term, excluding non-ex officio members of the executive committee, shall not be eligible to serve on the Nominating Committee.

c. The Nominating Committee shall limit its nominations to those positions for which persons are to be elected at the constituency meeting and for which budgetary provisions have been made.

d. The Nominating Committee shall also nominate members for the union executive committee and for the boards of union institutions whose bylaws indicate that board members for the entity are elected at a union constituency meeting.

**Sec. 3. Standing Constitution and Bylaws Committee:** The standing constitution and bylaws committee shall include an officer of \_\_\_\_\_ Division and shall be chaired by the secretary of the \_\_\_\_\_ Union of Churches, or his/her designee. This committee shall function between the regularly scheduled sessions of the constituency and shall submit its reports and detailed recommendations through the executive committee to the next regular constituency meeting.

Article V—Executive Committee

**Sec. 1. Membership of Executive Committee:** The executive committee of the \_\_\_\_\_ Union of Churches of Seventh-day Adventists shall be elected at its regularly scheduled constituency meeting and shall consist of not more than \_\_\_\_\_ members. The president, secretary, treasurer/chief financial officer, vice president(s), and the chief administrator of each union of churches institution, shall be members ex officio of the executive committee. The remaining membership shall include laypersons, departmental directors, pastors, or other denominational employees. The officers of the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists are members ex officio of the union of churches executive committee; however, their membership shall be in addition to the number detailed above. Any such officers exercising their voting rights at any one meeting shall not make up more than ten percent of the committee membership present.

*(Note: The union constituency may indicate in its bylaws the minimum percentage of laypersons on the union executive committee.)*

**Sec. 2. Delegated Authority:** The executive committee of this union of churches, unless replaced at a special constituency meeting, is delegated the authority to act on behalf of the constituents between constituency meetings, ~~regular sessions~~, including the authority to remove for cause (see definition of “for cause” in Article II, Sec. 10. above), persons who have been elected at a union constituency meeting, including ~~officers~~, officers of the union of churches, directors of departments/services, and members of boards and committees whose election or appointment is a result of a constituency meeting or executive committee meeting action and to fill, for the remaining portion of the term, any vacancies thus created. The removal of those named under ~~Article II, Sec. 10.~~ Article VI, Sec. 1. shall require the affirmative vote of two-thirds (2/3) of those voting at a union executive committee meeting where a majority of members is present.

**Sec. 3. Administrative Authority:** The executive committee shall have full administrative authority:

a. To fill for the current term any vacancies that may occur by death, resignation or otherwise, in its boards, committees, departments, or in offices which have been filled by union of churches constituency meeting election. **If a new president is to be elected, the president of the \_\_\_\_\_ Division, or his designee, shall serve as chair of the executive committee.**

b. To appoint committees, such as an administrative committee, with their terms of reference.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 11

c. To employ such personnel as may be necessary to execute its work effectively.

d. To grant and withdraw credentials and licenses. The withdrawal of credentials shall require the consent of two-thirds (2/3) of the members of the union of churches executive committee.

**Sec. 4. Regular Meetings:** The executive committee may schedule regular meetings at such times and places as it may select.

**Sec. 5. Special Meetings:** Special meetings of the executive committee may be called at any time or place by the president or, in his absence, by the secretary. In response to the written request of a majority of the members of the executive committee a special meeting shall also be called by the secretary.

**Sec. 6. Attendance at Meetings:** Where allowed by local law, executive committee members may participate in meetings by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person at such a meeting.

**Sec. 7. Notice of Meetings:** Notice as to time and place, and any other requirements under these bylaws, shall be provided to all members in a reasonable manner at least 48 hours prior to the meeting if the meeting is to take place by electronic conference or similar communications, or at least 96 hours if the meeting is to take place in person.

**Sec. 8. Quorum:** \_\_\_\_\_ members of the executive ~~committee~~ committee, including the chair or vice-chair, shall constitute a quorum.

**Article VI—Officers and Their Duties**

**Sec. 1. Executive Officers:** The executive officers of this union of churches shall be a president, a secretary, and a treasurer/chief financial officer. The secretary and treasurer/chief financial officer may be one individual known as the secretary-treasurer. It is the duty of these officers, in consultation with one another, to carry forward the work according to plans, policies, and programs voted by the division executive committee, the constituency in session, and/or the union of churches executive committee. These plans, policies, and programs shall be in harmony with the Fundamental Beliefs and actions adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.

a. **President:** The president, who shall be an ordained minister of experience, is the first officer and shall report to the executive committee of the union of

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 12

1 churches in consultation with the secretary and the treasurer/chief financial officer. He  
2 shall act as chair of constituency meetings and of the union executive committee and serve  
3 in the general interests of the union of churches as the constituency and the executive  
4 committee shall determine. In his leadership he shall adhere to the policies of  
5 the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists, work in  
6 harmony with the \_\_\_\_\_ ~~Division executive committee~~, the division executive  
7 committee and in close counsel with the division officers.

8  
9           b.       **Secretary:** The secretary, associated with the president as an executive  
10 officer, shall serve under the direction of the executive committee and shall act as vice-  
11 chair of the executive committee. The secretary shall report to the executive committee of  
12 the union of churches after consultation with the president. It shall be the duty of the  
13 secretary to keep the minutes of the union of churches constituency meetings and of the  
14 executive committee meetings; to furnish copies of these minutes to all members of the  
15 executive committee and to the division officers. The secretary shall also be responsible for  
16 providing information as may be requested by the president or by the union or division  
17 executive committee; and shall perform such other duties as usually pertain to the office.

18  
19           c.       **Treasurer/Chief Financial Officer:** The treasurer/chief financial  
20 officer, associated with the president as an executive officer, shall serve under the direction  
21 of the executive committee. The treasurer/chief financial officer shall report to the  
22 executive committee of the union of churches after consultation with the president. The  
23 treasurer/chief financial officer shall be responsible for providing financial leadership to  
24 the organization which will include, but shall not be limited to, receiving, safeguarding, and  
25 disbursing all funds in harmony with the actions of the executive committee, for remitting  
26 all required funds to the division/General Conference in harmony with  
27 the \_\_\_\_\_ Division policy, and for providing financial information to the president  
28 and to the executive committee. The treasurer/chief financial officer shall also be  
29 responsible for furnishing copies of the financial statements to the division officers.  
30 ~~the \_\_\_\_\_ Division officers.~~

31  
32       **Sec. 2. Other Officers:** Other individuals may serve as officers of the union of churches,  
33 such as vice president, associate secretary, and associate treasurer.

34  
35                   **Article VII—Directors of Departments/Associations/Services**

36  
37       **Sec. 1. Advisory Role:** The directors of departments/associations/services of this  
38 union of churches shall work under the direction of the executive committee and the  
39 president and shall serve in an advisory relationship to the field.

40  
41       **Sec. 2. Departments/Associations/Services Structure:** Union of churches departments,  
42 associations, and services shall be organized in harmony with the department/association/service

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 13

1 structure of the General Conference but shall not necessarily duplicate the departments/  
2 associations/services at the division or the General Conference of Seventh-day Adventists.  
3 ~~Departments/Services Structure: Departments/services of unions of churches shall reflect the~~  
4 ~~needs of its territory and shall take into consideration such services that may be provided by the~~  
5 ~~division and the General Conference.~~

6  
7 **Article VIII—Other Organizations**  
8

9 **Sec. 1. Unincorporated Organizations:** The \_\_\_\_\_ Union of Churches may carry on  
10 its ministry through unincorporated subsidiary organizations. Constituency meetings of such  
11 organizations shall be held in conjunction with the regularly scheduled constituency meetings of  
12 the union of churches.  
13

14 **Sec. 2. Corporations:** The \_\_\_\_\_ Union of Churches may form corporate  
15 **bodies provided it obtains prior approval of the \_\_\_\_\_ Division. Membership**  
16 **meetings and elections of boards of directors shall be held as provided by articles and**  
17 **bylaws of the corporations and in harmony with applicable laws.**  
18

19 **Article IX—Finance**  
20

21 **Sec. 1. Tithes and Offerings:** The church funds managed by this union of churches  
22 shall consist of such tithe, including direct tithe, as it shall be assigned by policy and as  
23 received from the local churches within its territory, and such gifts, legacies, bequests,  
24 devises, appropriations, reverted funds, and other donations as may be made to it.  
25

26 **Sec. 2. Policies:** The portion of the tithe which is reserved for this union of churches,  
27 as specified by policy, and all other funds shall be used in harmony with the financial  
28 policies of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists;  
29 and in the case of ~~donations~~ donations, their use shall be in harmony with the specifications  
30 of donors and in compliance with government regulations. Tithe is shared with the division  
31 on fixed percentages as set by the division executive committee, and with the General  
32 Conference on fixed percentages as set by the Annual Council of the General Conference  
33 Executive Committee.  
34

35 **Sec. 3. Bank Accounts:** The funds of this union of churches shall be safeguarded in  
36 harmony with the financial policies of the \_\_\_\_\_ Division of the General Conference  
37 of Seventh-day Adventists. Moneys shall be deposited in the name of the \_\_\_\_\_ Union  
38 of Churches of Seventh-day Adventists in regular or special accounts in such banks or  
39 savings institutions as the executive committee shall designate and shall be withdrawn only  
40 by persons authorized by resolution of the executive committee.  
41

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 14

1 ~~Moneys shall be deposited in the name of the \_\_\_\_\_ Union of Churches of~~  
2 ~~Seventh-day Adventists in regular or special accounts in such banks or savings institutions~~  
3 ~~as the executive committee shall designate and shall be withdrawn only by persons~~  
4 ~~authorized by resolution of the executive committee.~~

5  
6 **Sec. 4. Financial Statements:** The \_\_\_\_\_ Union of Churches shall regularly  
7 prepare statements of income and fund balances and shall be responsible for the filing of  
8 copies of the annual financial statement with the \_\_\_\_\_ Division and the General  
9 Conference of Seventh-day Adventists and, to the extent required by law, with any branch  
10 of local or national government.

11  
12 **Article X—Budget, Employee Compensation Review, and Financial Audit**

13  
14 **Sec. 1. Budget:** The \_\_\_\_\_ Union of Churches shall prepare an annual budget  
15 in harmony with the policies of the \_\_\_\_\_ Division of the General Conference of  
16 Seventh-day Adventists.

17  
18 **Sec. 2. Employee Compensation and Expense Review:** The executive committee shall  
19 appoint an employee compensation and expense review committee whose tasks are outlined  
20 in General Conference Working Policy. ~~The executive committee shall constitute an employee~~  
21 ~~compensation remuneration review committee whose tasks are outlined in General Conference~~  
22 ~~Working Policy.~~

23  
24 **Sec. 3. Independent Audit:** ~~All accounting records~~ The financial statements of this  
25 union of churches shall be audited at least annually by an auditor chosen in harmony with  
26 General Conference Working Policy; and the records of this union of churches or any of its  
27 subsidiaries, agencies, or institutions shall at all times be open to said auditor.

28  
29 **Article XI—Indemnification**

30  
31 **Sec. 1.** To the extent permitted by law, this union of churches shall indemnify any person  
32 who was or is a party or is threatened to be made a party to any threatened, pending, or  
33 completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative,  
34 because he/she is or was a member of the union of churches executive committee or an officer,  
35 employee, or agent of the union of churches against expenses (including legal fees), judgments,  
36 fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection  
37 with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she  
38 reasonably believed to be in or not opposed to the best interest of the union of churches, and,  
39 with respect to any criminal action or proceeding, had no reasonable cause to believe his/her  
40 conduct was unlawful.

225-20Gc UNION OF CHURCHES MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 15

1       **Sec. 2.** This right of indemnification shall be in addition to, and not exclusive of, all other  
2 rights to which such member of the executive committee, ~~officer~~ officer, or department director  
3 may be entitled.  
4

5       *(Note: This right of indemnification may be expanded or contracted as allowed under*  
6 *local law and as adopted by the constituents.)*  
7

8                                   **Article XII—Amendments**  
9

10       **Amendment, Revision and Repeal:** The constitution and bylaws of this union of  
11 churches which are essential to the unity of the Church worldwide and are designated in  
12 bold print shall be amended or revised from time to time in order to comply with changes  
13 to the Model Union of Churches Constitution and Bylaws as voted by the General  
14 Conference Executive Committee in its annual meetings. ~~Committee.~~ Such amendments or  
15 revisions shall be approved by a simple majority vote (unless local law requires a higher  
16 majority) of the delegates present and voting at any duly called constituency meeting of the  
17 union of churches. Other sections of the constitution and bylaws may be amended, revised,  
18 or repealed, by a two-thirds majority vote, provided such changes are in harmony with the  
19 spirit of the Model Union of Churches Constitution and Bylaws, and have been processed  
20 through the union of churches executive committee. Notice of any proposed changes to the  
21 Constitution and Bylaws of this union of churches shall be given specifically in conjunction  
22 with the publication of notice for the constituency meeting.  
23

24       ~~The constituency or a union of churches executive committee may recommend to the~~  
25 ~~General Conference through the \_\_\_\_\_ Division of the General Conference of~~  
26 ~~Seventh-day Adventists amendments to the Union of Churches Model Constitution and~~  
27 ~~Bylaws.~~

1 SEC/OGC/224-20Gd/PolRev&Dev/ADCOM/Pre/SecC/TreC/GCDO20AC to HMM-20AC(DIV)  
2  
3 225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
4 POLICY AMENDMENT  
5

6 RECOMMENDED, To amend GC D 19, Union of Churches Model Operating Policy, to read as  
7 follows:  
8

9 D 19 Union of Churches Model Operating Policy  
10

11 D 19 05 Union of Churches—The following Union of Churches Model Operating Policy  
12 shall be followed as closely as possible by all unions of churches with mission status. Those  
13 sections of the model operating policy that appear in bold print are essential to the unity of the  
14 Church worldwide and shall be included in the operating policy for each union of churches with  
15 mission status. Other sections of the model operating policy may be modified as set out in Article  
16 XIV, provided they continue to be in full harmony with the provisions of this model. Where  
17 specific cases require modification to text in bold print, final approval for such modifications to  
18 any text in bold print must be studied and approved by the General Conference Executive  
19 Committee after receiving a recommendation from the division executive committee and the  
20 General Conference Administrative Committee. Any modifications needed to meet specific  
21 conditions in a union of churches shall be submitted to the respective division executive  
22 committee for consideration. Where specific cases require modification to material in bold print,  
23 final approval for such modifications to any material in bold print must be studied and approved  
24 by the General Conference Administrative Committee after receiving a recommendation from  
25 the division executive committee and the Office of General Counsel.  
26

27 Amendments to the Union of Churches Model Operating Policy shall be made by action  
28 of the Executive Committee of the General Conference of Seventh-day Adventists at any Annual  
29 Council of that Committee.  
30

31 **Operating Policy of the \_\_\_\_\_ Union of Churches**  
32 **of Seventh-day Adventists**  
33

34 **Article I—Name**  
35

36 **This organization shall be known as the \_\_\_\_\_ Union of Churches of Seventh-**  
37 **day Adventists, hereinafter referred to as the union or union of churches.**  
38

39 **Article II—Purpose**  
40

41 **The purpose of this union of churches is to call all people within its territory to**  
42 **become disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three**  
43 **angels' messages (Revelation 14:6-12), and to prepare them for Christ's soon return.**  
44



Article III—Relationships

The \_\_\_\_\_ Union of Churches is a member unit of the global Seventh-day Adventist Church and is located in the territory of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists. The purposes, policies, and procedures of this union of churches shall be in harmony with the working ~~policies policies, actions,~~ and procedures enacted by the ~~Executive Committee~~ executive committee of the \_\_\_\_\_ Division ~~and or~~ the General Conference of Seventh-day Adventists. This union of churches shall pursue the mission of the Seventh-day Adventist Church in harmony with the Fundamental Beliefs, programs, initiatives, and actions adopted and approved by the General Conference of Seventh-day Adventists at its sessions. ~~and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.~~

Article IV—Geographic Territory

The territory of this union of churches shall consist of \_\_\_\_\_.

Article V—Membership/Constituency

The membership/constituency of this union of churches shall consist of such churches as have been or shall be organized in any part of the territory under its jurisdiction and received into membership by vote of the delegates assembled in a regular or special union of churches constituency session.

Article VI—Principal Office

The principal office for the transaction of the business of the \_\_\_\_\_ Union of Churches is fixed and located at \_\_\_\_\_, \_\_\_\_\_. The executive committee of the \_\_\_\_\_ Division may change the location of the principal office.

Article VII—Membership/Constituency Meetings

**Sec. 1. Regular Meetings:** This union of churches shall hold a regular quinquennial membership/constituency meeting\* ~~quinquennial constituency meetings~~ at such time and place as the executive committee of the union of churches shall designate. In the event that the union executive committee fails to call a regular constituency meeting within the ~~quinquennial~~ quinquennial period, the \_\_\_\_\_ Division Executive Committee, or General Conference Executive Committee in the case of unions directly attached to the General Conference, ~~or General Conference Executive Committee in the case of unions directly~~

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\* The membership/constituency meeting is a business meeting of the membership of this union of churches. These meetings may also be called membership/constituency sessions.

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 3

~~attached to the General Conference~~, may give notice for such a meeting and designate the time and place. In case regional conditions make it imperative to postpone the calling of the constituency meeting, the division executive committee, in a regular or special meeting, shall have authority to make such postponement, not to exceed one year, giving notice to all constituent organizations. In the event that the executive committee exercises its authority to postpone a constituency meeting, it shall also have the authority to set the subsequent regular constituency meeting at such time and place as it shall see fit, not to exceed five calendar years from the date of the postponed constituency meeting. Notice of the time and place of the meeting of the delegates representing the members shall be given by:

a. A notice printed in the official publication of the union of churches at least four weeks before the date of the session, or

b. A method approved by the \_\_\_\_\_ Union of Churches Executive Committee, provided all member units receive notice with sufficient time to select delegates, or

c. A method approved by the \_\_\_\_\_ Division Executive Committee, in the event of inaction or failure to call a constituency meeting by the \_\_\_\_\_ Union of Churches Executive Committee.

**Sec. 2. Special Meeting:** ~~a. The executive committee of this conference~~ union of churches shall call a special constituency when: ~~meeting, at a time and place it deems proper when:~~

1) It is voted by the executive committee, or

2) It is voted by the delegates at any constituency meeting, or

3) It is requested by \_\_\_\_\_ percent of the constituent churches of the union of churches through their business meetings.

~~3) 4)~~ It is requested by the \_\_\_\_\_ Division Executive Committee or the General Conference Executive Committee.

The date for such a meeting in response to paragraph 3) and 4) above, shall not be more than 90 days from the date when the actions described in paragraphs 3) and 4) above are communicated to the officers/executive committee of the union.

b. In the absence of a timely response by the union executive committee to paragraphs 2) through 4) ~~and 3)~~ in Sec. 2. a. above, the \_\_\_\_\_ Division Executive Committee or the General Conference Executive Committee may call a special

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 4

1 constituency meeting of the union of churches and designate the time and place for such a  
2 meeting.

3  
4 c. The agenda for special constituency meetings shall be included in the  
5 notice of the meeting.

6  
7 d. Notice ~~regarding~~ as to the time and place of special constituency  
8 meetings shall be given in the same manner as for regularly scheduled constituency  
9 meetings.

10  
11 **Sec. 3. Chair and Secretary for Constituency Meetings:** The president of this union  
12 shall serve as chair and the secretary of this union shall serve as secretary for constituency  
13 meetings of this union. The president may designate other individuals to assist in chair  
14 duties from time to time. In the event that the president's office is vacant or that the  
15 president is unavailable to serve as chair, the ranking division officer present shall serve as  
16 chair for the meeting.

17  
18 ~~In a similar manner, arrangements~~ Arrangements may be made for a secretary *pro*  
19 *tem* if the secretary's office is vacant or the secretary is unavailable to serve at the  
20 constituency meeting.

21  
22 **Sec. 4. Regular Meeting Business:** The business of the regular constituency meeting  
23 shall include the election/appointment of personnel for various positions (see Sec. 10. below),  
24 the receipt of reports from the president, secretary, treasurer/chief financial officer (report  
25 based on audited statements), departmental directors, and the auditor. In addition, the  
26 constituency meeting shall review/create plans for moving the union of churches with  
27 mission status toward union of churches with conference status. It shall also  
28 endorse/approve/develop plans for the conduct of the work as are desirable and in  
29 harmony with the policies of the \_\_\_\_\_ Division.

30  
31 **Sec. 5. Quorum:** At least \_\_\_\_\_ percent of the delegates authorized hereinafter under  
32 Sec. 1. and 2. of Article VIII must be present at the opening of any regular or special  
33 constituency meeting to constitute a quorum for the transaction of business. Once the meeting is  
34 declared open, the delegates remaining shall constitute a quorum.

35  
36 **Sec. 6. Proxy Voting:** All delegates must be present in person at any constituency  
37 ~~meeting~~ meeting, or participating by electronic means, in order to be eligible to vote. There  
38 shall be no voting by proxy.

39  
40 **Sec. 7. Voting Rights of the Delegates:** Each delegate appointed to act on behalf of the  
41 members of this union of churches shall be entitled to one vote on each question to be decided by  
42 the body. The voting rights of the individual delegates representing the members as hereinafter

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 5

provided shall be limited to the particular constituency meeting of the union of churches in which they have been designated to represent a local church, institution, the Division, or the General Conference of Seventh-day Adventist. ~~church or institution.~~

**Sec. 8. Voting:** If permitted by local law, delegates may participate in a regular or specially called constituency meeting by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person and attendance at such a meeting. Votes cast remotely shall have the same validity as if the delegates met and voted onsite. ~~The voting on matters of business shall normally be by viva voce. The chair may call for the vote by other means, including a secret ballot, when it is deemed advisable or is requested by the membership.~~

**Sec. 9. Parliamentary Authority:** The parliamentary authority for constituency meetings pertaining to all rules and procedures not covered by its bylaws shall be based on those published in the *General Conference Rules of Order*, and any adaptation or supplement approved by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority vote of the constituency meeting.

**Sec. 10. Elections/Appointments and Term of Office: a. Elections:** The president, secretary, and treasurer/chief financial officer of this union of churches shall be elected by the division executive committee rather than by the session of this union of churches. The election of departmental directors, associate departmental directors, associate secretaries, or associate ~~treasurers,~~ treasurers for this union of churches, if not determined by the delegates at the union constituency meeting, shall be referred to the executive committee for appointment. The union constituency meeting shall also elect the members (other than ex officio) of the union executive committee and, where required by the governance documents of union institutions, the chief administrator(s) and board members of such entities.

**b. Term of Office:** Persons elected at the constituency meeting and those appointed by the executive committee normally serve until the next regular constituency meeting. However, their period of service may be shorter due to resignation, voluntary retirement, retirement in situation where a mandatory retirement age policy is in effect, or removal from office, for cause, by the executive committee or a special constituency meeting.

The phrase “for cause” when used in connection with removal from an elected or appointed position, or from employment, shall include but not be limited to 1) incompetence; 2) persistent failure to cooperate with duly constituted authority in substantive matters and with relevant employment and denominational policies; 3) actions which may be the subject of discipline under the *Seventh-day Adventist Church Manual*; 4) failure to maintain regular

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 6

standing as a member of the Seventh-day Adventist Church; 5) theft or embezzlement; or 6) conviction of or guilty plea for a crime.

**Article VIII—Representation at Constituency Meetings**

**Sec. 1. Regular Delegates:** Member organizations of this union of churches shall be represented at union constituency meetings by duly appointed delegates as follows:

a. Each local church shall be entitled to one delegate without regard to total church membership and one additional delegate for each \_\_\_\_\_ church members or major fraction thereof.

b. Such delegates shall be chosen, by the respective local church business meeting, from among those who hold membership in that local church.

c. The delegation from each local church, if comprised of three or more individuals, shall include ~~male~~ males and females.

**Sec. 2. Delegates At-Large:** Delegates at-large to a union constituency meeting include:

a. The current members of the executive committee of this union of churches.

b. Such other persons from the union of churches staff, ~~denominational~~ institutions owned and operated by the union/division/General Conference, as may be recommended by the union of churches executive committee and accepted by the delegates in the constituency meeting. The number of such delegates shall not exceed ten percent of the total number of regular delegates provided for hereinabove.

c. Members of the General Conference and \_\_\_\_\_ Division executive committees, who may be present at any constituency meeting of this union. The number of such delegates shall not exceed ten percent of the total number of delegates otherwise provided for.

d. A person who is not elected to a new term of office at a constituency meeting does not thereby lose delegate status at the current constituency meeting.

**Sec. 3. Church Membership Requirement:** All delegates appointed to represent the members of this union of churches at any constituency meeting shall be members in regular standing of the Seventh-day Adventist Church.

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 7

**Article IX—Constituency Session Meeting Committees**

*(Note: Division executive committees may authorize a process whereby the session organizing and nominating committees may be selected and empowered to perform their tasks in advance of the session. The process to select such committees for a session shall involve constituency representation rather than being accomplished by the executive committee alone. Unless a division executive committee has approved other arrangements as described above, the following provisions shall apply for the appointment and functioning of session committees.)*

**Prior to each union of churches constituency meeting, the executive committee shall provide for such temporary committees as may be necessary to conduct the preliminary work for the session.**

To facilitate the business of the session, constituency meeting committees may convene by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time. These committees include: Committees that facilitate the business of the session include:

**Sec. 1. Organizing Committee: a. An organizing committee for each constituency meeting shall be appointed. It shall consist of \_\_\_\_\_ representative(s) from each member church in the union of churches, \_\_\_\_\_ representative(s) from each union/division/General Conference-operated institution located in the union's territory, and the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair.** ~~Organizing Committee: a. An organizing committee for each constituency meeting shall be appointed. It shall consist of \_\_\_\_\_ representative(s) from each member church in the union of churches, \_\_\_\_\_ representative(s) from each union/division/General Conference-operated institution located in the union's territory. The organizing committee will be chaired by the president of the \_\_\_\_\_ Division, or his designee.~~

**b. The members of the organizing committee shall be appointed by their respective church or institutional delegations as one of the first items of business at each regularly scheduled constituency meeting. If a church or institution is entitled to only one delegate at the session, that person shall serve as a member of the organizing committee.** ~~The members of the organizing committee shall be appointed by their respective church or institutional delegations as one of the first items of business at each regularly scheduled constituency meeting. If a church or institution is entitled to only one delegate at the session, that person shall serve as a member of the organizing committee.~~

**c. The organizing committee shall nominate, and The organizing committee shall nominate, and the constituency shall elect:**

**1) A nominating committee**

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 8

2) ~~A constitution and bylaws committee~~

3) 2) Other committees as may be necessary

**Sec. 2. Nominating Committee:** The nominating committee shall consist of at least \_\_\_\_\_ and not more than \_\_\_\_\_ members, including the president of the \_\_\_\_\_ Division, or his designee, who shall serve as chair. The membership of the committee shall be balanced, as nearly as possible, between denominational workers and laypersons representing various segments of the work and territories of the union. ~~conference.~~

a. Those chosen as members of the Nominating Committee must be duly appointed delegates in attendance at the constituency meeting.

b. Persons holding elective office, as outlined in Article VII, Sec. 10. in the current term, excluding non-ex officio members of the executive committee, shall not be eligible to serve on the Nominating Committee.

c. The Nominating Committee shall limit its nominations to those positions for which persons are to be elected at the constituency meeting and for which budgetary provisions have been made.

d. The Nominating Committee shall also nominate members for the union executive committee and for the boards of union institutions whose bylaws indicate that board members for the entity are elected at a union constituency meeting.

~~**Sec. 3. Standing Constitution and Bylaws Committee:** The standing constitution and bylaws committee shall include an officer of the \_\_\_\_\_ Division and shall be chaired by the secretary of the \_\_\_\_\_ Union of Churches, or his/her designee. This committee shall function between the regularly scheduled sessions of the constituency and shall submit its reports and detailed recommendations through the executive committee to the next regular constituency meeting.~~

**Article X—Executive Committee**

**Sec. 1. Membership of Executive Committee:** The executive committee of the \_\_\_\_\_ Union of Churches of Seventh-day Adventists shall be elected at its regularly scheduled constituency meeting and shall consist of not more than \_\_\_\_\_ members. The president, the secretary, and treasurer/chief financial officer shall be members ex officio of the executive committee. ~~The union of churches president, the union of churches secretary and treasurer/chief financial officer, shall be members ex~~

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 9

~~officio, the other members being elected at the union of churches regular session.~~ The officers of the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists are members ex officio of the union of churches executive committee; however, their membership shall be in addition to the number detailed above. Any such officers exercising their voting rights at any one meeting shall not make up more than ten percent of the committee membership present.

*(Note: The division may indicate in this operating policy the minimum percentage of laypersons on the union executive committee.)*

**Sec. 2. Delegated Authority:** The executive committee of this union of churches, unless replaced at a special constituency meeting, is delegated the authority to act on behalf of the constituents between constituency meetings, ~~regular sessions~~, including the authority to remove for cause (see definition of “for cause” in Article VII, Sec. 10. above), persons who have been elected at a union constituency meeting, including directors of ~~departments/services~~, departments/services and members of boards and committees whose election or appointment is a result of a constituency meeting or executive committee meeting action and to fill, for the remaining portion of the term, any vacancies thus created. (The offices of union of churches president, secretary, and treasurer/chief financial officer are always filled by action of the division executive committee.) The removal of those named under ~~Article VII, Sec. 10,~~ Article VII, Sec. 10. shall require the affirmative vote of two-thirds (2/3) of those voting at a union executive committee meeting where a majority of members is present.

**Sec. 3. Administrative Authority:** The executive committee shall have full administrative authority:

a. To fill for the current term any vacancies that may occur by death, resignation or otherwise, in its boards, committees, departments, or in offices which have been filled by union of churches constituency meeting election.

b. To appoint committees, such as an administrative committee, with their terms of reference.

c. To employ such personnel as may be necessary to execute its work effectively.

d. To grant and withdraw credentials and licenses. The withdrawal of credentials shall require the consent of two thirds (2/3) of those voting at a union executive committee meeting where a majority of members is present. ~~the members of the executive committee.~~



225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 10

1       **Sec. 4. Meetings of the executive committee may be called at any time or place by the**  
2 **president, or in his absence by the acting chair appointed by the union executive committee. If**  
3 **the president is absent from the field and no acting chair has been appointed, such a meeting may**  
4 **be called by the secretary upon the written request of any five members, or twenty-five percent**  
5 **(whichever is more), of the executive committee. Regular Meetings: The executive committee**  
6 **may schedule regular meetings at such times and places as it may select.**

7  
8       **Sec. 5. Special Meetings: Special meetings of the executive committee may be called at**  
9 **any time or place by the president or, in his absence, by the secretary. In response to the written**  
10 **request of a majority of the members of the executive committee a special meeting shall also be**  
11 **called by the secretary.**

12  
13       **Sec. 6. Sec. 5. Attendance at Meetings: Where allowed by local law, executive**  
14 **committee members may participate in meetings by means of an electronic conference or**  
15 **similar communications by which all persons participating can hear each other at the same**  
16 **time, and participation by such means shall constitute presence in person at such a**  
17 **meeting.**

18  
19       **Sec. 7. Notice of Meetings: Notice as to time and place, and any other requirements**  
20 **under this operating policy, these bylaws, shall be provided to all members in a reasonable**  
21 **manner at least 48 hours prior to the meeting if the meeting is to take place by electronic**  
22 **conference or similar communications, or at least 96 hours if the meeting is to take place in**  
23 **person.**

24  
25       **Sec. 8. Quorum: Unless otherwise required in the Operating Policy, \_\_\_\_\_ members,**  
26 **including the president, of the union of churches executive committee shall constitute a**  
27 **quorum. \_\_\_\_\_ members of the executive committee shall constitute a quorum.**

28  
29                   **Article XI—Officers and Their Duties**

30  
31       **Sec. 1. Executive Officers: The executive officers of this union of churches shall be a**  
32 **president, a secretary, and a treasurer/chief financial officer. The secretary and**  
33 **treasurer/chief financial officer may be one individual known as the secretary treasurer. It is the**  
34 **duty of these officers, in consultation with one another, to carry forward the work**  
35 **according to plans, policies, and programs voted by the division executive committee, the**  
36 **constituency, constituency in session, and/or the union of churches executive committee.**  
37 **These plans, policies, and programs shall be in harmony with the Fundamental Beliefs and**  
38 **actions adopted and approved by the General Conference of Seventh-day Adventists in its**  
39 **quinquennial sessions.**

40  
41       **The union of churches executive officers shall be appointed by the division yearend**  
42 **meeting/council, or by the division executive committee, executive committee and shall hold**

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 11

1 office for the period of \_\_\_\_\_ years or until their successors are appointed and enter upon  
2 their duties. Vacancies in such offices shall be filled by action of the division executive  
3 committee.  
4

5 a. President: The president, who shall be an ordained minister of  
6 experience, is the first officer and shall report to the ~~union of churches~~ executive committee  
7 of the union of churches in consultation with the secretary and the treasurer/chief financial  
8 officer. He shall act as chair of constituency meetings and of the ~~union of churches~~  
9 executive committee and serve in the general interests of the union of churches as the  
10 constituency and the executive committee shall determine. In his leadership he shall adhere  
11 to the policies of the \_\_\_\_\_ Division and of the General Conference of Seventh-day  
12 Adventists, work in harmony with the division executive committee, and in close counsel  
13 with the division officers.  
14

15 b. Secretary: The secretary, associated with the president as an executive  
16 officer, shall serve under the direction of the executive committee and shall act as vice-  
17 chair of the executive committee. The secretary shall report to the executive committee of  
18 the union of churches after consultation with the president. It shall be the duty of the  
19 secretary to keep the minutes of the union of churches constituency meetings sessions and  
20 of the executive committee meetings, and to furnish copies of such to all members of the  
21 executive committee and to the division officers. ~~officers of the \_\_\_\_\_ Division.~~ The  
22 secretary shall also be responsible for providing information as may be requested by the  
23 president or by the union of churches or division executive committee; and shall perform  
24 such other duties as pertain to the office.  
25

26 c. Treasurer/Chief Financial Officer: The treasurer/chief financial  
27 officer, associated with the president as an executive officer, shall serve under the direction  
28 of the executive committee. The treasurer/chief financial officer shall report to the  
29 executive committee of the union of churches after consultation with the president. The  
30 treasurer/chief financial officer shall be responsible for providing financial leadership to  
31 the organization which will include, but shall not be limited to, receiving, ~~safeguarding~~  
32 safeguarding, and disbursing all funds in harmony with the actions of the executive  
33 committee, for remitting all required funds to the division/General Conference in harmony  
34 with the \_\_\_\_\_ Division policy, and for providing financial information to the  
35 president and to the executive committee. The treasurer/chief financial officer shall also be  
36 responsible for furnishing copies of the financial statements to the division officers.  
37 ~~the \_\_\_\_\_ Division officers.~~  
38

39 **Sec. 2.** Other Officers: Other individuals may serve as officers of the union of churches,  
40 such as ~~vice president, associate secretary,~~ associate secretary and associate treasurer.  
41

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 12

**Article XII—Directors of Departments/Associations/Services**

**Sec. 1. Advisory Role:** The directors of departments/associations/services of this union of churches shall work under the direction of the executive committee and the president and shall serve in an advisory relationship to the field.

**Sec. 2. Departments/Associations/Services Structure:** Union of churches departments, associations, and services shall be organized in harmony with the department/association/service structure of the General Conference but shall not necessarily duplicate the departments/associations/services at the division or the General Conference of Seventh-day Adventists. ~~Departments/Services Structure: Departments/Services of unions of churches shall reflect the needs of its territory and shall take into consideration such services that may be provided by the division and the General Conference.~~

**Article XIII—Other Organizations**

**Sec. 1. Unincorporated Organizations:** The \_\_\_\_\_ Union of Churches may carry on its ministry through unincorporated subsidiary organizations. Constituency meetings of such organizations shall be held in conjunction with the regularly scheduled constituency meetings of the union of churches.

**Sec. 2. Corporations:** The \_\_\_\_\_ Union of Churches may form corporate bodies provided it obtains prior approval of the \_\_\_\_\_ Division. Membership meetings and elections of boards of directors shall be held as provided by articles and bylaws of the corporations and in harmony with applicable laws.

**Article XIV—Finance**

**Sec. 1. Tithes and Offerings:** The church funds managed by this union of churches shall consist of such tithe, including direct tithe, as it shall be assigned by policy and as received from the local churches within its territory, and such gifts, legacies, bequests, devises, appropriations, reverted funds, and other donations as may be made to it.

**Sec. 2. Policies:** The portion of tithe which is reserved for this union of churches, as specified by policy, and all other funds shall be used in harmony with the financial policies of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists; and in the case of donations, their use shall be in harmony with the specifications of donors and in compliance with government regulations. Tithe is shared with the division on fixed percentages as set by the division executive committee, and with the General Conference on fixed percentages as set by the Annual Council of the General Conference Executive Committee.

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 13

1       **Sec 3. Bank Accounts:** The funds of this union of churches shall be safeguarded in  
2 harmony with the financial policies of the \_\_\_\_\_ Division of the General Conference  
3 of Seventh-day Adventists. Moneys shall be deposited in the name of the \_\_\_\_\_ Union  
4 of Churches of Seventh-day Adventists in regular or special accounts in such banks or  
5 savings institutions as the executive committee shall designate and shall be withdrawn only  
6 by persons authorized by resolution of the executive committee.

7  
8       **Sec. 4. Financial Statements:** The \_\_\_\_\_ Union of Churches shall regularly  
9 prepare statements of income and fund balances and shall be responsible for the filing of  
10 copies of the annual financial statement with the \_\_\_\_\_ Division and the General  
11 Conference of Seventh-day Adventists and, to the extent required by law, with any branch  
12 of local or national government.

13  
14       **Sec. 5** Major trust funds belonging to this union of churches shall be deposited with the  
15 division until needed to fulfill the purpose for which they were raised.

16  
17       **Article XV—Budget, Employee Compensation Review, and Financial Audit**

18  
19       **Sec. 1. Budget:** The \_\_\_\_\_ Union of Churches shall prepare an annual budget  
20 in harmony with the policies of the \_\_\_\_\_ Division of the General Conference of  
21 Seventh-day Adventists.

22  
23       **Sec. 2. Employee Compensation and Expense Review:** The executive committee shall  
24 appoint an employee compensation and expense review committee, including a division  
25 officer or one or more representatives appointed by the division executive committee. The  
26 tasks of this committee are outlined in General Conference *Working Policy*.

27  
28       **Sec. 3. Independent Audit:** ~~All accounting records~~ The financial statements of this  
29 union of churches shall be audited at least annually by an auditor chosen in harmony with  
30 General Conference *Working Policy*; and the records of this union of churches or any of its  
31 subsidiaries, agencies, or institutions shall at all times be open to said auditor.

32  
33       **Article XVI—Dissolution and Disposition of Assets**

34  
35       This union of churches may be dissolved only by action of the division executive  
36 committee.

37  
38       In the event of the dissolution of this union of churches and unless otherwise  
39 required by local law, all assets remaining after all claims have been satisfied shall be  
40 transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General  
41 Conference of Seventh-day Adventists.

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 14

**Article XVII—Indemnification ~~Article XVI—Indemnification~~**

**Sec. 1.** To the extent permitted by law, this union of churches shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, because he/she is or was a member of the union of churches executive committee or an officer, employee, or agent of the union of churches against expenses (including legal fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interest of the union of churches, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful.

**Sec. 2.** This right of indemnification shall be in addition to, and not exclusive of, all other rights to which such member of the executive committee, officer, or department director ~~departmental director or employee~~ may be entitled.

*(Note: This right of indemnification may be expanded or contracted as allowed under local law and as adopted by the constituents.)*

**Article XIII—Dissolution and Disposition of Assets**

~~This union of churches may be dissolved only by action of the division executive committee.~~

~~In the event of the dissolution of this union of churches and unless otherwise required by local law, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.~~

**Article XVIII—Amendments ~~Article XIV—Amendments~~**

At any annual meeting of the \_\_\_\_\_ Division Executive Committee or at a Division Council this operating policy may be amended by a majority vote (unless local law requires a higher majority), ~~vote~~, provided that such amendments shall not be inconsistent with the Constitution and Bylaws of the General Conference and the working policy of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists, and with the spirit of the Union of Churches Model Operating Policy. However, those portions of this operating policy which are essential to the unity of the Church worldwide and are designated in bold print shall only be amended or revised from time to time by the \_\_\_\_\_ Division Executive Committee by a simple majority vote in order to comply

225-20Gd UNION OF CHURCHES MODEL OPERATING POLICY -  
POLICY AMENDMENT - 15

- 1 with changes to the Union of Churches Model Operating Policy as voted by the General
- 2 Conference Executive Committee in its annual meetings.

1 SEC/OGC/224-20Ge/PolRev&Dev/ADCOM/Pre/SecC/TreC/GCDO20AC to HMM-20AC(DIV)  
2  
3 225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
4 BYLAWS - POLICY AMENDMENT  
5

6 RECOMMENDED, To amend GC D 20, Local Conference Model Constitution and Bylaws, to  
7 read as follows:  
8

9 D 20 Local Conference Model Constitution and Bylaws

10 D 20 05 Local Conference Constitution and Bylaws—The following Local Conference  
11 Model Constitution and Bylaws ~~Bylaws—This model constitution~~ shall be followed as closely as  
12 possible by all local conferences. Those sections of the model constitution and bylaws that  
13 appear in bold print are essential to the unity of the Church worldwide and shall be included in  
14 the constitution and bylaws as adopted by each local conference. Other sections of the  
15 constitution and model bylaws may be modified as set out in Bylaw Article XII, provided they  
16 continue to be in full harmony with the provisions of this model. Where specific cases require  
17 modification to text in bold print, final approval for such modifications to any text in bold print  
18 must be studied and approved by the General Conference Executive Committee after receiving a  
19 recommendation from the division executive committee and the General Conference  
20 Administrative Committee. ~~Where specific cases require modification to material in bold print,~~  
21 ~~final approval for such modifications to any material in bold print must be studied and approved~~  
22 ~~by the General Conference Administrative Committee after receiving a recommendation from~~  
23 ~~the division executive committee and the Office of General Counsel.~~  
24

25 Amendments to the Local Conference Model Constitution shall be made by action of the  
26 Executive Committee of the General Conference of Seventh-day Adventists at any Annual  
27 Council of that Committee.  
28

29 **CONSTITUTION OF THE \_\_\_\_\_ CONFERENCE**  
30 **OF SEVENTH-DAY ADVENTISTS**  
31

32 **Article I—Name**  
33

34 **The name of this organization shall be known as the \_\_\_\_\_ Conference of**  
35 **Seventh-day Adventists, hereinafter referred to as the conference.**  
36

37 **Article II—Purpose**  
38

39 **The purpose of this conference is to call all people within its territory to become**  
40 **disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three angels’**  
41 **messages (Revelation 14:6-12), and to prepare them for Christ’s soon return.**  
42

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 2

Article III—Relationships

The \_\_\_\_\_ Conference is a member unit of the \_\_\_\_\_ Union Conference or Union Mission/Section of the Seventh-day Adventist Church and is located in the territory of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists. The purposes, policies, and procedures of this conference shall be in harmony with the working ~~policies policies, actions,~~ and procedures enacted by the ~~Executive Committee~~ executive committee of the \_\_\_\_\_ Division ~~and or~~ the General Conference of Seventh-day Adventists. This conference shall pursue the mission of the Seventh-day Adventist Church in harmony with the Fundamental Beliefs, programs, initiatives, and actions adopted and approved by the General Conference of Seventh-day Adventists at its sessions. ~~and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.~~

Article IV—Geographic Territory

The territory of this conference shall consist of \_\_\_\_\_.

Article V—Membership/Constituency

The membership/constituency of this conference shall consist of such churches as have been or shall be properly organized in any part of the geographic territory under its jurisdiction and formally approved for membership by vote of the delegates at any regular or special conference constituency meeting.

Article VI—Bylaws

The members of this conference, acting in and through a conference constituency meeting, may enact bylaws, and/or repeal them, and such bylaws may embrace any provision not inconsistent with the constitution or with the current local conference model constitution and bylaws approved by the Executive Committee of the General Conference of Seventh-day Adventists.

Article VII—Dissolution and Disposition of Assets

This conference may be dissolved only by a two-thirds (2/3) majority vote of the delegates present and voting at any constituency meeting.

In the event of the dissolution of this conference and unless otherwise required by local law, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.



225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 3

Article VIII—Amendments

The **bolded text of this constitution and bylaws** shall not be amended except to conform to the local conference model constitution **and bylaws** when it is amended by action of the General Conference Executive Committee at an Annual Council. Such amendments shall be adopted into the conference constitution **and bylaws** by a simple majority vote (unless local law requires a higher majority) of delegates present and voting at a conference constituency meeting. This conference may amend the unbolded text of the constitution **and bylaws** from time to time at a conference constituency meeting provided any such changes are in harmony with the spirit and intent of the model constitution and bylaws. ~~constitution.~~ Such amendments shall require an affirmative vote of two-thirds (2/3) of the delegates present and voting. ~~The conference executive committee may recommend to the General Conference, through the \_\_\_\_\_ Union Conference or Union Mission/Section and the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists, amendments to the model constitution.~~

BYLAWS OF THE \_\_\_\_\_ CONFERENCE  
OF SEVENTH-DAY ADVENTISTS

Article I—Principal Office

The principal office for the transaction of the business of the \_\_\_\_\_ Conference is fixed and located at \_\_\_\_\_, \_\_\_\_\_. The executive committee may ~~in an emergency~~ change the location of the principal office on a temporary basis.

Article II—Membership/Constituency Meetings

**Sec. 1. Regular Meeting:** This conference shall hold a **regular** \_\_\_\_\_ (biennial, triennial, quadrennial, or quinquennial) ~~constituency meeting~~ **regular quinquennial membership/constituency meeting**\* at such time and place as the executive committee of the conference shall designate. In the event that the executive committee fails to call a regular constituency meeting within the ~~quinquennial~~ quinquennial period, the \_\_\_\_\_ Union Conference or Union Mission/Field Executive ~~Committee~~ Committee, or General Conference Executive Committee in the case of conferences directly attached to the General Conference, **may give notice for such a meeting and designate the time and place.** In case regional conditions make it imperative to postpone the calling of the constituency meeting, the union conference or union mission/section executive committee, in a regular or special meeting, shall have authority to make such postponement, not to exceed one year, giving notice to all constituent organizations. In the event that the executive committee exercises its authority to

\* The membership/constituency meeting is a business meeting of the membership of this conference. These meetings may also be called membership/constituency sessions.

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 4

1 postpone a constituency meeting, it shall also have the authority to set the subsequent regular  
2 constituency meeting at such time and place as it shall see fit, not to exceed five calendar years  
3 from the date of the postponed constituency meeting. Notice of the time and place of the meeting  
4 of the delegates representing the members shall be given by:

5  
6 a. A notice printed in the official publication of the conference  
7 ~~the \_\_\_\_\_ Union Mission/Section or Union Conference~~ at least four weeks before the date  
8 of the session, or  
9

10 b. A method approved by the \_\_\_\_\_ Conference Executive Committee,  
11 provided all member units receive notice with sufficient time to select delegates, or  
12

13 c. A method approved by the \_\_\_\_\_ Union Executive Committee,  
14 in the event of inaction or failure to call a constituency meeting by  
15 the \_\_\_\_\_ Conference Executive Committee.  
16

17 **Sec. 2. Special Meeting: a. The executive committee of this conference shall call a**  
18 **special constituency meeting when:**  
19

20 1) It is voted by the executive committee, or  
21

22 2) It is voted by the delegates at any constituency meeting, or  
23

24 3) It is requested by \_\_\_\_\_ percent of the churches of the  
25 conference through their business meetings, ~~church boards~~, or  
26

27 4) It is voted by the union executive committee, division executive  
28 committee, or General Conference Executive Committee.  
29

30 The date for such a meeting in response to paragraphs 3) and 4) above shall not be  
31 more than 90 days from the date when the actions described in paragraphs 3) and 4) above  
32 are communicated to the officers/executive committee of the conference, ~~union~~.  
33

34 b. In the absence of a timely response by the conference executive  
35 committee to paragraphs 2) through 4) in Sec. 2. a. above the \_\_\_\_\_ Union Executive  
36 Committee or \_\_\_\_\_ Division Executive Committee may call a special constituency  
37 meeting of the conference and designate the time and place for such a meeting.  
38

39 c. The agenda for special constituency meetings shall be included in the  
40 notice of the meeting.  
41

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 5

1           d.       Notice as to the time and place of special constituency meetings shall  
2 be given in the same manner as for regularly scheduled constituency meetings.

3  
4           **Sec. 3. Chair and Secretary for Constituency Meetings:** The president of this  
5 conference shall serve as chair and the secretary of this conference shall serve as secretary  
6 for constituency meetings of the this conference. The president may designate other  
7 individuals to assist in chair duties from time to time. In the event that the president's  
8 office is vacant or that the president is unavailable to serve as chair, the constituency  
9 meeting may be called to order by the ranking union officer present. The first item of  
10 business shall be the election of a chair *pro tem*, selected from the delegates present at the  
11 meeting. When the election of a president has been completed, the new president or  
12 president elected to a new term of office, or re-elected president, if present at the  
13 constituency meeting, shall replace the chair *pro tem*.

14  
15           In a similar manner, arrangements may be made for a secretary *pro tem* if the  
16 secretary's office is vacant or the secretary is unavailable to serve at the constituency  
17 meeting. When election of a secretary has been completed, the new secretary or secretary  
18 elected to a new term of office, or re-elected secretary, if present at the constituency  
19 meeting, shall replace the secretary *pro tem*.

20  
21           ~~A person who is not reelected a constituency meeting does not thereby lose delegate~~  
22 ~~status at the current constituency meeting.~~

23  
24           **Sec. 4. Regular Meeting Business:** The business of the regular constituency meeting  
25 shall include the election/appointment of personnel for various positions (see Sec. 10.  
26 below), the receipt of reports from the president, secretary, treasurer/chief financial officer  
27 (report based on audited statements), departmental directors, and the auditor. The  
28 constituency meeting shall endorse/approve/develop plans for the conduct of the work as  
29 are desirable and in harmony with the policies of the \_\_\_\_\_ Division.

30  
31           **Sec. 5. Quorum:** At least \_\_\_\_\_ percent of the delegates authorized hereinafter under  
32 ~~Section 1.~~ Sec. 1. of Article III must be present at any regular or special constituency meeting to  
33 constitute a quorum for the transaction of business. Once the meeting is declared open, the  
34 delegates present shall constitute a quorum.

35  
36           **Sec. 6. Proxy Voting:** All delegates must be present in person at any constituency  
37 ~~meeting meeting~~, or participating by electronic means, in order to be eligible to vote. There  
38 shall be no voting by proxy.

39  
40           **Sec. 7. Voting Rights of the Delegates:** Each delegate appointed to act on behalf of the  
41 members of this conference shall be entitled to one vote on each question to be decided by the  
42 body. The voting rights of the individual delegates representing the members as hereinafter

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 6

provided shall be limited to the particular constituency meeting of the conference in which they have been designated to represent a local church, an institution, the \_\_\_\_\_ Union Conference or Union Mission/Section, the \_\_\_\_\_ Division the Union, the Division, or the General Conference of Seventh-day Adventists.

**Sec. 8. Voting:** If permitted by local law, delegates may participate in a regular or specially called constituency meeting by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person and attendance at such a meeting. Votes cast remotely shall have the same validity as if the delegates met and voted onsite. ~~The voting on matters of business shall normally be by viva voce. The chair may call for the vote by other means, including a secret ballot, when it is deemed advisable or is requested by the membership.~~

**Sec. 9. Parliamentary Authority:** The parliamentary authority pertaining to all rules and procedures for constituency meetings not covered by its bylaws shall be based on those published in the *General Conference Rules of Order*, and any adaptation or supplement approved by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority vote of the constituency meeting. ~~The parliamentary authority pertaining to all rules and procedures for constituency meetings not covered by its bylaws shall be based on those published in the *General Conference Rules of Order*, and any adaptation or supplement approved by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority vote of the constituency meeting.~~

**Sec. 10. Election/Appointment and Term of Office:** a. **Election:** All conference officers and members of the executive committee who are not ex officio members shall be elected by the delegates at a meeting of the conference constituency. The election of departmental directors, associate departmental directors, associate secretaries, or associate treasurers, if not determined by the delegates at the conference constituency meeting, shall be referred to the executive committee for appointment. Other positions to be filled by election may include the chief administrator(s) and board members of conference institutions if and as required by the governance documents and structure for each entity.

b. **Term of Office:** Persons elected at the constituency meeting and those appointed by the executive committee normally serve until the next regular constituency meeting. However, their period of service may be shorter due to resignation, voluntary retirement, retirement in situations where a mandatory retirement age policy is in effect, or removal from office, for cause, by the executive committee or a special constituency meeting.

The phrase “for cause” when used in connection with removal from an elected or appointed position, or from employment, shall include but not be limited to 1) incompetence; 2)

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 7

1 persistent failure to cooperate with duly constituted authority in substantive matters and with  
2 relevant employment and denominational policies; 3) actions which may be the subject of  
3 discipline under the *Seventh-day Adventist Church Manual*; 4) failure to maintain regular  
4 standing as a member of the Seventh-day Adventist Church; 5) theft or embezzlement; or 6)  
5 conviction of or guilty plea for a crime.

6  
7 **Article III—Representation at Constituency Meetings**

8  
9 **Sec. 1. Regular Delegates: All delegates duly accredited by any one of the organized**  
10 **churches of the conference. Each church shall be entitled to one delegate for the organization**  
11 **and one additional delegate for each \_\_\_\_\_ members or major fraction thereof and who hold**  
12 **membership in the local church which accredits them. Such delegates shall be chosen by**  
13 **the business meeting of the respective local church and include males and females.**  
14

15 **Sec. 2. Delegates At-Large: Delegates at-large to a constituency meeting of this**  
16 **conference include:**

17  
18 **a. The current members of the executive committee of this conference.**

19  
20 **b. Members of the \_\_\_\_\_ Union Mission/Section or Union**  
21 **Conference Committees who may be present at any constituency meeting of this**  
22 **conference. The number of such delegates shall not exceed ten percent of the total number**  
23 **of delegates otherwise provided for.**  
24

25 **c. All employees holding credentials or ministerial licenses issued by this**  
26 **conference.**

27  
28 **d. Such other persons as may be recommended by the executive**  
29 **committee and accepted by the delegates in session. The number of such delegates shall not**  
30 **exceed ten percent of the total number of regular delegates provided for hereinabove.**  
31

32 **e. A person who is not elected to a new term of office a constituency**  
33 **meeting does not thereby lose delegate status at the current constituency meeting.**  
34

35 **Sec. 1. The delegates at any constituency meeting of this conference shall be regular**  
36 **delegates and delegates at-large.**  
37

38 **a. Regular Delegates: All delegates duly accredited by any one of the**  
39 **organized churches of the conference. Each church shall be entitled to one delegate for the**  
40 **organization and one additional delegate for each \_\_\_\_\_ members or major fraction thereof and**  
41 **who hold membership in the local church which accredits them. Such delegates shall be**

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 8

~~chosen by the business meeting of the respective local church and include males and females.~~

**b. Delegates at large:**

~~1) All members of the executive committee of the \_\_\_\_\_ Conference.~~

~~2) All members of the executive committee of the \_\_\_\_\_ Union Mission/Section or Union Conference who may be present at any constituency meeting of this conference.~~

~~3) All employees holding credentials or ministerial licenses issued by this conference.~~

~~4) Members of the division executive committee who may be present at any constituency meeting of this conference. The number of such delegates representing the Division shall not exceed ten percent of the total number of delegates otherwise provided for.~~

~~5) Such other persons as may be recommended by the executive committee and accepted by the delegates in session. The number of such delegates shall not exceed ten percent of the total number of regular delegates provided for hereinabove.~~

~~Sec. 2.~~ **Sec. 3. Church Membership Requirement:** All delegates appointed to represent the members of this conference at any constituency meeting shall be members in regular standing of the Seventh-day Adventist Church.

**Article IV— Constituency Meeting Committees**

*(Note: Division executive committees may authorize a process whereby the session organizing and nominating committees may be selected and empowered to perform their tasks in advance of the session. The process to select such committees for a session shall involve constituency representation rather than being accomplished by the executive committee alone. Unless a division executive committee has approved other arrangements as described above, the following provisions shall apply for the appointment and functioning of session committees.)*

**Prior to each conference constituency meeting, the executive committee shall provide for such temporary committees as may be necessary to conduct the preliminary work for the session.**

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 9

To facilitate the business of the session, constituency meeting committees may convene by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time. **These committees include: Committees that facilitate the business of the session include:**

**Sec. 1. Organizing Committee: a. The organizing committee shall be constituted as follows: Each church represented at the constituency meeting shall choose, or empower its delegation to choose, one member plus one additional member for each \_\_\_\_\_ members or a major fraction thereof. In addition, the at-large delegates to the constituency meeting shall select \_\_\_\_\_ persons from the at-large delegate group to serve on the organizing committee.** Organizing Committee: a. The organizing committee shall be constituted as follows: Each church represented at the constituency meeting shall choose, or empower its delegation to choose, one member plus one additional member for each \_\_\_\_\_ members or a major fraction thereof. In addition, the at-large delegates to the constituency meeting shall select \_\_\_\_\_ persons from the at-large delegate group to serve on the organizing committee.

**b. Members of the organizing committee shall be chosen at or prior to the constituency meeting.** Members of the organizing committee shall be chosen at or prior to the constituency meeting.

c. If the organizing committee is to meet prior to the constituency meeting, the time and place of the meeting shall be given in the official notice of the meeting.

**d. The chair of the organizing committee shall be the president of the \_\_\_\_\_ Union or his designee.** The chair of the organizing committee shall be the president of the \_\_\_\_\_ Union or his designee.

**e. The organizing committee shall nominate, and The organizing committee shall nominate, and the constituency shall elect:**

- 1) A nominating committee
- 2) A constitution and bylaws committee
- 3) Other committees as may be necessary.

**Sec. 2. Nominating Committee: The nominating committee shall consist of at least \_\_\_\_\_ and not more than \_\_\_\_\_ members, including the president of the \_\_\_\_\_ Union, Union Mission/Section or Union Conference, or his designee, who shall serve as the chair. The membership of the committee shall be balanced, as nearly as possible, between denominational workers and laypersons representing various segments of the work and territories of the conference.**

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 10

a. Those chosen as members of the Nominating Committee must be duly appointed delegates in attendance at the constituency meeting.

b. Persons holding elective office, as outlined in Article II, Sec. 10. in the current term, excluding non-ex officio members of the executive committee, shall not be eligible to serve on the Nominating Committee.

c. The Nominating Committee shall limit its nominations to those positions for which persons are to be elected at the constituency meeting and for which budgetary provisions have been made.

d. The Nominating Committee shall also nominate members for the conference executive committee and for the boards of conference institutions whose bylaws indicate that board members for the entity are elected at a conference constituency meeting.

**Sec. 3. Standing Constitution and Bylaws Committee:** The standing constitution and bylaws committee shall include an officer of the \_\_\_\_\_ Union Mission/Section or Union Conference and shall be chaired by the secretary of the local conference, or his/her designee.

This committee shall function between the regularly scheduled constituency meetings and shall submit its reports and detailed recommendations through the conference executive committee to the next regular constituency meeting.

**Article V—Executive Committee**

**Sec. 1. Membership:** The executive committee of the \_\_\_\_\_ Conference of Seventh-day Adventists shall be elected at its regularly scheduled constituency meeting and shall consist of not more than \_\_\_\_\_ members. The president, secretary, treasurer/chief financial officer, and vice president(s) of the conference shall be members ex officio of the executive committee. The membership of the committee may include at least one departmental director and one institutional representative with the remaining membership balanced as nearly as possible between laypersons and pastors or other denominational employees from various sections of the conference. The officers of the \_\_\_\_\_ Union Mission/Section or Union Conference, of the \_\_\_\_\_ Division and of the General Conference of Seventh-day Adventists are members ex officio of the local conference executive committee; however, their membership shall be in addition to the number detailed above. Any such officers exercising their voting rights at any one meeting shall not make up more than ten percent of the committee membership present.



225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 11

1 (Note: A conference constituency may indicate in its bylaws the minimum percentage of  
2 laypersons on the conference executive committee.)  
3

4 **Sec. 2. Delegated Authority:** The executive committee of this conference, unless  
5 replaced at a special constituency session, is delegated the authority to act on behalf of the  
6 constituents between constituency meetings, ~~regular sessions~~, including the authority to  
7 remove for cause (see definition of “for cause” in Article II, Sec. 10 above) persons who have  
8 been elected at a conference constituency meeting, including officers of the conference,  
9 directors of departments/services, members of boards and committees whose election or  
10 appointment is a result of a constituency meeting or executive committee meeting action  
11 and to fill, for the remaining portion of the term, any vacancies thus created. The removal  
12 of those named under Article VI, Sec. 1, Article VI, Sec. 1, shall require the affirmative  
13 vote of two-thirds (2/3) of those voting at ~~an~~ a conference executive committee meeting  
14 where a majority of members is present.  
15

16 **Sec. 3. Administrative Authority:** The executive committee shall have full  
17 administrative authority:  
18

19 a. To fill for the current term any vacancies that may occur by death,  
20 resignation or otherwise, in its boards, committees, departments, or in offices which have been  
21 filled by conference constituency meeting election. **If a new president is to be elected, the**  
22 **president of the \_\_\_\_\_ Union Mission/Section or Union Conference, ~~Conference~~ or his**  
23 **designee, shall serve as chair of the executive committee.**  
24

25 b. To appoint committees, such as an administrative committee, with their  
26 terms of reference.  
27

28 c. To employ such personnel as may be necessary to execute its work  
29 effectively. ~~To employ ministers, secretaries, teachers, and other persons as deemed necessary~~  
30 ~~for the work of the conference.~~  
31

32 d. To grant and withdraw credentials and licenses. The withdrawal of  
33 credentials shall require the consent of two thirds (2/3) of the members of the conference  
34 executive committee.  
35

36 **Sec. 4. Regular Meetings:** The executive committee may schedule regular meetings at  
37 such times and places as it may select.  
38

39 **Sec. 5. Special Meetings:** Special meetings of the executive committee may be called at  
40 any time or place by the president or, in his absence, by the secretary. A special meeting shall  
41 also be called by the secretary in response to the written request of a majority of the members of  
42 the executive committee.

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 12

1  
2       **Sec. 6. Attendance at Meetings:** Where allowed by local law, executive committee  
3 members may participate in meetings by means of an electronic conference or similar  
4 communications by which all persons participating can hear each other at the same time,  
5 and participation by such means shall constitute presence in person at such a meeting.

6  
7       **Sec. 7. Notice of Meetings:** Notice as to time and place, and any other requirements  
8 under these bylaws, shall be provided to all members in a reasonable manner at least 48  
9 hours prior to the meeting if the meeting is to take place by electronic conference or similar  
10 communications, or at least 96 hours if the meeting is to take place in person.

11  
12       **Sec. 8. Quorum:** \_\_\_\_\_ members of the executive committee committee, including the  
13 chair or vice-chair, shall constitute a quorum.

14  
15                               **Article VI—Officers and Their Duties**

16  
17       **Sec. 1. Executive Officers:** The executive officers of this conference shall be a  
18 president, a secretary, and a treasurer/chief financial officer. The secretary and  
19 treasurer/chief financial officer may be one individual known as the secretary-treasurer. **It is the**  
20 **duty of these officers, in consultation with one another, to carry forward the work**  
21 **according to plans, policies, and programs voted by the union executive committee, the**  
22 **~~constituency~~, constituency in session, and/or the conference executive committee. These**  
23 **plans, policies, and programs shall be in harmony with the Fundamental Beliefs and**  
24 **actions adopted and approved by the General Conference of Seventh-day Adventists in its**  
25 **quinquennial sessions.**

26  
27               a.       **President:** The president, who shall be an ordained minister of  
28 experience, is the first officer and shall report to the executive committee of the conference  
29 in consultation with the secretary and the treasurer/chief financial officer. He shall act as  
30 chair of the constituency meetings and the executive committee and serve in the general  
31 interests of the ~~\_\_\_\_\_Conference~~ the conference as the constituency and the  
32 executive committee shall determine. In his leadership he shall adhere to the policies of  
33 the ~~\_\_\_\_\_Union, the \_\_\_\_\_Division, Union Mission/Section or Union~~  
34 ~~Conference, the \_\_\_\_\_Division and the General Conference of Seventh-day~~  
35 ~~Adventists, work in harmony with the union executive committee the \_\_\_\_\_Union~~  
36 ~~Mission/Section or Union Conference Committee~~, and in close counsel with the union  
37 officers.

38  
39               b.       **Secretary:** The secretary, associated with the president as an executive  
40 officer, shall serve under the direction of the executive committee and shall act as vice-  
41 chair of the executive committee. The secretary shall report to the executive committee of  
42 the conference after consultation with the president. It shall be the duty of the secretary to

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 13

1 keep the minutes of the conference constituency meetings and of the executive committee  
2 meetings, to furnish copies of these minutes to all members of the executive committee and  
3 to the union officers, ~~officers of the \_\_\_\_\_ Union Mission/Section or Union~~  
4 ~~Conference~~. The secretary shall also be responsible for providing information as may be  
5 requested by the president or by the conference, union, or division executive committee and  
6 shall perform such other duties as usually pertain to the office.

7  
8 c. Treasurer/Chief Financial Officer: The treasurer/chief financial officer,  
9 associated with the president as an executive officer, shall serve under the direction of the  
10 executive committee. The treasurer/chief financial officer shall report to the executive  
11 committee of the conference after consultation with the president. The treasurer/chief  
12 financial officer shall be responsible for providing financial leadership to the organization  
13 which will include, but shall not be limited to, receiving, ~~safeguarding~~ safeguarding, and  
14 disbursing all funds in harmony with the actions of the executive committee, for remitting  
15 all required funds to the union/division/General Conference in harmony with  
16 the \_\_\_\_\_ Division policy, and for providing financial information to the president  
17 and to the executive committee. The treasurer/chief financial officer shall also be  
18 responsible for furnishing copies of the financial statements to the union officers,  
19 ~~the \_\_\_\_\_ Union officers~~.

20  
21 Sec. 2. Other Officers: Other individuals may serve as officers of the local conference,  
22 such as vice president, associate secretary, and associate treasurer.

23  
24 Article VII—Directors of Departments/Associations/Services

25  
26 Sec. 1. Advisory Role: The directors of departments/associations/services of this  
27 conference shall work under the direction of the executive committee ~~of the conference~~ and  
28 the president and shall serve in an advisory relationship to the field.

29  
30 Sec. 2. Departments/Associations/Services Structure: Conference departments,  
31 associations, and services shall be organized in harmony with the department/association/service  
32 structure of the General Conference but shall not necessarily duplicate the departments/  
33 associations/services at the division or the General Conference of Seventh-day Adventists.  
34 ~~Departments/Services Structure: Conference departments/services shall be organized in harmony~~  
35 ~~with the departmental/service structure of the General Conference but shall not necessarily~~  
36 ~~duplicate the departments/services in the union, division, or General Conference.~~

37  
38 Article VIII—Other Organizations

39  
40 Sec. 1. Unincorporated Organizations: The \_\_\_\_\_ Conference may carry on its  
41 ministry through unincorporated subsidiary organizations. Constituency meetings of such

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 14

1 organizations shall be held in conjunction with the regularly scheduled constituency meetings of  
2 the conference.

3  
4 **Sec. 2. Corporations:** The \_\_\_\_\_ Conference may form corporate bodies  
5 provided it obtains prior approval of the \_\_\_\_\_ Division. Membership meetings and  
6 elections of boards of directors shall be held as provided by articles and bylaws of the  
7 corporations and in harmony with applicable laws.

8  
9 **Article IX—Finance**

10  
11 **Sec. 1. Tithes and Offerings:** The church funds managed by this conference shall  
12 consist of such tithe, including direct tithe, as it shall be assigned by policy and as received  
13 from the local churches within its territory, and such gifts, legacies, bequests, devises,  
14 appropriations, reverted funds, and other donations as may be made to it.

15  
16 **Sec. 2. Policies:** The portion of the tithe which is reserved for this conference, as  
17 specified by policy, and all other funds shall be used in harmony with the financial policies  
18 of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists; and in  
19 the case of donations, their use shall be in harmony with the specifications of donors and in  
20 compliance with government regulations. Tithe is shared with the union and division on  
21 fixed percentages as set by the division executive committee, and with the General  
22 Conference on fixed percentages as set by the Annual Council of the General Conference  
23 Executive Committee.

24  
25 **Sec. 3. Bank Accounts:** The funds of this conference shall be safeguarded in  
26 harmony with the financial policies of the \_\_\_\_\_ Division of the General Conference  
27 of Seventh-day Adventists. Moneys shall be deposited in the name of  
28 the \_\_\_\_\_ Conference of Seventh-day Adventists in regular or special accounts, in  
29 such banks or savings institutions as the executive committee shall designate and shall be  
30 withdrawn only by persons authorized by resolution of the executive committee.

31  
32 **Sec. 4. Financial Statements:** The \_\_\_\_\_ Conference shall prepare regularly  
33 appropriate statements of income and fund balances and shall be responsible for the filing  
34 of any financial information directly with the \_\_\_\_\_ Union Conference or Union  
35 Mission/Field Section and the \_\_\_\_\_ Division of the General Conference of Seventh-  
36 day Adventists and, to the extent required by law, with any branch of local or national  
37 government.

**Article X—Budget, Employee Compensation Review, and Financial Audit**

**Sec. 1. Budget:** The \_\_\_\_\_ Conference shall prepare an annual budget in harmony with the policies of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.

**Sec. 2. Employee Compensation and Expense Review:** The executive committee shall appoint an employee compensation and expense review committee whose tasks are outlined in General Conference *Working Policy*.

**Sec. 3. Independent Audit:** ~~All accounting records~~ The financial statements of this conference shall be audited at least annually by an auditor chosen in harmony with General Conference *Working Policy* and the records of this conference or any of its subsidiaries, agencies, or institutions shall at all times be open to said auditor.

**Article XI—Indemnification**

**Sec. 1.** To the extent permitted by law, this conference shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, because he/she is or was a member of the conference executive committee or an officer, employee, or agent of the conference against expenses (including legal fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interest of the conference, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful.

**Sec. 2.** This right of indemnification shall be in addition to, and not exclusive of, all other rights to which such member of the executive committee, ~~or an officer~~ officer, or department director may be entitled.

*(Note: This right of indemnification may be expanded or contracted as allowed under local law and as adopted by the constituents.)*

**Article XII—Amendments**

**Amendment, Revision, and Repeal:** The constitution and bylaws of this conference which are essential to the unity of the Church worldwide and are designated in bold print shall be amended or revised from time to time in order to comply with changes to the Local Conference Model Constitution and Bylaws as voted by the General Conference Executive Committee in its annual meetings. Such amendments or revisions shall be approved by a simple majority vote (unless local law requires a higher majority) of the delegates present

225-20Ge LOCAL CONFERENCE MODEL CONSTITUTION AND  
BYLAWS - POLICY AMENDMENT - 16

1 and voting at any duly called constituency meeting of the local conference. Other sections  
2 of the constitution and bylaws may be amended, revised, or repealed, by an affirmative  
3 vote of two-thirds (2/3) of those present and voting, provided such changes are in harmony  
4 with the spirit of the Local Conference Model Constitution and Bylaws, and have been  
5 processed through the conference executive committee. Notice of any proposed changes to  
6 the bylaws of this conference shall be given specifically in conjunction with the publication  
7 of notice for the session.

8  
9 ~~The constituency or the conference executive committee may recommend to the~~  
10 ~~General Conference through the \_\_\_\_\_ Union Mission/Section or Union Conference~~  
11 ~~and the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists~~  
12 ~~amendments to the Local Conference Model Constitution and Bylaws.~~

1 SEC/OGC/224-20Gf/PolRev&Dev/ADCOM/Pre/SecC/TreC/GCDO20AC to HMM-20AC(DIV)  
2  
3 225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
4 POLICY - POLICY AMENDMENT  
5

6 RECOMMENDED, To amend GC D 25, Local Mission/Field/Section Model Operating Policy,  
7 to read as follows:  
8

9 D 25 Local Mission/Section Model Operating Policy  
10

11 D 25 05 Local Mission/Field/Section—The following Local Mission/Field/Section Model  
12 Operating Policy shall be followed as closely as possible by all missions/fields/sections. Those  
13 sections of the model operating policy that appear in bold print are essential to the unity of the  
14 Church worldwide and shall be included in the operating policy for each mission/field/section.  
15 Other sections of the model operating policy may be modified as set out in Article XIV, provided  
16 they continue to be in full harmony with the provisions of this model. Where specific cases  
17 require modification to text in bold print, final approval for such modifications to any text in  
18 bold print must be studied and approved by the General Conference Executive Committee after  
19 receiving a recommendation from the division executive committee and the General Conference  
20 Administrative Committee. ~~Any other modifications needed to meet specific conditions in a~~  
21 ~~mission/field/section shall be submitted to the respective division executive committee for~~  
22 ~~consideration. Where specific cases require modification to material in bold print, final approval~~  
23 ~~for such modifications to any material in bold print must be studied and approved by the General~~  
24 ~~Conference Administrative Committee after receiving a recommendation from the division~~  
25 ~~executive committee and the Office of General Counsel.~~  
26

27 Amendments to the Mission/Field/Section Model Operating Policy shall be made by  
28 action of the Executive Committee of the General Conference of Seventh-day Adventists at any  
29 Annual Council of that Committee. ~~committee.~~  
30

31 **Operating Policy of the \_\_\_\_\_ Mission/Field/Section**  
32 **of Seventh-day Adventists**  
33

34 **Article I—Name**  
35

36 **This organization shall be known as the \_\_\_\_\_ Mission/Field/Section of**  
37 **Seventh-day Adventists, hereinafter referred to as the mission/field/section.**  
38

39 **Article II—Purpose**  
40

41 **The purpose of this mission/field/section is to call all people within its territory to**  
42 **become disciples of Jesus Christ, to proclaim the everlasting gospel embraced by the three**  
43 **angels' messages (Revelation 14:6-12), and to prepare them for Christ's soon return.**  
44

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 2

Article III—Relationships

The \_\_\_\_\_ Mission/Field/Section is a member unit of the \_\_\_\_\_ Union Conference or Union Mission/Section and is located in the territory of the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists. The purposes, policies, and procedures of this mission/field/ section shall be in harmony with the working ~~policies~~ ~~polieies~~, ~~actions~~, and procedures enacted by the ~~Executive Committee~~ ~~executive committee~~ of the \_\_\_\_\_ Division ~~and or~~ the General Conference of Seventh-day Adventists. This mission/field/section shall pursue the mission of the Seventh-day Adventist Church in harmony with the Fundamental Beliefs, programs, initiatives, and actions adopted and approved by the General Conference of Seventh-day Adventists at its sessions. ~~and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.~~

Article IV—Geographic Territory

The territory of this mission/field/section shall consist of \_\_\_\_\_.

Article V—Membership/Constituency

The membership/constituency of this mission/field/section shall consist of such churches as have been or shall be properly organized in any part of the territory served by the mission/field/section and accepted by vote of the delegates assembled at any regular or special mission/field/section constituency session.

Article VI—Principal Office

The principal office for the transaction of the business of the \_\_\_\_\_ Mission/Field/Section is fixed and located at \_\_\_\_\_, \_\_\_\_\_. The executive committee of the \_\_\_\_\_ Union Conference or Union Mission/Section may change the location of the principal office.

Article VII—Membership/Constituency Meetings

**Sec. 1. Regular Meetings:** This mission/field/section shall hold ~~a regular~~ quinquennial membership/constituency meeting\* ~~constituency meetings~~ at such time and place as the ~~mission/field/section executive committee of the mission/field/section,~~ in counsel with the officers of the union conference or union mission/section, ~~mission/section or union conference~~ shall designate. In the event that the mission/field/section executive committee

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\* The membership/constituency meeting is a business meeting of the membership of this mission/field/section. These meetings may also be called membership/constituency sessions.



225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 3

1 **fails to call a regular constituency meeting within the quinquennial period,**  
2 **the \_\_\_\_\_ Union Conference or Union Mission/Section Executive Committee, or**  
3 **General Conference Executive Committee in the case of missions/fields/sections directly**  
4 **attached to the General Conference, ~~Executive Committee~~ may give notice for such a meeting**  
5 **and designate the time and place. In case regional conditions make it imperative to postpone**  
6 **the calling of the constituency meeting, the union conference executive committee, in a regular**  
7 **or special meeting, shall have authority to make such postponement, not to exceed one year,**  
8 **giving notice to all constituent organizations. In the event that the executive committee exercises**  
9 **its authority to postpone a constituency meeting, it shall also have the authority to set the**  
10 **subsequent regular constituency meeting at such time and place as it shall see fit, not to exceed**  
11 **five calendar years from the date of the postponed constituency meeting. Notice of the time and**  
12 **place of the meeting of the delegates representing the members shall be given by:**

13  
14 a. A notice printed in the official publication of the mission/field/section at  
15 least four weeks before the date of the session, or

16  
17 b. A method approved by the \_\_\_\_\_ Mission/Field/Section Executive  
18 Committee, provided all member units receive notice with sufficient time to select delegates, or

19  
20 c. A method approved by the \_\_\_\_\_ Union Executive Committee,  
21 in the event of inaction or failure to call a constituency meeting by  
22 the \_\_\_\_\_ Mission/Field/Section Executive Committee.

23  
24 **Sec. 2. Special Meeting: a. The executive committee of this mission/field/section shall**  
25 **call a special constituency meeting when:**

26  
27 1) It is voted by the executive committee, or

28  
29 2) It is voted by the delegates at any constituency meeting, or

30  
31 3) It is requested by \_\_\_\_\_ percent of the churches through their  
32 ~~church boards,~~ business meetings, or

33  
34 4) It is voted by the union executive committee, division executive  
35 committee, or General Conference Executive Committee. ~~the \_\_\_\_\_ Union Executive~~  
36 ~~Committee or the Division Conference Executive Committee.~~

37  
38 The date for such a meeting in response to paragraphs 3) and 4) above shall not be  
39 more than 90 days from the date when the actions described in paragraphs 3) and 4) above  
40 are communicated to the officers/executive committee of the mission/field/section. ~~union.~~

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 4

b. In the absence of a timely response by the mission/field/section executive committee to paragraphs 2) through 4) in Sec. 2. a. above, the \_\_\_\_\_ Union Executive Committee or the Division Executive Committee may call a special constituency meeting of the mission/field/section and designate the time and place for such a meeting.

c. The agenda for special constituency meetings shall be included in the notice of the meeting.

d. The Notice as to the time and place of special constituency meetings shall be given in the same manner as for regularly scheduled constituency meetings.

**Sec. 3. Chair and Secretary for Constituency Meetings:** The president of this mission/field/section shall serve as chair and the secretary of this mission/field/section shall serve as secretary for constituency meetings of this mission/field/section. The president may designate other individuals to assist in chair duties from time to time. In the event that the president's office is vacant or that the president is unavailable to serve as chair, the ranking union officer present shall serve as chair for the meeting.

~~In a similar manner, arrangements~~ Arrangements may be made for a secretary *pro tem* if the secretary's office is vacant or the secretary is unavailable to serve at the constituency meeting.

**Sec. 4. Regular Meeting Business:** The business of the regular constituency meeting will include the election/appointment of personnel for various positions (see Sec. 10. below), the receipt of reports from the president, secretary, treasurer/chief financial officer (report based on audited statements), departmental directors, and the auditor. In addition, the constituency meeting shall review/create plans for moving the mission/field/section toward conference status. It shall also endorse/approve/develop plans for the conduct of the work as are desirable and in harmony with the policies of the \_\_\_\_\_ Division.

**Sec. 5. Quorum:** At least \_\_\_\_\_ percent of the delegates authorized hereinafter under Sec. 1. and 2. of Article VIII ~~Article VI~~ must be present at the opening of any regular or special constituency meeting to constitute a quorum for the transaction of business. Once the meeting is declared open, the delegates remaining shall constitute a quorum.

**Sec. 6. Proxy Voting:** All delegates must be present in person at any constituency ~~meeting~~ meeting, or participating by electronic means, in order to be eligible to vote. There shall be no voting by proxy.

**Sec. 7. Voting Rights of the Delegates:** Each delegate appointed to act on behalf of the members of this mission/field/section shall be entitled to one vote on each question to be decided by the body. The voting rights of the individual delegates representing the members as

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 5

hereinafter provided shall be limited to the particular constituency meeting of the mission/field/section in which they have been designated to represent a local church, institution, the Union, the Division, or the General Conference of Seventh-day Adventists.

**Sec. 8. Voting:** If permitted by local law, delegates may participate in a regular or specially called constituency meeting by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person and attendance at such a meeting. Votes cast remotely shall have the same validity as if the delegates met and voted onsite. ~~The voting on matters of business shall normally be by viva voce. The chair may call for the vote by other means, including a secret ballot, when it is deemed advisable or is requested by the membership.~~

**Sec. 9. Parliamentary Authority:** The parliamentary authority for constituency meetings pertaining to all rules and procedures not covered by its bylaws shall be based on those published in the *General Conference Rules of Order*, and any adaptation or supplement approved by the division executive committee, unless otherwise determined by a two-thirds (2/3) majority vote of the constituency meeting.

**Sec. 10. Elections/Appointments and Term of Office:** a. **Elections:** The president, secretary, and treasurer/chief financial officer of this mission/field/section shall be elected by the union constituency meeting ~~constituency/executive committee~~ rather than by the session of this mission/field/section. The election of departmental directors, associate departmental directors, associate secretaries, or associate treasurers for this mission/field/section, if not determined by the delegates at the union constituency meeting, shall be referred to the union executive committee for appointment. ~~is normally done during the constituency session. If personnel for available positions are not all elected during the session, their appointment shall be referred to the executive committee.~~ The union constituency meeting shall also elect the members (other than ex officio) of the mission/field/section executive committee and, where required by the governance documents of mission/field/section institutions, the chief administrator(s) and board members of such entities.

b. **Term of Office:** Persons elected at the constituency meeting and those appointed by the executive committee normally serve until the next regular constituency meeting. However, their period of service may be shorter due to resignation, voluntary retirement, retirement in situation where a mandatory retirement age policy is in effect, or removal from office, for cause, by the executive committee or a special constituency meeting.

The phrase “for cause” when used in connection with removal from an elected or appointed position, or from employment, shall include but not be limited to 1) incompetence; 2)

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 6

1 persistent failure to cooperate with duly constituted authority in substantive matters and with  
2 relevant employment and denominational policies; 3) actions which may be the subject of  
3 discipline under the *Seventh-day Adventist Church Manual*; 4) failure to maintain regular  
4 standing as a member of the Seventh-day Adventist Church; 5) theft or embezzlement; or 6)  
5 conviction of or guilty plea for a crime.

6  
7 **Article VIII—Representation at Constituency Meetings**

8  
9 **Sec. 1. Regular Delegates: All delegates duly accredited by any one of the organized**  
10 **churches of the mission/field/section.** Each church shall be entitled to one delegate for the  
11 organization and one additional delegate for each \_\_\_\_\_ members or major fraction thereof and  
12 who hold membership in the local church which accredits them. Such delegates shall be chosen  
13 by the business meeting of the respective local church and include males and females. See:  
14 ~~**1. Regular Delegates: Regular delegates to a mission/field/ section session shall be such**~~  
15 ~~**delegates as shall be duly accredited by the organized churches of the mission/field/section,**~~  
16 ~~on the basis of one for each local organized church, and one additional for each \_\_\_\_\_ members~~  
17 ~~or major fraction thereof. Such delegates shall be chosen by action of the business meeting of~~  
18 ~~each respective local church and include males and females.~~

19  
20 **Sec. 2. Delegates At-Large: Delegates at-large to a constituency meeting of this**  
21 **mission/field/section session shall be: include:**

22  
23 a. The current members of the executive committee of this mission/field/  
24 section.

25  
26 b. Members of the General Conference, the \_\_\_\_\_ Division and  
27 the \_\_\_\_\_ Union Mission/Section or Union Conference Executive Committees who  
28 may be present at any session constituency meeting of this mission/field/section. The  
29 number of such delegates shall not exceed ten percent of the total number of delegates  
30 otherwise provided for.

31  
32 c. All employees holding credentials or ministerial licenses issued by  
33 the \_\_\_\_\_ Union or the mission/field/section. All ordained and licensed ministers, and  
34 ~~those holding missionary credentials from the \_\_\_\_\_ Union or the~~  
35 ~~mission/field/section.~~

36  
37 d. Such other persons as may be recommended by the executive  
38 committee and accepted by the delegates in session. The number of such delegates shall not  
39 exceed ten percent of the total number of delegates otherwise provided for.

40  
41 e. A person who is not elected to a new term of office at a constituency  
42 meeting does not thereby lose delegate status at the current constituency meeting.

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 7

1  
2       **Sec. 3. Church Membership Requirement: All delegates appointed to represent the**  
3 **members of this mission/field/section at any constituency meeting shall be members in**  
4 **regular standing of the Seventh-day Adventist Church.**

5  
6                   **Article IX—Constituency Meeting Committees**

7  
8       *(Note: Division executive committees may authorize a process whereby the session*  
9 *organizing and nominating committees may be selected and empowered to perform their tasks in*  
10 *advance of the session. The process to select such committees for a session shall involve*  
11 *constituency representation rather than being accomplished by the executive committee alone.*  
12 *Unless a division executive committee has approved other arrangements as described above, the*  
13 *following provisions shall apply for the appointment and functioning of session committees.)*  
14

15       **Prior to each mission/field/section constituency meeting, ~~meeting of this~~**  
16 **mission/field/section, the executive committee shall provide for such temporary committees**  
17 **as may be necessary to conduct the preliminary work for the session.**

18  
19       To facilitate the business of the session, constituency meeting committees may convene  
20 by means of an electronic conference or similar communications by which all persons  
21 participating can hear each other at the same time. **These committees include: Committees that**  
22 **facilitate the business of the session include:**

23  
24       **Sec. 1. Organizing Committee: a. An organizing committee shall be constituted as**  
25 **follows: Each church represented at the constituency meeting shall choose, or empower its**  
26 **delegation to choose, one member plus one additional member for each \_\_\_\_\_ members or**  
27 **a major fraction thereof. In addition, the at-large delegates to the constituency meeting**  
28 **shall select \_\_\_\_\_ persons from the at-large delegate group to serve on the organizing**  
29 **committee.** ~~a. An organizing committee shall be constituted as follows: Each church represented~~  
30 ~~at the constituency meeting shall choose, or empower its delegation to choose, one member plus~~  
31 ~~one additional member for each \_\_\_\_\_ members or a major fraction thereof. In addition, the at-~~  
32 ~~large delegates to the constituency meeting shall select \_\_\_\_\_ persons from the at-large delegate~~  
33 ~~group to serve on the organizing committee.~~  
34

35               **b. Members of the organizing committee shall be chosen at or prior to**  
36 **the constituency meeting.** ~~Members of the organizing committee shall be chosen at or prior to~~  
37 ~~the constituency meeting.~~

38  
39               **c. If the organizing committee is to meet prior to the constituency meeting,**  
40 **the time and place of the meeting shall be given in the official notice of the meeting.**  
41

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 8

d. The chair of the organizing committee shall be the president of the Union or his designee.

e. The organizing committee shall nominate, and the constituency shall elect:

1) A nominating committee.

2) Other committees as may be necessary.

**Sec. 2. Nominating Committee:** The nominating committee shall consist of at least \_\_\_\_\_ and not more than \_\_\_\_\_ members, including the president of the \_\_\_\_\_ Union, or his designee, who shall serve as chair. The membership of the committee shall be balanced, as nearly as possible, between denominational workers and laypersons representing various segments of the work and territories of the mission/field/section.

a. Those chosen as members of the Nominating Committee must be duly appointed delegates in attendance at the constituency meeting.

b. Persons holding elective office, as outlined in Article VII, Sec. 10. in the current term, excluding non-ex officio members of the executive committee, shall not be eligible to serve on the Nominating Committee.

c. The Nominating Committee shall limit its nominations to those positions for which persons are to be elected at the constituency meeting and for which budgetary provisions have been made.

d. The Nominating Committee shall also nominate members ~~members, other than ex officio members,~~ for the mission/field/section executive committee and for the boards of mission/field/section institutions whose bylaws indicate that board members for the entity are elected at a mission/field/section constituency meeting.

**Article X—Executive Committee**

**Sec. 1. Membership of the Executive Committee:** The executive committee of the \_\_\_\_\_ Mission/Field Section of Seventh-day Adventists shall be elected at its regularly scheduled constituency meeting and shall consist of from five to fifteen members, as determined by the union executive committee. The president, secretary, and treasurer/chief financial officer shall be ex officio members of the executive committee. The officers of the \_\_\_\_\_ Union Mission/Section or Union Conference, the \_\_\_\_\_ Division, and the General Conference of Seventh-day Adventists are

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 9

1 members ex officio of the mission/field/section executive committee; however, their  
2 membership shall be in addition to the number detailed above. Any such officers exercising  
3 their voting rights at any one meeting shall not make up more than ten percent of the  
4 committee membership present. The mission/field/section executive committee, of which  
5 the president shall be the chair and the secretary/secretary-treasurer shall be the secretary,  
6 shall consist of from five to fifteen members, as determined by the union conference or  
7 union mission/section executive committee. The mission/field/section president, secretary,  
8 and treasurer/chief financial officer shall be ex officio members of the executive committee.  
9 The officers of the \_\_\_\_\_ Union Mission/Section or Union Conference,  
10 the \_\_\_\_\_ Division, and the General Conference of Seventh-day Adventists are  
11 members ex officio of the mission/field/section executive committee; however, their  
12 membership shall be in addition to the number detailed above. Any such officers exercising  
13 their voting rights at any one meeting shall not make up more than ten percent of the  
14 committee membership present.

15  
16 *(Note: The union may indicate in this operating policy the minimum percentage of*  
17 *laypersons on the mission/field/section executive committee.)*  
18

19 **Sec. 2. Delegated Authority:** The executive committee of this ~~mission/field/section~~  
20 mission/field/section, unless replaced at a special constituency meeting, is delegated the  
21 authority to act on behalf of the constituents between constituency meetings, including the  
22 authority to remove, for cause (see definition of “for cause” in Article VII, Sec. 10. above),  
23 persons who have been elected at a mission/field/section constituency meeting including  
24 directors of departments/services, chief administrators of institutions, and members of  
25 boards and committee whose election or appointment is a result of a constituency meeting  
26 or executive committee meeting action; and to fill, for the remaining portion of the term,  
27 any vacancies thus created. (The offices of mission/field/section president, secretary, and  
28 treasurer/chief financial officer are always filled by action of the union executive  
29 committee.) The removal of those named under Article VII, Sec. 10. shall require the  
30 affirmative vote of two-thirds (2/3) of those voting at a mission/field/section executive  
31 committee meeting where a majority of members is present. including: directors of  
32 departments/services; chief administrators of institutions; and board/committee members  
33 whose election or appointment is a result of a constituency meeting or executive committee  
34 meeting action; and to fill, for the remaining portion of the term, any vacancies thus  
35 created.

36  
37 **Sec. 3. Administrative Authority:** The executive committee shall have full  
38 administrative authority:  
39

40 a. To fill for the current term of office any vacancies that may occur by  
41 death, resignation, or otherwise, in its boards, committees, departments, or in offices which have  
42 been filled by mission/field/section constituency meeting election. To fill for the current term

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 10

1 ~~any vacancies that may occur by death, resignation, or otherwise, in its boards, committees,~~  
2 ~~departments, or in offices which have been filled by mission/field/section constituency~~  
3 ~~meeting election.~~

4  
5 b. To appoint committees, such as an administrative committee, with their  
6 terms of reference. ~~To appoint committees, such as an administrative committee, with their~~  
7 ~~terms of reference.~~

8  
9 c. To employ such personnel as may be necessary to execute its work  
10 effectively. ~~To employ such personnel as may be necessary to execute its work effectively.~~

11  
12 d. To grant and withdraw credentials and licenses. The withdrawal of  
13 credentials shall require the consent of two thirds (2/3) of those voting at a mission/field/section  
14 executive committee meeting where a majority of members is present. ~~To grant and withdraw~~  
15 ~~credentials and licenses. The withdrawal of credentials shall require the consent of two~~  
16 ~~thirds (2/3) of those voting at an executive committee meeting where a majority of members~~  
17 ~~is present.~~

18  
19 **Sec. 4.** Meetings of the executive committee may be called at any time or place by the  
20 president, or in his absence by the secretary upon the written request of any three members, or  
21 twenty-five percent (whichever is more), of the executive committee. ~~Meetings of the~~  
22 ~~mission/field/section executive committee may be called at any time or place by the president, or~~  
23 ~~should he be absent from the field, such meetings may be called by the secretary upon the written~~  
24 ~~request of any three members of the mission/field/section executive committee.~~

25  
26 **Sec. 5. Attendance at Meetings:** Where allowed by local law, executive committee  
27 members may participate in meetings by means of an electronic conference or similar  
28 communications by which all persons participating can hear each other at the same time,  
29 and participation by such means shall constitute presence in person at such a meeting.

30  
31 **Sec. 6. Notice of Meetings:** Notice as to time and place, and any other requirements  
32 under this operating policy, ~~these bylaws~~, shall be provided to all members in a reasonable  
33 manner at least 48 hours prior to the meeting if the meeting is to take place by electronic  
34 conference or similar communications, or at least 96 hours if the meeting is to take place in  
35 person.

36  
37 **Sec. 7. Quorum:** Unless otherwise required in the Operating Policy, \_\_\_\_\_ members,  
38 including the president, of the mission/field/section executive committee ~~executive~~  
39 ~~committee~~, shall constitute a quorum.



Article XI—Officers and Their Duties

**Sec. 1. Executive Officers:** The executive officers of this mission/field/section shall be a president, a secretary, and a treasurer/chief financial officer. The secretary and treasurer/chief financial officer may be one individual known as the secretary-treasurer. It is the duty of these officers, in consultation with one another, to carry forward the work according to plans, policies, and programs voted by the union executive committee, the constituency in session, and/or the mission/field/section executive committee. These plans, policies, and programs shall be in harmony with the Fundamental Beliefs and actions adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.

The mission/field/section executive officers ~~of this mission/field/section~~ shall be appointed by the union at the time of its sessions, or by the union executive committee between union sessions and shall hold office for the period of \_\_\_\_\_ years or until their successors are appointed and enter upon their duties. ~~sessions. The executive officers shall be members of the local mission/field/section executive committee.~~ Vacancies in such offices shall be filled by action of the union executive committee.

a. **President:** The president, who shall be an ordained minister of experience, is the first officer and shall report to the executive committee of the mission/field/section in consultation with the secretary and the treasurer/chief financial officer. He shall act as chair of constituency meetings and of the mission/field/section executive committee and serve in the general interests of the mission/field/section as the constituency and the ~~mission/field/section~~ executive committee shall determine. In his leadership he shall adhere to the policies of the \_\_\_\_\_ Union, the \_\_\_\_\_ ~~Division~~, ~~Division~~ and of the General Conference of Seventh-day Adventists, work in harmony with the union executive ~~committee~~, committee and in close counsel with the union officers. When a local mission/field/section president is to be absent from the field for prolonged periods of time, the mission/field/section executive committee shall be authorized, in counsel with the union officers, to appoint an individual to act as chair during such absence.

b. **Secretary:** The secretary, associated with the president as an executive officer, shall serve under the direction of the executive committee and shall act as vice-chair of the executive committee. The secretary shall report to the executive committee of the mission/field/section after consultation with the president. It shall be the duty of the secretary to keep the minutes of the constituency meetings ~~sessions~~ and of the executive committee meetings, and to furnish copies of such to all members of the executive committee and to the union officers. ~~officers of the \_\_\_\_\_ Union Mission/Section or Union Conference.~~ The secretary shall also be responsible for providing information as may be requested by the president or the ~~union and local mission/field/section~~ mission/

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 12

**field/section, union, or division committees and shall perform such other duties as pertain to the office.**

**c. ~~Treasurer/Chief Financial Officer: The treasurer/chief~~ Treasurer/Chief Financial Officer: The treasurer/chief financial officer, associated with the president as an executive officer, shall serve under the direction of the executive committee. The treasurer/chief financial officer shall report to the executive committee of the mission/field/section after consultation with the president. The treasurer/chief financial officer shall be responsible for providing financial leadership to the organization which will include, but shall not be limited to, receiving, safeguarding, and disbursing all funds in harmony with the actions of the executive committee, for remitting all required funds to the union/division/General Conference in harmony with the \_\_\_\_\_ Division policy, and for providing financial information to the president and to the executive committee. The treasurer/chief financial officer shall also be responsible for furnishing copies of the financial statements to the union officers. ~~the \_\_\_\_\_ Union officers.~~**

**Sec. 2. Other Officers:** Other individuals may serve as officers of the mission/field/section, such as associate secretary and associate treasurer.

**Article XII—Directors of Departments/Associations/Services**

**Sec. 1. Advisory Role:** The directors of departments/associations/services of this mission/field/section shall work under the direction of the executive committee and the president and shall serve in an advisory relationship to the field.

**Sec. 2. Departments/Associations/Services Structure:** Mission/Field/Section departments, associations, and services shall be organized in harmony with the department/association/service structure of the General Conference but shall not necessarily duplicate the departments/associations/services at the division or the General Conference of Seventh-day Adventists.  
~~**Departments/Services Structure:** Mission/Field/Section departments, associations, and services shall be organized in harmony with the department, association, service structure of the General Conference, but shall not necessarily duplicate the departments, associations, and services of the \_\_\_\_\_ Union or the Division.~~

**Article XIII—Finance**

**Sec. 1. Tithes and Offerings:** The church funds managed by this mission/field/section shall be:

**a. Such portion of tithe as it shall be assigned by policy and as received from all churches and isolated members in the mission/field/section**

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 13

b. Appropriations from the \_\_\_\_\_ Union Mission/Section or Union  
Conference or the \_\_\_\_\_ Division.

c. Special donations and funds, legacies, gifts, devises, and bequests made to  
it. donations.

**Sec. 2. Policies:** The portion of tithe which is reserved for this mission/field/section,  
as specified by policy, and all other funds shall be used in harmony with the policies of  
the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists; Conference;  
and in the case of donations, their use shall be in harmony with the specifications of donors  
and in compliance with government regulations. Tithe is shared with the union and  
division on fixed percentages as set by the division executive committee and with the  
General Conference on fixed percentages as set by the Annual Council of the General  
Conference Executive Committee. This mission/field/section shall pass on monthly to  
the \_\_\_\_\_ Union Mission/Section or Union Conference the specified tithe percentage,  
all mission/field/section offerings, and such other funds as may be called for by the policies  
of the union and division organizations.

**Sec. 3. Bank Accounts:** The funds of this mission/field/section shall be safeguarded  
in harmony with the financial policies of the \_\_\_\_\_ Division of the General  
Conference of Seventh-day Adventists. Moneys shall be deposited in the name of  
the \_\_\_\_\_ Mission/Field/Section of Seventh-day Adventists in regular or special  
accounts in such banks or savings institutions as the mission/field/section executive  
committee shall designate and shall be withdrawn only by persons authorized by resolution  
of the mission/field/section executive committee.

**Sec. 4. Financial Statements:** The \_\_\_\_\_ Mission/ Field/Section shall regularly  
prepare statements of income and fund balances and shall be responsible for the filing of  
copies of the annual financial statement with the \_\_\_\_\_ Union, Union Conference or  
Union Mission/Section and the Division and, to the extent required by law, with any branch  
of local or national government.

**Article XIV—Budget, Employee Compensation Review, and Financial Audit**

**Sec. 1. Budget:** The \_\_\_\_\_ Mission/Field/Section shall prepare an annual  
budget in harmony with the policies of the \_\_\_\_\_ Division of the General Conference  
of Seventh-day Adventists.

**Sec. 2. Employee Compensation and Expense Review:** The executive committee shall  
appoint an employee compensation and expense review committee, including a union  
officer or one or more representatives appointed by the union executive committee. The  
tasks of this committee are outlined in General Conference *Working Policy*.

**Sec. 3. Independent Audit:** ~~A financial audit~~ The financial statements of this mission/field/section shall be audited at least annually ~~conducted at least annually~~ by an auditor chosen in harmony with General Conference *Working Policy*; and the records of this mission/field/section or any of its subsidiaries, agencies, or institutions shall at all times be open to said auditor.

#### **Article XV—Dissolution and Disposition of Assets**

**This mission/field/section may be dissolved only by action of the union executive committee.**

**In the event of the dissolution of this mission/field/section and unless otherwise required by local law, all assets remaining after all claims have been satisfied shall be transferred to a legal entity authorized by the \_\_\_\_\_ Division of the General Conference of Seventh-day Adventists.**

#### **Article XVI—Indemnification**

**Sec. 1.** To the extent permitted by law, this mission/field/section shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, because he/she is or was a member of the mission/field/section executive committee or an officer, employee, or agent of the mission/field/section against expenses (including legal fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection with such action, suit, or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interest of the mission/field/section, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful.

**Sec. 2.** This right of indemnification shall be in addition to, and not exclusive of, all other rights to which such member of the executive committee, ~~officer~~ officer, or department director may be entitled.

*(Note: This right of indemnification may be expanded or contracted as allowed under local law and as adopted by the constituents.)*

#### **Article XVII—Amendments**

**At any annual meeting of the \_\_\_\_\_ Union Mission/Section or Union Conference Executive Committee, this operating policy may be amended by a majority vote (unless local law requires a higher majority), ~~vote~~, provided that such amendments**

225-20Gf LOCAL MISSION/FIELD/SECTION MODEL OPERATING  
POLICY - POLICY AMENDMENT - 15

1 shall not be inconsistent with the Constitution and Bylaws of the General Conference and  
2 the working policy of the \_\_\_\_\_ Division of the General Conference of Seventh-day  
3 Adventists, and with the spirit of the Mission/Field/Section Model Operating Policy.  
4 However, those portions of this operating policy which are essential to the unity of the  
5 Church worldwide and are designated in bold print shall only be amended or revised from  
6 time to time by the \_\_\_\_\_ Union Mission/Section or Union Conference Executive  
7 Committee in order to comply with changes to the Mission/Field/Section Model Operating  
8 Policy as voted by the General Conference Executive Committee in its annual meetings.

1 IBE/PolRev&Dev/ADCOM/GCDO20AC to HMM-20AC(DIV)

2  
3 210-20G AFFILIATION WITH OTHER SCHOOL SYSTEMS -  
4 POLICY AMENDMENT

5  
6 RECOMMENDED, To amend GC FE 50, Affiliation with Other School Systems, to read as  
7 follows:

8  
9 FE 50 Affiliation with Other School Systems

10  
11 Schools owned and operated by the Seventh-day Adventist Church shall secure approval  
12 from the union/division board of education and in the case of higher education, through to the  
13 International Board of Education, prior to effecting any affiliation or memorandum of  
14 understanding for coursework or a joint degree with a non-Adventist school system (elementary,  
15 junior high, senior high school, or higher education). The affiliation or memorandum of  
16 understanding will ensure alignment of Seventh-day Adventist philosophy, a biblical worldview,  
17 ensure legal protections as a faith-based institution, and provide evidence of significant benefit to  
18 the Adventist institution. No Seventh-day Adventist school should effect any affiliation for  
19 course work with a non-Adventist school system (elementary, junior high, or senior high school)  
20 until approval has been obtained from the union board of education.

YOU/PolRev&Dev/ADCOM/GCDO20AC to HMM-20AC(DIV)

## 220-20G PUBLIC CAMPUS MINISTRIES - POLICY DELETION

RECOMMENDED, To delete GC FA 55, Public Campus Ministries, which reads as follows:

### FA 55 Public Campus Ministries

FA 55 05 Objectives—Adventist Chaplaincy Ministries collaborates with Youth Ministries and Education in providing support to Seventh-day Adventists who, for a variety of reasons, attend public colleges and universities around the world. Working under the supervision of a General Conference-appointed committee on Adventist Ministry to College and University Students (AMiCUS) and in coordination with the world divisions, these three departments promote and support initiatives designed to meet the spiritual, intellectual, and social needs of Adventist students on public campuses worldwide. In cooperation with leaders at various church levels, AMiCUS endeavors to (1) strengthen the faith commitment of students to Seventh-day Adventist beliefs and mission, (2) prepare students to deal with the intellectual challenges that arise in a secular environment, (3) develop the leadership abilities of students, (4) provide students with opportunities for Christian fellowship, and (5) train students for outreach, service, and witness on the campus, in the community, and in the world at large.

FA 55 10 Responsibilities—The AMiCUS Committee provides overall supervision and coordination of this global ministry and, in consultation with leaders in world divisions, promotes initiatives designed to:

1. Organize associations of Adventist students in public campuses and hold special meetings for them,
2. Publish and distribute *College and University Dialogue*, a handbook, and other materials that support this ministry, and
3. Train campus chaplains, lay leaders, and pastors in university centers.

The committee also develops an annual budget to carry out its international ministry.

Adventist Chaplaincy Ministries focuses on fostering the organization and activities of student associations in college or university centers, training students for leadership and outreach, and holding regional student conventions and retreats.

FA 55 15 Role of the World Divisions—Each world division shall assign to one or two Adventist Chaplaincy Ministries-qualified department directors the responsibility of leading in the ministry to Adventist students on public college and university campuses, with support from the General Conference-appointed AMiCUS Committee and in coordination with union leaders in their territory. This ministry seeks to:

## 220-20G PUBLIC CAMPUS MINISTRIES - POLICY DELETION - 2

- 1           1.       Foster the organization and activities of Adventist student associations on public  
2 campuses and maintain a current list of them,  
3
- 4           2.       Hold regional meetings for these students,  
5
- 6           3.       Budget funds for the free distribution of *Dialogue* and other needed materials,  
7
- 8           4.       Offer specialized training for campus chaplains, lay leaders, and pastors in  
9 university centers,  
10
- 11          5.       Train students for outreach, service, and evangelism on their campuses, their  
12 communities, and beyond,  
13
- 14          6.       Promote the involvement of Seventh-day Adventist university professors and  
15 other professionals as mentors in this ministry.  
16
- 17          7.       Connect these students with Seventh-day Adventist colleges and universities as  
18 potential transfer students, where possible, and eventually as faculty members,  
19
- 20          8.       Assist local leaders in establishing and maintaining good relations with  
21 administrators of public colleges and universities at which Adventists are students,  
22
- 23          9.       Engage the services of Public Affairs and Religious Liberty in preventing or  
24 solving Sabbath observance issues related to Seventh-day Adventist students ~~in~~ on public  
25 campuses, and  
26
- 27          10.       Provide coordination and guidance for this ministry to their counterparts in the  
28 unions and local fields, as well as periodic assessment.  
29
- 30       FA 55 20 Role of Adventist Chaplaincy Ministries—Adventist Chaplaincy Ministries  
31 focuses on three primary tasks as its part in supporting students:  
32
- 33          1.       Endorsing Adventist campus chaplains;  
34
- 35          2.       Providing professional development training for campus chaplains; and  
36
- 37          3.       Developing materials to support their chaplains' ministry.



1 TRS/PolRev&Dev/ADCOM/GCDO20AC to HMM-20AC(DIV)

2  
3 215-20G LEGAL ASSOCIATION AND TRUST SERVICES—  
4 DEPARTMENTAL POLICIES - POLICY AMENDMENT

5  
6 RECOMMENDED, To amend GC FT, Legal Association and Trust Services, to read as follows:

7  
8 FT LEGAL CORPORATION/ASSOCIATION AND PLANNED GIVING AND TRUST  
9 SERVICES MINISTRY—DEPARTMENTAL POLICIES  
10 ASSOCIATION AND TRUST SERVICES—DEPARTMENTAL POLICIES

11  
12 FT 05 Mission Statement

13  
14 Planned Giving and Trust Services helps individuals experience the joy of lifelong  
15 giving. Our goal is to connect a donor's passion with the mission and work of the Seventh-day  
16 Adventist Church to expand the kingdom of heaven. (See also S 40.)

17  
18 FT 10 Statement of Purpose

19  
20 A recognition of the sovereignty of God, by right of creation and redemption, enables  
21 Seventh-day Adventist Christians to enjoy a sense of security and a relationship with their  
22 heavenly Father that surpass all other considerations. A contemplation of Calvary prompts them  
23 to dedicate themselves and all that they have to God. To do less would mean the loss of spiritual  
24 and temporal blessings that come only to those who recognize that God is the owner of all things  
25 and that each person is His steward. This concept of stewardship is recognized by the Christian  
26 community; therefore, unique approaches should be taken to achieve the goal of securing to the  
27 Lord the material blessings bestowed upon the members of His Church.

28  
29 The Seventh-day Adventist Church in its Planned Giving and Trust Services, offered  
30 through the conference legal corporations/associations ~~associations~~ and denominational  
31 institutions, teaches this profound truth and provides the means whereby individuals and families  
32 may, through the avenues of special gifts, trusts, annuities, and bequests, give their continuing  
33 whole-hearted support to God's work.

34  
35 In the fulfillment of this purpose, the Legal Corporation/Association ~~Association~~ through  
36 its Planned Giving and Trust Services also seeks to minimize the cost of administering and  
37 closing the estates of donors; attempts to utilize every lawful means to hold income, gift, and  
38 estate tax consequences to a minimum; and proclaims, as Heaven's standard of stewardship, the  
39 principles set forth in the Bible and amplified in the Spirit of Prophecy.

40  
41 FT 15 Definition of Planned Giving and Trust Services

42  
43 Planned Giving ministry encourages members to respond to God's grace in the crowning  
44 act of stewardship with the preparation of an estate plan by every church member family. Estate  
45 planning responsibility involves more than just money and possessions. Planning includes, but is

215-20G LEGAL ASSOCIATION AND TRUST SERVICES—  
DEPARTMENTAL POLICIES - POLICY AMENDMENT - 2

1 not limited to, parents planning to give their faith in God and values to their children, and the  
2 proper education of children to be the next generation of faithful stewards.

3  
4 Planned Giving promotes that each church member should have their own plan that will  
5 honor God and give glory to Him. Honoring God will include providing for the needs of family,  
6 partnering with God in completing His mission through the proper utilization of all His gifts and  
7 resources. A God honoring plan will pass on faith in God, possessions, and values to the  
8 generations to follow.

9  
10 “And behold, the word of the LORD came to him, saying, ‘This one shall not be your  
11 heir, but one who will come from your own body shall be your heir.’” (Gen 15:4 NKJV)

12  
13 “They feel that they are stepping upon forbidden ground when they introduce the subject  
14 of property to the aged or to invalids in order to learn what disposition they design to make of it.  
15 *But this duty is just as sacred as the duty to preach the word to save souls. . . . Should not*  
16 *Christian men feel interested and anxious for that man’s future good as well as for the interest of*  
17 *God’s cause, that he shall make a right disposition of his Lord’s money, the talents lent him for*  
18 *wise improvement?” (CS 323-324, emphasis supplied.)*

19  
20 Trust Services ministry is the process of receiving from Seventh-day Adventist members  
21 or friends of the church, cash or non-cash gifts for the support of the mission of the Seventh-day  
22 Adventist Church. This includes due diligence to determine the sustainability of gifts to be  
23 received and the professional processing of an acceptable gift.

24  
25 “ . . . [A]nd they built and finished [the temple], according to the commandment of the  
26 God of Israel, and according to the command of Cyrus, Darius, and Artaxerxes king of Persia.”  
27 (Ezra 6:14 NKJV)

28  
29 “Just as long as we are in this world, and the Spirit of God is striving with the world, we  
30 are to receive as well as to impart favors. We are to give to the world the light of truth as  
31 presented in the Sacred Scriptures, and *we are to receive from the world that which God moves*  
32 *upon them to do in behalf of His cause. The Lord still moves upon the hearts of kings and rulers*  
33 *in behalf of His people, and it becomes those. . . . not to cut off any favors or withdraw*  
34 *themselves from the help that God has moved men to give, for the advancement of His cause.”*  
35 (CS 183, emphasis supplied.)

YOU/PolRev&Dev/ADCOM/GCDO20AC to HMM-20AC(DIV)

219-20G YOUTH MINISTRIES—DEPARTMENTAL POLICIES -  
POLICY AMENDMENT

RECOMMENDED, To amend GC FY, Youth Ministries—Departmental Policies, to read as follows:

FY YOUTH MINISTRIES—DEPARTMENTAL POLICIES

FY 05 Purpose

Youth Ministries of the General Conference of Seventh-day Adventists is a department of the Church that works for and with the youth. The purpose of Youth Ministries is to lead young people into a saving relationship with Christ by winning, training, retaining, and reclaiming the youth. The department is to assist the world Church—in consultation with administration and in cooperation other departments—by involving divisions in forming objectives and goals as well as developing plans to equip the body of the Church to engage with its youth and prepare them to strategically take the gospel to all the world.

~~Youth Ministries of the General Conference of Seventh-day Adventists is a department of the Church which works for and through its youth. Youth Ministry is defined as that work of the Church, operated through this department, that is conducted for, with, and by young people. The primary focus is the salvation of youth through Jesus Christ and their acceptance and involvement in the mission of the church.~~

~~The purpose of Youth Ministries is to facilitate and support the ministry of the Church in winning, training, holding, and reclaiming its youth. The department shares the responsibility for developing a global evangelistic strategy in consultation with administration and in cooperation with other departments of the Church. It is to assist the world Church in forming objectives, goals, and plans, and to provide training that will equip the body of the Church to save its youth and prepare them to take the gospel to all the world. All of its activities are to be coordinated into a master strategy for soul winning and soul conservation.~~

FY 10 Objectives

FY 10 05 Objectives of the Department—1 . To help youth develop their full potential physically, mentally, spiritually, and socially.

2. To lead youth to understand their individual worth in Christ and provide them with a Bible-based foundation that will enable them to develop a life-long relationship and commitment to Christ and His Church.

3. To help youth discover and develop their spiritual gifts and abilities for the benefit and growth of God's church and the community.

219-20G YOUTH MINISTRIES—DEPARTMENTAL POLICIES -  
POLICY AMENDMENT - 2

4. To integrate, equip, and empower youth into all aspects of church life, service and leadership in order that they might be full participants in the mission of the Church.

5. To be relevant and effective in ministry by focusing all ministry on the needs of youth.

To accomplish its objectives, the department must listen to the voice of youth through world divisions to be informed about their perceptions, concerns, needs, and suggestions in order to achieve a balanced ministry by incorporating the biblical dynamics of fellowship, nurture, discipleship, worship, empowerment, and mission.

~~FY 10-05 Objectives of the Department—1. Provide youth with a Bible-based foundation that will enable them to develop a life-long relationship and commitment to Christ and His Church.~~

~~2. Lead youth to understand their individual worth in Christ and to discover and develop their spiritual gifts and abilities.~~

~~3. Equip and empower youth for a life of service within God's church and the community.~~

~~4. Ensure the integration of youth into all aspects of church life and leadership in order that they might be full participants in the mission of the Church.~~

~~To accomplish their objectives, the department is to achieve a balanced ministry by incorporating the biblical dynamics of fellowship, nurture, worship, and mission. It is to help the youth to develop their full potential physically, mentally, spiritually, and socially. Youth Ministries is committed to maintaining relevance and effectiveness in ministry by relating all its ministry to the needs of youth. To accomplish this, it must listen to youth and be informed as to their perceptions, concerns, and suggestions.~~

FY 15 Departmental Staffing

FY 15 05 Director and Associate Directors—Youth Ministries shall have a director and associate directors as needed. Qualified personnel shall be elected on the basis of their experience in ministering to youth and their expertise to care for the specialized ministries, activities, and responsibilities encompassed by the work of the department. Specialists may be appointed to meet specific needs of the department. Personnel shall be elected or appointed as required to support the functions outlined in the *Church Manual* and as stipulated in the General Conference Constitution and Bylaws.

219-20G YOUTH MINISTRIES—DEPARTMENTAL POLICIES -  
POLICY AMENDMENT - 3

The director works under the direction of the General Conference president and the General Conference Executive Committee. ~~However, operationally~~ Operationally and administratively, the department, through its director, is responsible to the president and assists him and other officers in promoting plans and work outlined by the Executive Committee.

FY 20 Programs and Activities

FY 20 05 ~~Programs and Activities—Youth Ministries—Youth~~ Ministries serves the worldwide Church through the following specialized ministries; ~~ministries and programs~~.

1. Adventurer Ministry (4 to 9 years)
2. Pathfinder Ministry (10 to 15 years)
3. Ambassador Ministry (16 to 21 years)
4. Young Adult Ministry (22 to 30 years)
5. Public Campus Ministry (16 to 30+ years)
- ~~1. Junior/Teen Ministry~~
- ~~2. Senior Youth/Young Adult Ministry~~
- ~~3. Local Church Youth Organizations~~
  - ~~a. Adventurer Clubs (6 to 9 years)~~
  - ~~b. Pathfinder Clubs (10 to 15 years)~~
  - ~~c. Ambassador Club (16 to 21+ years)~~
  - ~~d. Adventist Youth Societies (22 to 30+ years)~~

FY 20 10 Objectives—These local church youth organizations shall - No change

FY 25 Public Campus Ministry

FY 55 05 Objectives—Youth Ministries collaborates with Adventist Chaplaincy Ministries and Education in providing support to Seventh-day Adventists who, for a variety of reasons, attend public colleges and universities around the world. Working under the supervision of a General Conference-appointed committee on Adventist Ministry to College and University

219-20G YOUTH MINISTRIES—DEPARTMENTAL POLICIES -  
POLICY AMENDMENT - 4

Students (AMiCUS) and in coordination with the world divisions, these three departments promote and support initiatives designed to meet the spiritual, intellectual, and social needs of Adventist students on public campuses worldwide. In cooperation with leaders at various church levels, AMiCUS endeavors to (1) strengthen the faith commitment of students to Seventh-day Adventist beliefs and mission, (2) prepare students to deal with the intellectual challenges that arise in a secular environment, (3) develop the leadership abilities of students, (4) provide students with opportunities for Christian fellowship, and (5) train students for outreach, service, and witness on the campus, in the community, and in the world at large.

FA 55 10 Responsibilities—The Adventist Ministry to College and University Students (AMiCUS) Committee provides overall supervision and coordination of this global ministry and, in consultation with leaders in world divisions, promotes initiatives designed to:

1. Organize associations of Adventist students in public campuses and hold special meetings for them.
2. Publish and distribute *College and University Dialogue*, a handbook, and other materials that support this ministry, and
3. Train campus chaplains (endorsed by Adventist Chaplaincy Ministries), lay leaders, and pastors in university centers.

The committee also develops an annual budget to carry out its international ministry.

Public Campus Ministries focuses on fostering the organization and activities of student associations in college or university centers, training students for leadership and outreach, and holding regional student conventions and retreats.

FA 55 15 Role of the World Divisions—Each world territory shall assign to one or two qualified Youth Ministries directors the responsibility of leading in the ministry to Adventist students on public college and university campuses, with support from the General Conference-appointed Adventist Ministry to College and University Students (AMiCUS) Committee and in coordination with union leaders in their territory. This ministry seeks to:

1. Foster the organization and activities of Adventist student associations on public campuses and maintain a current list of them.
2. Hold regional meetings for these students.
3. Budget funds for the free distribution of *Dialogue* and other needed materials.

219-20G YOUTH MINISTRIES—DEPARTMENTAL POLICIES -  
POLICY AMENDMENT - 5

1       4.     Offer specialized training for campus chaplains, lay leaders, and pastors in  
2 university centers,

3  
4       5.     Train students for outreach, service, and evangelism on their campuses, their  
5 communities, and beyond,

6  
7       6.     Promote the involvement of Seventh-day Adventist university professors and  
8 other professionals as mentors in this ministry,

9  
10       7.    Connect these students with Seventh-day Adventist colleges and universities as  
11 potential transfer students, where possible, and eventually as faculty members,

12  
13       8.     Assist local leaders in establishing and maintaining good relations with  
14 administrators of public colleges and universities at which Adventists are students,

15  
16       9.     Engage the services of Public Affairs and Religious Liberty in preventing or  
17 solving Sabbath observance issues related to Seventh-day Adventist students in on public  
18 campuses,

19  
20       10.    Provide coordination and guidance for this ministry to their counterparts in the  
21 unions and local fields, as well as periodic assessment,

22  
23       11.    Connect Public Campus Ministry groups with local churches for mentoring  
24 purposes and maintaining global Church identity, and

25  
26       12.    Connect students with the Adventist Volunteer Service.

27  
28                   ~~FY 25 Public Campus Ministry~~  
29                   ~~{Repealed Annual Council 2016}~~

1 TRS/PolRev&Dev/ADCOM/TreC/GCDO20AC to HMM-20AC(DIV)

2  
3 216-20G TRUST SERVICES - POLICY AMENDMENT

4  
5 RECOMMENDED, To amend GC S 40, Trust Services, to read as follows:

6  
7 S 40 Planned Giving and Trust Services

8  
9 S 40 05 Deferred Gifts—1. Scripture and Spirit of Prophecy Counsel—~~‘How much~~  
10 ~~owest thou unto my Lord?’ Luke 16:5. . . . All Counsel~~—“How much do you owe my master?”  
11 (Luke 16:5 NKJV) “All that we have is from God. He lays His hand upon our possessions,  
12 saying, ‘I am the rightful owner of the whole universe; these are My goods.’ . . . God is testing  
13 every soul that claims to believe in Him. . . . The Lord has given men His goods upon which to  
14 trade. He has made them His stewards, and has placed in their possession money, houses, and  
15 lands.” (9T 245) lands.—~~Testimonies, vol 9, p 245.~~

16  
17 2. Present Gifts—Changing financial and economic conditions - No change

18  
19 3. Deferred Gifts—In addition to making large immediate - No change

20  
21 S 40 10 Gift Annuity Agreements—1. Approved Organizations—General - No change

22  
23 2. Rate Schedules—Gift annuity agreement rate schedules are provided by the  
24 division, or in the case of North America the General Conference Corporation. ~~Corporation, to~~  
25 ~~officers of union and local conferences or local missions/fields/sections and institutions and shall~~  
26 ~~be strictly adhered to by all issuing organizations.~~

27  
28 3. Accounting—~~Gift annuity agreements shall be accounted for by generally~~  
29 ~~accepted accounting principles for such agreements as set forth in accepted fund accounting~~  
30 ~~manuals. The organization shall maintain a fund balance for each annuity which shall be equal to~~  
31 ~~the difference between the original annuity amount and any applicable liabilities for each annuity~~  
32 ~~(e.g. net present value of future annuity payments, any liabilities to other denominational~~  
33 ~~organizations, and deferred income). Where the issuing organization is the intended donee, when~~  
34 ~~annuity earnings exceed the required annual payments, and when the annuity fund balance of~~  
35 ~~each annuity exceeds the above required amount, these excess earnings may be used by the~~  
36 ~~issuing organization. In all cases fund balances shall not be less than required by applicable law.~~  
37 ~~Where an organization (managing organization) manages/administers an annuity for the benefit~~  
38 ~~of some other intended donee(s) (benefitting organization(s)), excess earnings, which represent~~  
39 ~~amounts held by the managing organization, in excess of the original amount of the annuity may~~  
40 ~~be transferred to any benefitting organization(s) on a pro rata basis. The provisions in this~~  
41 ~~paragraph for the use of excess earnings from gift annuities do not apply to deferred payment gift~~  
42 ~~annuities.~~

43  
44 4. Signatures—~~The gift annuity agreements are made valid upon the signature of the~~  
45 ~~duly elected officers of the organizations writing the agreements.~~



216-20G TRUST SERVICES - POLICY AMENDMENT - 2

1       5.     ~~Applicable Laws—Before local conferences or local missions/ fields/sections~~  
2 ~~write cash Gift Annuity agreements in excess of USD 100,000 or write annuities to be funded by~~  
3 ~~assets other than cash, the local conference or local mission/field/section association personnel~~  
4 ~~shall obtain counsel from the Union Trust Services Director or Union Conference officers~~  
5 ~~regarding applicable laws and the capability of the local conference or local mission/field/section~~  
6 ~~to accept and administer the assets to be transferred.~~

7  
8       S 40 15 Trust Agreements—In addition to outright gifts, ~~gifts and the provisions made~~  
9 ~~for gift annuity agreements~~, General Conference, division, union and local conference or local  
10 mission/field/section associations ~~or corporations~~ and legally organized institutions are  
11 authorized to accept funds or property in trust, subject to the following conditions:

12  
13       ~~1.     Maximum Interest Rates—The maximum specified rate payable to the trustor~~  
14 ~~used in revocable trust agreements shall not exceed the maximum interest paid by the union~~  
15 ~~revolving fund serving that union territory. General Conference institutions shall use the rate~~  
16 ~~paid within the union in which the institution is located. The net amount paid in irrevocable trust~~  
17 ~~agreements shall not exceed what the corpus of the trust actually earns except as specifically~~  
18 ~~provided for under the terms required by law in the writing of a unitrust or annuity trust, or~~  
19 ~~charitable gift annuity.~~

20  
21       ~~2. 1.~~   Approval of Agreements—All agreements shall be specifically - No change

22  
23       ~~3. 2.~~   Investments in Trusts—An organization or institution acting as - No change

24  
25       ~~4. 3.~~   Legal Counsel—Where trust agreements are entered into by - No change

26  
27       ~~5. 4.~~   Denominational Benefit—Organizations shall write trust agreements - No change

28  
29       S 40 20 Wills—While the writing of ~~gift annuity agreements and~~ trust agreements is  
30 encouraged, legally drawn wills should also be considered when making gifts to denominational  
31 organizations. As a general rule, such wills should be drafted by the donor's attorney.

32  
33       S 40 25 Recording Maturity of Deferred Giving Instruments—A record - No change

34  
35       S 40 30 Administrator, Trustee, and Executor of Wills—Fees—A denominational - No  
36 change

37  
38       S 40 31 Power of Attorney/Fiduciary—Safeguards—Where there is a need - No change

39  
40       S 40 32 Executor Fee Charged to Beneficiary Organizations—When - No change

41  
42       S 40 33 Personal Representative, Conservator—Safeguards—When - No change

216-20G TRUST SERVICES - POLICY AMENDMENT - 3

1 S 40 35 Interorganizational Planned Giving and Trust Services Guidelines—The  
2 following interorganizational Trust Services Guidelines shall govern all organizations rendering  
3 Trust Services:

4  
5 ~~1. Definition of Trust Services—The definition of Trust Services shall include wills,~~  
6 ~~trust agreements, charitable gift annuities, unitrusts, annuity trusts, life income agreements, and~~  
7 ~~life care agreements.~~

8  
9 ~~2. 1.~~ Local Conferences or Local Missions/Fields/Sections—It is - No change

10  
11 ~~3. 2.~~ Referrals—All referrals will be followed up in the regular - No change

12  
13 ~~4. 3.~~ Alumni—Local conferences or local missions/fields/sections - No change

14  
15 ~~5. 4.~~ Institutions—Educational and other institutions may operate Planned Giving and  
16 Trust Services programs under specific written agreements with union conferences or union  
17 missions/sections under whatever terms are approved by the controlling committees and boards.

18  
19 ~~6. 5.~~ Promotional Materials—Organizations have the privilege - No change

20  
21 ~~7. 6.~~ Non-Seventh-day Adventists—No restrictions to be placed - No change

22  
23 ~~8. 7.~~ Clarification of Membership Status—When it is not known - No change

24  
25 ~~9. 8.~~ Approaches to Higher Organization—If a church member contacts the General  
26 Conference or a union conference or union mission/section, the organization will call the  
27 attention of the member to the possibility of the local conference or local mission/field/section  
28 handling the matter; however, if the person still desires that the General Conference, union  
29 conference, or union mission/section serve them, ~~as trustee~~, this will be respected.

30  
31 ~~10. 9.~~ Church Members in Other Conferences or Missions/Fields/ Sections—Should -  
32 No change

33  
34 ~~11. 10.~~ Cooperation—Conferences or Missions/Fields/Sections - No change

35  
36 ~~12. 11.~~ Alumni of Educational Institutions—Educational institutions have - No change

1 EDU/PolRev&Dev/ADCOM/TreC/GCDO20AC to HMM-20AC(DIV)

2  
3 226-20G GENERAL CONFERENCE GRADUATE (PHD/THD)  
4 SCHOLARSHIP FUND - POLICY AMENDMENT

5  
6 RECOMMENDED, To amend GC S 80, General Conference Graduate (PhD/ThD) Scholarship  
7 Fund, to read as follows:

8  
9 S 80 General Conference Graduate (PhD/ThD) Scholarship Fund

10  
11 S 80 05 General Conference Graduate (PhD/ThD) Scholarship Fund—1. The General  
12 Conference Graduate (PhD/ThD) Scholarship Fund has been established for the purpose of  
13 sharing with all divisions the expense of providing an increased number of college and seminary  
14 teachers with PhD and ThD degrees earned at Andrews University, the Adventist International  
15 Institute of Advanced Studies (AIAS), or at the Adventist University of Africa (AUA).  
16 ~~University or at the Adventist International Institute of Advanced Studies.~~

17  
18 2. The General Conference and the divisions shall share the cost as follows:

19  
20 a. The General Conference shall provide from its Graduate Scholarship Fund  
21 one continuing doctoral scholarship at Andrews University or up to three continuing doctoral  
22 scholarships at the Adventist International Institute of Advanced Studies or the Adventist  
23 University of Africa, or a combination at AIAS and AUA not to exceed a total of three, for each  
24 division to meet the following expenses:

25  
26 1) Fifty percent of the living expenses for - No change

27  
28 2) Full tuition and fees for the respective graduate - No change

29  
30 b. The respective divisions shall be responsible to:

31  
32 1) Select and nominate the qualified person(s) to receive the  
33 scholarship(s) subject to approval by the General Conference and acceptance into the respective  
34 doctoral program of the approved school, either Andrews ~~University or University,~~ the Adventist  
35 International Institute of Advanced Studies, or the Adventist University of Africa. Studies.

36  
37 2) Provide for travel expense to and from the - No change

38  
39 3) Provide for any additional expenses including - No change

40  
41 4) Assist in securing visas and all other documents for entry into the  
42 United States of America if the program is to be taken at Andrews University, ~~or~~ into the  
43 Philippines if the program is to be taken at the Adventist International Institute of Advanced  
44 Studies, or into Kenya if the program is to be taken in residence at the Adventist University of  
45 Africa, and for return to the individual's home country/country of employment.

226-20G GENERAL CONFERENCE GRADUATE (PHD/THD)  
SCHOLARSHIP FUND - POLICY AMENDMENT - 2

1                               5)       Provide a four-year sponsorship for one student at Andrews  
2 University or for up to three students at the Adventist International Institute of Advanced Studies  
3 or the Adventist University of Africa, or a combination at AIIAS and AUA not to exceed a total  
4 of three. ~~Studies.~~ If the period is extended, the sponsorship, including the items listed in  
5 paragraph 2. a. 1) above, shall become the responsibility of the employing organization. If  
6 students are being sponsored at the Adventist International Institute of Advanced Studies and the  
7 respective division or attached union wishes to send a student to Andrews University, the  
8 sponsorship cost for the students at the Adventist International Institute of Advanced Studies or  
9 the Adventist University of Africa becomes the responsibility of the sponsoring organization. If  
10 this change takes place, the course of study for the students at the Adventist International  
11 Institute of Advanced Studies or the Adventist University of Africa must be completed under  
12 sponsorship by the respective division.

13  
14                               6)       Inform those who are sponsored that they will - No change

15  
16                               7)       Prepare a written contract that will be signed by - No change

17  
18       3.       The General Conference Graduate (PhD/ThD) Scholarship Fund may  
19 alternatively be used for the purpose of helping successful PhD/ThD students already enrolled at  
20 Andrews University, the Adventist International Institute of Advanced Studies, or at the  
21 Adventist University of Africa. ~~University or the Adventist International Institute of Advanced~~  
22 Studies.

23  
24               a.       PhD/ThD students already enrolled are eligible - No change

25  
26               b.       The respective divisions shall be responsible - No change

27  
28               c.       The financial provisions shall be the same as outlined - No change

GCAS/PolRev&Dev/ADCOM/TreC/GCDO20AC to HMM-20AC(DIV)

222-20G PRINCIPLES OF REMUNERATION PLAN DEVELOPMENT -  
POLICY AMENDMENT

RECOMMENDED, To amend GC Y 05 25, Principles of Remuneration Plan Development, to read as follows:

Y 05 25 Principles of Remuneration Plan Development—Wide variations in national economies and employment environments make it impossible to establish a single remuneration plan that is equitable and appropriate everywhere. For this reason, the General Conference and each of the divisions are responsible for establishing a remuneration plan(s), including various allowances, that is sensitive to the local environments within its territory. The General Conference and each division executive committee shall establish a remuneration committee with representation from denominational employee groups such as ministers, educators, and accountants, along with significant (and where possible a majority) representation from laypersons with appropriate skills who have an understanding of denominational policy and practice. The remuneration committee shall recommend to a major meeting of the division executive committee, and in the case of the General Conference, to a Spring Meeting or Annual Council of the General Conference Executive Committee, a remuneration plan(s) and remuneration levels to be used within its territory.

In the preparation of a remuneration plan(s), the committee shall bear in mind that denominational employment is a call to service and is therefore characterized by a different set of standards or references than is prevalent in society or in merely business and commercial enterprises. All employees—pastors, administrators, and support staff—participate in a ministry on behalf of the Church. Remuneration plans should thus promote and maintain a sense of collegiality among all employees.

The General Conference office and General Conference institutions shall use the remuneration plan structure of the division/country where they are located as the basis for calculating their remuneration plans. Any variation from the structure of the host division remuneration plan shall be reviewed by the General Conference Remuneration Committee and referred to the General Conference Administrative Committee prior to implementation.

Remuneration plans addressed in Y 05 25 incorporate the following features and, prior to their adoption, shall be reviewed by the General Conference Administrative Committee to determine adherence to these broad principles and guidelines.

1. Unity and consistency in job classification and relative ranking - No change
2. Preference for a single remuneration plan in the division for all employees that encourages employee collegiality, especially between pastoral workers and administration. Accordingly, the maximum remuneration of a division president shall be calculated by multiplying the highest classification of a local church pastor in the local area by 125 percent. In the case of the General Conference president, the maximum remuneration shall be calculated by

222-20G PRINCIPLES OF REMUNERATION PLAN DEVELOPMENT -  
POLICY AMENDMENT - 2

~~multiplying remuneration established for the host division president by 105 percent. not exceed  
by more than 25 percent the remuneration of the highest classification of a local church pastor in  
the local area. In the case of the General Conference president, it shall not exceed by more than  
five percent the remuneration of the host division president.~~

3. Alternate Remuneration Plans—Although the main remuneration - No change
4. A clearly defined method and time frame for determining how - No change
5. Remuneration levels that do not discriminate on the basis - No change
6. Remuneration factors for the area applied to the various levels - No change
7. Government regulations concerning employee remuneration - No change

1 SEC/PolRev&Dev/ADCOM/SecC/GCDO20AC to HMM-20AC(DIV)  
2  
3 223-20G USE OF "REELECT" - POLICY DIRECTIVE  
4  
5 RECOMMENDED, To approve a directive to amend the General Conference *Working Policy*,  
6 where appropriate, by deleting "reelect" and replacing it with "elect to a new term of office."

## 221-20G FINANCIAL RATIOS - POLICY AMENDMENT

RATIONALE: The current policy provision regarding working capital is impacted by the following:

1. Receiving Restricted Funds—An organization improves its apparent compliance to the recommended minimum working capital if it receives (and holds) restricted income such as a Global Mission grant, Thirteenth Sabbath project funding, or a restricted donation. This is true even though it is not in a better position to deal with a financial emergency. The opposite is also true. If an organization spends restricted net assets it appears to be in a worse working capital position in terms of the policy when in fact it is not in a worse position to handle an emergency.

2. Spending Allocated and Restricted Funds—The recommended minimum working capital increases when the organization spends allocated or restricted funds. Allocated or restricted funds are for special purposes. Spending from them does not increase the amount of working capital that the organization needs. However, the current policy calculation of a recommended minimum working capital includes these expenditures to determine what that amount should be. Therefore, the current policy calculation penalizes an organization if it spends to fulfill the intentions of allocated funds or terms of the restricted funds and could create an incentive to improperly retain these funds.

3. Allocating for Financial Contingencies—An organization appears less compliant or more compliant with the recommended working capital when it increases or decreases, respectively, allocations for some financial contingency (e.g., exchange rate fluctuation). Neither the increase nor decrease in such allocations changes the ability of an organization to address financial emergencies.

### *Guiding Principles*

The following six principles guide the proposed revision to the working capital and liquidity policies:

1. Simplicity—The calculation for recommended working capital and liquidity should be simple to understand and apply. This proposal does so by not providing for every conceivable consideration. Instead, the focus is on the most significant concerns.

2. Responsiveness—Organizations can and should make adjustments in response to a financial crisis. For example, they can lay off workers or reduce appropriations. However, adjustments require time and this policy looks at the working capital and liquidity reserves primarily as giving the organization breathing room to make such adjustments in an orderly and worker sensitive approach. The recommended working capital and liquidity is not intended to be the complete response to financial threats.



## 221-20G FINANCIAL RATIOS - POLICY AMENDMENT - 2

1 This proposal removes the distinction between whether an organization pays a worker  
2 from allocated resources or regular operating resources. In both cases, and at least in the  
3 initial period of a financial emergency, an organization needs to continue paying all its  
4 workers—no matter the source of its funding.

5  
6 3. Availability of Board Allocated Net Assets—Board allocated net assets should be  
7 available in times of economic emergencies. As such, no distinction is made between board  
8 allocated net assets and unallocated net assets, except allocations made by the board to meet  
9 constitutional or constituent requirements. The proposed policy does not exclude board allocated  
10 net assets, except allocations made by the board to meet constitutional or constituent  
11 requirements, from assessing the readiness of an organization to handle financial emergencies.

12  
13 4. Maintaining Donor Confidence—Since maintaining donor confidence is of crucial  
14 importance, donor-restricted net assets are not considered part of the resources available to  
15 weather a financial emergency. Similarly, appropriations for special projects from other  
16 organizations (e.g., Global Mission grants) require the same care.

17  
18 5. Minimal Provision—An organization should make at least the minimal provision  
19 to ensure it can continue paying employment and contractual obligations during an economic  
20 downturn or financial emergency. These obligations include payroll, rents, mortgage payments,  
21 taxes, etc.

22  
23 6. Provision for Allocated Net Assets—An organization should only make  
24 allocations of net assets that are matched with available resources. Allocations without matching  
25 to available resources misrepresents the financial condition of an organization. This proposal  
26 does not include allocated net assets, except allocations made by the board to meet constitutional  
27 or constituent requirements, in calculating the recommended minimum available working capital  
28 and liquid assets for an organization.

29  
30 RECOMMENDED, To amend GC S 24, Financial Ratios, to read as follows:

### 31 S 24 Financial Ratios

32  
33  
34 S 24 05 Use of Ratios—Financial ratios are useful indicators of - No change

35  
36 S 24 10 Working Capital—Economic downturns and financial emergencies are part of  
37 the routine cycle of organizational life. Church organizations would do well in being prepared  
38 for such downturns and emergencies by ensuring resources are in place to prevent or minimize  
39 any disruption to its mission. Being prepared would include having sufficient resources to cover  
40 operational expenses and appropriations to subsidiary or related organizations for a  
41 predetermined period of time. Each organization should be mindful to build up reasonable  
42 reserves of working capital in preparation for unfavorable financial times. It would be prudent  
43 for an organization to hold a significant portion of its available working capital in liquid assets.

1 ~~Capital—In order that adequate financial resources will be available for the sound and effective~~  
2 ~~operation of all organizations, the following provisions are based on what has been considered~~  
3 ~~historically adequate for denominational entities and are outlined below:~~

4  
5 S 24 14 Definitions—1. Working Capital—The amount of current assets in excess of  
6 current liabilities (current assets minus current liabilities).

7  
8 2. Current Assets Held for Donor Restrictions—The current assets necessary to  
9 comply with the restrictions stipulated by donors or other organizations (restricted net assets  
10 minus those specifically related to identifiable noncurrent assets).

11  
12 a. Donor restricted donations still in hand (e.g., assets restricted to an  
13 evangelism project).

14  
15 b. Restrictions placed on funds by grants from other organizations (e.g.,  
16 Global Mission grants).

17  
18 3. Current Assets Held for Mandated Purposes—The current assets associated with  
19 resources set aside in response to mandates imposed upon an organization. These requirements  
20 include legal, denominational, constitutional, and constituent requirements. Specifically, these  
21 are current net asset allocations made by the board for the purpose of complying with these  
22 mandated requirements (allocated net assets that meet these criteria minus those specifically  
23 related to identifiable noncurrent assets).

24  
25 Note: This is a small subset of all allocated net assets. Specifically excluded from this  
26 category are any allocated net assets that an executive committee can unallocate without  
27 being in violation of these mandated requirements.

28  
29 a. Funds set aside to comply with constitutional requirements (e.g.,  
30 constituency session funding).

31  
32 b. Resources set aside by action of a constituency (e.g., student scholarship  
33 funding in hand).

34  
35 c. Resources set aside to comply with denominational-wide policy. (e.g.,  
36 T 25 25, Currency Exchange Gains or Losses).

37  
38 4. Available Working Capital—The working capital remaining after removing donor  
39 restricted current assets and current assets held for mandated purposes (working capital minus  
40 current assets held for donor restrictions and current assets held for mandated purposes).

1       5. Recommended Minimum Available Working Capital—The minimum available  
2 working capital that an organization should maintain in normal economic and financial  
3 conditions.

4  
5       6. Operating Expenses—Expenses for basic operations. This includes salaries,  
6 allowances, administrative expenses, departmental expenses, and depreciation expense. It does  
7 not include appropriations and capital expenses.

8  
9       7. Net Outgoing Appropriations—The excess of outgoing operating appropriations  
10 over incoming operating appropriations. (Outgoing appropriations minus incoming  
11 appropriations. If incoming exceed outgoing, net outgoing operating appropriations is  
12 zero.)

13  
14       8. Core Expenses—Operating expenses plus net outgoing appropriations.

15  
16       9. Available Working Capital Percentage—Actual available working capital shown  
17 as a percentage of the recommended minimum available working capital (available  
18 working capital divided by recommended minimum available working capital). Percentages  
19 above 100 percent indicate that available working capital is above the recommended minimum.  
20 A percentage below 100 percent indicates the degree to which available working capital is less  
21 than the recommendation.

22  
23       10. Available Working Capital in Months—This is the number of months that the  
24 available working capital could support a predetermined period of core expenses. This policy is  
25 recommending a minimum of six months.

26  
27       11. Available Liquid Assets—The liquid assets remaining after removing current  
28 liabilities, current assets held for donor restrictions, and current assets held for mandated  
29 purposes (liquid assets minus current liabilities, current assets held for donor restrictions, and  
30 current assets held for mandated purposes).

31  
32       12. Recommended Minimum Available Liquid Assets—The minimum available  
33 liquid assets that an organization should maintain in normal economic and financial conditions.

34  
35       13. Available Liquid Assets Percentage—Actual available liquid assets shown as a  
36 percentage of the recommended minimum available liquid assets (available liquid assets divided  
37 by recommended minimum available liquid assets). Percentages above 100 percent indicates that  
38 available liquid assets are above the recommended minimum. A percentage below 100 percent  
39 indicates the degree to which available liquid assets are less than the recommendation.

40  
41       14. Available Liquid Assets in Months—This is the number of months that the  
42 available liquid assets could support a predetermined period of core expenses. This policy is  
43 recommending a minimum of three months.

221-20G FINANCIAL RATIOS - POLICY AMENDMENT - 5

1  
2           1.     ~~Working Capital Definition—Working Capital shall be defined as the amount of~~  
3 ~~current assets in excess of current liabilities.~~

4  
5           2.     ~~Formulas—The recommended working capital of organizations shall be as~~  
6 ~~follows:~~

7  
8               a.     ~~General Conference—40 percent of the latest fiscal year's unrestricted~~  
9 ~~income or for interim statements, the latest 12-month actual unrestricted income, adding 1~~  
10 ~~percent per year, commencing in 2009, until a maximum of 50 percent is reached, plus 100~~  
11 ~~percent of long-term payables, gross allocated funds, and Capital Additions Functions Balances.~~

12  
13               b.     ~~Divisions—30 percent of the latest fiscal year's total operating expense or~~  
14 ~~for interim statements, the latest 12-month actual operating expense plus 15 percent of operating~~  
15 ~~appropriations to subsidiary organizations for the latest complete fiscal year, plus allocated~~  
16 ~~funds. Some divisions may require a larger working capital.~~

17  
18               c.     ~~Union Conferences or Union Missions/Sections—30 percent of the latest~~  
19 ~~fiscal year's total operating expense, or for interim statements, the latest 12-month actual~~  
20 ~~operating expense, plus allocated funds.~~

21  
22               d.     ~~Local Conference or Local Missions/Fields/Sections—20 percent of the~~  
23 ~~latest fiscal year's total operating expenses, or for interim statements, the latest 12-month actual~~  
24 ~~operating expense, plus allocated funds.~~

25  
26               e.     ~~Conference or Mission/Field/Section Associations/Corporations—10~~  
27 ~~percent of the current fund assets; and further, that one-half of such working capital be~~  
28 ~~maintained in liquid assets.~~

29  
30               f.     ~~Home Health Education Service—Equivalent of net accounts receivable,~~  
31 ~~merchandise inventories, and allocated net worth (reserves) based on the balance sheet for the~~  
32 ~~latest complete fiscal year.~~

33  
34               g.     ~~Adventist Book Centers—Equivalent of net accounts receivable,~~  
35 ~~inventories, and allocated net worth (reserves).~~

36  
37               h.     ~~Universities, Colleges, and Junior Colleges—20 percent of the operating~~  
38 ~~expense, or for interim statements, the latest 12-month actual operating expense, of the latest~~  
39 ~~complete fiscal year, plus allocated net worth (reserves).~~

40  
41               i.     ~~Academies—15 percent of the operating expense of the latest complete~~  
42 ~~fiscal year, or for interim statements, the latest 12-month actual operating expense.~~  
43

221-20G FINANCIAL RATIOS - POLICY AMENDMENT - 6

j. ~~Health Care Institutions—20 percent of the operating expense of the latest complete fiscal year, or for interim statements, the latest 12-month actual operating expense, plus allocated net worth (reserves).~~

k. ~~Publishing Houses—Equivalent of net accounts receivable (excluding receivables from higher organizations), inventories and allocated net worth (reserves) based on the balance sheet for the latest complete fiscal year.~~

l. ~~Adventist Risk Management, Incorporated, Including Branch Offices—40 percent of the annual operating expense (for interim statements, the latest 12-month actual operating expense), or as required by any relevant regulatory authorities.~~

m. ~~Adventist Media Centers—20 percent of annual operating expense based on the Income Statement for the latest complete fiscal or for interim statements, the latest 12-month actual operating expense.~~

n. ~~Adventist World Radio Institution—20 percent of the operating expense of the latest complete fiscal year, or for interim statements, the latest 12-month actual operating expense, plus allocated net worth (reserves).~~

o. ~~Hope Channel International, Inc—20 percent of the operating expense of the latest complete fiscal year, or from interim statements, the latest 12-months actual operating expense, plus allocated net worth (reserves).\*~~

~~S 24 15 Liquidity—In order that adequate cash and cash equivalents will be available for meeting short-term financial obligations, the following provisions are based on what has been considered historically adequate for denominational entities and are outlined below:~~

1. ~~Liquid Assets—Liquid assets equivalent to the current liabilities and certain allocated funds identified in the specific accounting manuals shall be maintained in the following:~~

a. ~~Cash~~

b. ~~S 85 35, S 85 40 items~~

c. ~~General Conference or other authorized unitized investment funds~~

d. ~~Accounts receivable from the next higher organization.~~

2. ~~General Conference Liquidity Formula—The liquidity formula to be used by the General Conference shall be: Cash and Banks plus Securities and Investments divided by the total of current liabilities and gross allocated funds.~~

~~3. Exception to Liquidity Requirement—In unusual situations such as excessive and rampant inflation or highly unstable and rapidly devaluing currencies, substantial loss can result from holding cash or similar liquid assets in excess of basic minimal levels required for operating. Under these exceptional circumstances, and in counsel with and subject to approval from the division, or by the General Conference in the case of General Conference institutions, the strict liquidity provisions outlined in this policy may be temporarily suspended.~~

~~4. Allocations—Excess working capital at the end of the year may be transferred to allocated funds for specific purposes by action of the controlling board or executive committee, taking into consideration its source, whether title or non-title.~~

S 24 20 Calculation of Working Capital and Liquidity—Recommended Minimum Available Working Capital and Liquid Assets—The sum of six months and three months of core expenses for available working capital and liquid assets, respectively. The technical provisions are as follows:

1. The six months and three months calculations equal 50 percent and 25 percent of the total of core expenses from the twelve months prior to the report for determining the recommended minimums of available working capital and available liquid assets, respectively.

2. The organization can reduce the actual operating expenses used in the calculation by the portion paid by current assets held for donor restrictions and current assets held for mandated purposes.

3. If incoming appropriations exceed outgoing, net outgoing appropriations is zero. The excess of incoming over outgoing appropriations does not reduce operating expenses.

S 24 25 Reporting on Working Capital and Liquidity—Each organization must include in its financial reporting (see S 19) a schedule calculating the available working capital and liquid assets as an amounts, in terms of months, and as percentages or recommended minimums. The organization may add notes to clarify changes in circumstances that might assist in clearer analysis.

**Sample Reporting—Working Capital and Liquid Assets Report for 31 December 20XX**

**Core Expenses:**

<u>Operating Expenses</u>	<u>80,000</u>
<u>Net Outgoing Appropriations</u>	<u>50,000</u>
<u>Total Core Expenses</u>	<u>130,000</u>

## 221-20G FINANCIAL RATIOS - POLICY AMENDMENT - 8

<b><u>Available Working Capital:</u></b>	
<u>Current Assets</u>	140,000
<u>Minus: Current Liabilities</u>	(60,000)
<u>Working Capital</u>	80,000
<u>Minus: Current Assets Held for Donor Restrictions</u>	(6,000)
<u>Minus: Current Assets Held for Mandated Purposes</u>	(4,000)
<u>Available Working Capital</u>	<b><u>70,000</u></b>
<b><u>Recommended Minimum Available Working Capital:</u></b>	
<u>Six months of Core Expenses (50% of 130,000)</u>	65,000
<u>SunPlus/(Shortfall) in Recommended Minimum Available Working Capital</u>	<b><u>5,000</u></b>
<u>Available Working Capital in Months (a minimum of six months recommended)</u> <u>(70,000 divided by 130,000 x 12)</u>	<b><u>6.5 Months</u></b>
<u>Available Working Capital Percentage (a minimum of 6 months recommended)</u> <u>(70,000 divided by 65,000)</u>	<b><u>108%</u></b>
<b><u>Available Liquid Assets:</u></b>	
<u>Cash and Cash Equivalents</u>	4,000
<u>Cash Held for Agency</u>	1,000
<u>Investments</u>	40,000
<u>Receivable from Higher Organizations</u>	15,000
<u>Total Liquid Current Assets</u>	60,000
<u>Minus: Current Liabilities</u>	(10,000)
<u>Minus: Current Assets Held for Donor Restrictions</u>	(6,000)
<u>Minus: Current Assets Held for Mandated Purposes</u>	(4,000)
<u>Available Liquid Assets</u>	<b><u>40,000</u></b>
<b><u>Recommended Minimum Available Liquid Assets:</u></b>	
<u>Three Months of Core Expenses (25% of 130,000)</u>	32,500
<u>SunPlus/(Shortfall) in Recommended Minimum Available Liquid Assets</u>	<b><u>7,500</u></b>
<u>Available Liquid Assets Percentage in Months (a minimum of three months recommended)</u> <u>(40,000 divided by 130,000 x 12)</u>	<b><u>3.7 Months</u></b>
<u>Available Liquid Assets Percentage (of recommended minimum of three months)</u> <u>(40,000 divided by 32,500)</u>	<b><u>123%</u></b>

S 24 30 Analysis of Working Capital and Liquidity—During economic downturns or financial emergencies, available working capital and liquid assets may fall below the recommended minimum amounts. During periods of normal economic conditions, available working capital and liquid assets should be growing in preparation for the next downturn. The controlling board or executive committee for each organization should evaluate and determine what amounts in excess of the required minimums are appropriate for its organization. Included

## 221-20G FINANCIAL RATIOS - POLICY AMENDMENT - 9

- 1 in this evaluation should be a consideration of inflationary influences that would make use of
- 2 past information an unreliable source for making the calculations. Organizations should also be
- 3 careful to avoid holding excessive working capital and liquid assets for financial emergencies.



OGC/Con&By/ADCOM/SecC/GCDO17AC/17AC/209-17GS/202-18GS/Con&By/ADCOM/  
SecC/GCDO19AC/19AC/201-19GS/SEC/Con&By/ADCOM/ PreC/SecC/TreC/GCDO20AC to  
HMM-20AC+21GCS

## 201-20GSa GENERAL CONFERENCE SESSIONS - CONSTITUTION AND BYLAWS AMENDMENT

RATIONALE: This amendment allows the General Conference Executive Committee to determine the timing for a subsequent General Conference Session after a Session is postponed and makes provision for electronic presence at a Session. The amendment also provides an approval process for the minutes of the General Conference Session and defines the Session's parliamentary authority.

RECOMMENDED, To amend the General Conference Constitution and Bylaws, Constitution Article V—General Conference Sessions, to read as follows:

### ARTICLE V—GENERAL CONFERENCE SESSIONS

Sec. 1. The General Conference shall hold quinquennial sessions at such time and place as the General Conference Executive Committee shall designate and announce by a notice published in the *Adventist Review* or *Adventist World* or other publications voted by the General Conference Executive Committee in three consecutive months beginning at least four months before the date for the opening of the Session. In case special world conditions make it imperative to postpone the calling of the Session, the General Conference Executive Committee, in regular or special council, shall have authority to make such postponement, not to exceed two years, giving notice to all constituent organizations. In the event that the General Conference Executive Committee exercises its authority to postpone a Session, it shall also have the authority to set the subsequent regular Session at such time and place as it shall see fit, not to exceed five calendar years from the date of the postponed Session.

Sec. 2. The General Conference Executive Committee may call - No change

Sec. 3. At least one-third of the total delegates authorized hereinafter - No change

Sec. 4. Delegates may participate in a regular or specially called General Conference Session by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time, and participation by such means shall constitute presence in person and attendance at such a meeting. Votes cast remotely shall have the same validity as if the delegates met and voted onsite. ~~Sec. 4. The election of officers and the voting on all matters of business shall be by viva voce vote, or as designated by the Chair, unless otherwise requested by a majority of the delegates present.~~

Sec. 5. The election to any office enumerated in Article VI, Sec. 1. and all other voting shall be either by voting card, electronic voting, or as designated by the Chair, unless otherwise requested by a majority of the delegates present. Voting electronically or by secret ballot must be in a manner that ensures the highest integrity, privacy, and confidentiality, as verified by General

201-20GSa GENERAL CONFERENCE SESSIONS - CONSTITUTION  
AND BYLAWS AMENDMENT - 2

1 Conference Secretariat, General Conference Auditing Service, and the Office of General  
2 Counsel.

3  
4 Sec. 6. Minutes of the General Conference Session shall be approved at the first Annual  
5 Council of the General Conference Executive Committee following a regular or special session.

6  
7 ~~Sec. 5.~~ Sec. 7. The delegates to a General Conference Session shall be - No change

8  
9 ~~Sec. 6.~~ Sec. 8. Regular delegates shall represent the General Conference's - No change

10  
11 ~~Sec. 7.~~ Sec. 9. Regular delegates shall be allotted on the following - No change

12  
13 ~~Sec. 8.~~ Sec. 10. Delegates at large shall represent the General - No change

14  
15 ~~Sec. 9.~~ Sec. 11. Division administrations shall consult with unions to ensure - No change

16  
17 ~~Sec. 10.~~ Sec. 12. Credentials to sessions shall be issued by the - No change

18  
19 ~~Sec. 11.~~ Sec. 13. Calculations for all delegate allotments, as provided - No change

20  
21 Sec. 14. Parliamentary Authority: The parliamentary authority pertaining to all rules and  
22 procedures for General Conference Session not covered by its constitution and bylaws shall be  
23 based on the *General Conference Rules of Order*.

1 SEC/Con&By/ADCOM/PreC/SecC/TreC/GCDO20AC to HMM-20AC+21GCS

2  
3 201-20GSb SESSION COMMITTEES - CONSTITUTION AND  
4 BYLAWS AMENDMENT

5  
6 RATIONALE: This amendment allows for Session committees to meet by electronic means and  
7 clarifies that only credentialed delegates may be members of the Session Nominating  
8 Committee.

9  
10 RECOMMENDED, To amend the General Conference Constitution and Bylaws, Bylaws  
11 Article II—Session Committees, to read as follows:

12  
13 ARTICLE II—SESSION COMMITTEES

14  
15 Sec. 1. At each regular session of the General Conference, such - No change

16  
17 Sec. 2. Session committees may convene by means of an electronic conference or similar  
18 communications by which all persons participating can hear each other at the same time.

19  
20 ~~Sec. 2.~~ Sec. 3. *Church Manual* Committee: The chair of the *Church Manual* - No change

21  
22 ~~Sec. 3.~~ Sec. 4. Constitution and Bylaws Committee: The chair of the - No change

23  
24 ~~Sec. 4.~~ Sec. 5. Nominating Committee: a. The membership of the - No change

25  
26 b. The members of the Nominating Committee - No changes

27  
28 c. Each group (named in Sec. 4. b. 1) and 2) above) - No change

29  
30 d. Those chosen as members of the Nominating Committee must be duly  
31 credentialed delegates ~~accredited delegates in attendance~~ at the General Conference Session.

32  
33 e. Delegates holding elected positions under the - No change

34  
35 f. No delegate shall nominate more than one person - No change

36  
37 g. The Nominating Committee shall elect its own chair - No change

38  
39 h. The Nominating Committee shall limit its nominations - No change

40  
41 i. In order to expedite the work of the Nominating - No change

42  
43 ~~Sec. 5.~~ Sec. 6. Steering Committee: The Steering Committee shall be - No change

1 SEC/Con&By/ADCOM/SecC/GCDO17AC/212-17GS/205-18GS/Con&By/ADCOM/Con&By/  
2 ADCOM/PRE/Con&By/ADCOM/PreC/SecC/TreC/GCDO19AC/19AC/204-19GS/Con&By/  
3 ADCOM/PreC/SecC/TreC/GCDO20AC to HMM-20AC+21GCS  
4

5 204-20GS GENERAL CONFERENCE EXECUTIVE COMMITTEE -  
6 CONSTITUTION AND BYLAWS AMENDMENT  
7

8 RATIONALE: This amendment allows for removal from membership on the General  
9 Conference Executive Committee “for cause,” while adding to the definition of “for cause,” in  
10 order to stay consistent with General Conference *Working Policy* B 45 20. The amendment adds  
11 the executive officers to the list of elected positions requiring a quorum of 40 members. It  
12 removes local conference/mission/field presidents from being invited to attend Annual Council  
13 meetings of the General Conference Executive Committee and amends the notification  
14 requirements for meetings of the Executive Committee called during a General Conference  
15 Session.  
16

17 RECOMMENDED, To amend the General Conference Constitution and Bylaws, Bylaws,  
18 Article XIII—General Conference Executive Committee, to read as follows:  
19

20 ARTICLE XIII—GENERAL CONFERENCE EXECUTIVE COMMITTEE  
21

22 Sec. 1. a. During the intervals between sessions of the General - No change  
23

24 b. The General Conference Executive Committee shall - No change  
25

26 c. The General Conference Executive Committee shall have power to elect  
27 or remove, for cause, officers, directors, and associate directors of departments/associations/  
28 services and committee members, and to fill for the current term any vacancies that may occur in  
29 its offices, boards, committees, or agents due to death, resignation, or other reasons. The phrase  
30 “for cause,” when used in connection with removal from an elected or appointed position, or  
31 from membership on the General Conference Executive Committee, shall include but not be  
32 limited to 1) incompetence; 2) persistent failure to cooperate with duly constituted authority in  
33 substantive matters and with relevant employment and denominational policies; 3) actions which  
34 may be the subject of discipline under the *Seventh-day Adventist Church Manual*; ~~or~~ 4) failure to  
35 maintain regular standing as a member of the Seventh-day Adventist ~~Church~~. Church; 5) theft or  
36 embezzlement; or 6) conviction of or guilty plea for a crime.  
37

38 d. The General Conference Executive Committee shall have - No change  
39

40 e. The removal from office by the General Conference - No change  
41

42 f. The General Conference Executive Committee shall have - No change  
43

44 Sec. 2. a. A meeting of the General Conference Executive - No change  
45

46 b. A meeting of the General Conference Executive Committee - No change

204-20GS GENERAL CONFERENCE EXECUTIVE COMMITTEE -  
CONSTITUTION AND BYLAWS AMENDMENT - 2

1  
2 Sec. 3. A majority of the full membership of the General Conference - No change  
3

4 Sec. 4. Any fifteen members of the General Conference Executive Committee, including  
5 an officer of the General Conference, shall constitute a quorum of the Executive Committee for  
6 the disposition of routine items, and shall be empowered to transact business that is in harmony  
7 with the general plans outlined by the Executive Committee. A quorum of forty members is  
8 required for the disposition of non-routine items such as major financial decisions, the dismissal  
9 of elected and appointed employees, and the election of General Conference president, secretary,  
10 treasurer/chief financial officer, and vice presidents. ~~presidents of divisions and of general vice~~  
11 ~~presidents.~~ All meetings require notice to members as per ~~Sec. 8.~~ Sec. 7. below.  
12

13 Sec. 5. All meetings of the General Conference Executive Committee - No change  
14

15 Sec. 6. Meetings of the General Conference Executive Committee - No change  
16

17 ~~Sec. 7. Local conference/mission/field presidents shall be invited to attend Annual~~  
18 ~~Council meetings of the General Conference Executive Committee when it is held within the~~  
19 ~~territory of their division. Unless an executive session, which consists of members only, is called,~~  
20 ~~such invitees shall be extended the privilege of participation in all discussions of the meeting, but~~  
21 ~~without vote.~~  
22

23 ~~Sec. 8.~~ Sec. 7. Notice as to time, place, and any other requirements under these Bylaws of  
24 all General Conference Executive Committee meetings shall be provided to all members in a  
25 reasonable manner at least three (3) days prior to the meeting if the meeting is to take place by  
26 ~~telephone~~ electronic conference or similar communications, or at least fourteen (14) days if it is  
27 to take place in person, unless the meeting is held during a General Conference Session. If  
28 General Conference Executive Committee meetings are called during a General Conference  
29 Session, notice given during a business session shall constitute notice to all members and all  
30 other notice requirements are waived. ~~These notice requirements are waived in the case of a~~  
31 ~~General Conference Executive Committee meeting convened during a General Conference~~  
32 ~~Session since all General Conference Executive Committee members are expected to be in~~  
33 ~~attendance at the Session.~~

1 SEC/Con&By/ADCOM/SecC/GCDO20AC to HMM-20AC+21GCS

2  
3 214-20GSE USE OF “TELEPHONE CONFERENCE” - CONSTITUTION  
4 AND BYLAWS EDITORIAL DIRECTIVE

5  
6 RECOMMENDED, To approve a directive to amend the General Conference Constitution and  
7 Bylaws, where appropriate, by deleting “telephone conference” and replacing it with “electronic  
8 conference.”

TRE/SP&B15SM/15SM/101-15Gi/SP&B16AC/16AC/101-16Ga/101-17Ga/SP&B18AC/18AC/  
101-18Ga/SP&B19AC/19AC/101-19Ga/SP&B20AC to JRW-20AC(DIV)

101-20Ga CALENDAR OF THIRTEENTH SABBATH OFFERINGS—  
WORLD 2021-2027

RECOMMENDED, To record the Calendar of Thirteenth Sabbath Offerings—World 2021-  
2027, which reads as follows:

			<u>Proj Selection</u> <u>Deadline</u>	<u>Visit to</u> <u>Division</u>
2021				
	First Quarter	Euro-Asia Division	Mar 2019	Jun 2019
	Second Quarter	Inter-American Division	Jun 2019	Sep 2019
	Third Quarter	North American Division	Sep 2019	Dec 2019
	Fourth Quarter	Northern Asia-Pacific Division	Dec 2019	Mar 2020
2022				
	First Quarter	Southern Asia-Pacific Division	Mar 2020	Jun 2020
	Second Quarter	Southern Africa-Indian Ocean Division	Jun 2020	Sep 2020
	Third Quarter	South American Division	Sep 2020	Dec 2020
	Fourth Quarter	South Pacific Division	Dec 2020	Mar 2021
2023				
	First Quarter	East-Central Africa Division	Mar 2021	Jun 2021
	Second Quarter	Inter-European Division	Jun 2021	Sep 2021
	Third Quarter	Trans-European Division	Sep 2021	Dec 2021
	Fourth Quarter	West-Central Africa Division	Dec 2021	Mar 2022
2024				
	First Quarter	Southern Asia Division	Mar 2022	Jun 2022
	Second Quarter	Euro-Asia Division	Jun 2022	Sep 2022
	Third Quarter	Inter-American Division	Sep 2022	Dec 2022
	Fourth Quarter	North American Division	Dec 2022	Mar 2023
2025				
	First Quarter	Northern Asia-Pacific Division	Mar 2023	Jun 2023
	Second Quarter	Southern Asia-Pacific Division	Jun 2023	Sep 2023
	Third Quarter	Southern Africa-Indian Ocean Division	Sep 2023	Dec 2023
	Fourth Quarter	South American Division	Dec 2023	Mar 2024
2026				
	First Quarter	South Pacific Division	Mar 2024	Jun 2024
	Second Quarter	East-Central Africa Division	Jun 2024	Sep 2024
	Third Quarter	Inter-European Division	Sep 2024	Dec 2024
	Fourth Quarter	Trans-European Division	Dec 2024	Mar 2025

101-20Ga CALENDAR OF THIRTEENTH SABBATH OFFERINGS—  
WORLD 2021-2027 - 2

1			Proj Selection	Visit to
2			<u>Deadline</u>	<u>Division</u>
3	2027			
4	First Quarter	West-Central Africa Division	Mar 2025	Jun 2025
5	Second Quarter	Southern Asia Division	Jun 2025	Sep 2025
6	Third Quarter	Euro-Asia Division	Sep 2025	Dec 2025
7	Fourth Quarter	Inter-American Division	Dec 2025	Mar 2026
8				
9				
10	Distribution summary among divisions from 2021 through 2027:			
11				
12	East-Central Africa	2		
13	Euro-Asia	3		
14	Inter-American	3		
15	Inter-European	2		
16	North American	2		
17	Northern Asia-Pacific	2		
18	South American	2		
19	South Pacific	2		
20	Southern Africa-Indian Ocean	2		
21	Southern Asia	2		
22	Southern Asia-Pacific	2		
23	Trans-European	2		
24	West-Central Africa	2		



TRE/SP&B19AC/19AC/101-19Gf/20SM/SP&B20AC to JRW-20AC(DIV)

101-20Gc CALENDAR OF OFFERINGS—WORLD 2021

RECOMMENDED, To adopt the Calendar of Offerings—World 2021, which reads as follows:

January

2 Outreach/Church Budget

9 Division

16 Church Budget

23 Conference/Union

30 Church Budget

February

6 Outreach/Church Budget

13 Division

20 Church Budget

27 Conference/Union

March

6 Outreach/Church Budget

13\*+ Adventist World Radio

20 Church Budget

27 Conference/Union

April

3 Outreach/Church Budget

10\*+ Hope Channel International

17 Church Budget

24 Conference/Union

May

1 Outreach/Church Budget

8\*+ Disaster and Famine Relief (Program provided for NAD only)

15 Church Budget

22 Conference/Union (Offering received at GC Session will be for One Year in Mission)

29 Church Budget

June

5 Outreach/Church Budget

12 Division

19 Church Budget

26 Conference/Union

101-20Gc CALENDAR OF OFFERINGS—WORLD 2021 - 2

1	<u>July</u>	
2	3	Outreach/Church Budget
3	10*+	World Mission Budget
4	17	Church Budget
5	24	Conference/Union
6	31	Church Budget
7		
8	<u>August</u>	
9	7	Outreach/Church Budget
10	14	Division
11	21	Church Budget
12	28	Conference/Union
13		
14	<u>September</u>	
15	4	Outreach/Church Budget
16	11*+	World Mission Budget (Unusual Opportunities)
17	18	Church Budget
18	25	Conference/Union
19		
20	<u>October</u>	
21	2	Outreach/Church Budget
22	9	Division
23	16	Church Budget
24	23	Conference/Union
25	30	Church Budget
26		
27	<u>November</u>	
28	6	Outreach/Church Budget
29	13*+	Annual Sacrifice (Global Mission)
30	20	Church Budget
31	27	Conference/Union
32		
33	<u>December</u>	
34	4	Outreach/Church Budget
35	11	Division
36	18	Church Budget
37	25	Conference/Union

101-20Gc CALENDAR OF OFFERINGS—WORLD 2021 - 3

1	<u>Summary of Offerings</u>	
2	General Conference	6
3	Division	6
4	Conference/Union	12
5	Church	28
6		
7	Total	52
8		
9	*Program provided by the General Conference	
10	+Worldwide offering	

PRE/ADCOM/GCDO19AC/19AC/101-19Gg/GCDO20SM/20SM/ADCOM/GCDO20AC to  
ESS-20AC(DIV)

101-20Ge CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2021

RECOMMENDED, To approve the Calendar of Special Days and Events—World 2021, to read  
as follows:

		<u>OFFERING</u>	<u>MATERIALS</u>
<u>January</u>			
2	Day of Prayer and Fasting	---	R&RCom
6-16	Ten Days of Prayer	---	GC-MIN
9	#Health Ministries	---	GC-HM/DIV
16	Religious Liberty Day	<i>Liberty</i>	GC/NAD-PARL
23			
30			
<u>February</u>			
6	<i>Reach the World: Personal Outreach</i>	---	GC-SSPM
13-20	Christian Home and Marriage Week	---	GC-FM
20			
27			
<u>March</u>			
6	Women's Day of Prayer	---	GC-WM
13	Adventist World Radio	Adventist World Radio*	GC-AWR
20-27	Youth Week of Prayer	---	GC-YOU
20	Global Youth Day/Global Children's	---	GC-YOU/CHM
	Day		
27	#Christian Education	---	Divisions
<u>April</u>			
3	Day of Prayer and Fasting	---	R&RCom
3	#Youth Spiritual Commitment	---	Divisions
	Celebration (Northern Hemisphere)		
10	Friends of Hope Day (Visitor's	---	GC-SSPM
	Day)		
10	Hope Channel International	Hope Channel International*	GC-HCI

\*For divisions not on the Combined Offering Plan

#Divisions to prepare materials

Promotional materials for events sponsored by General Conference departments can be found at  
<https://www.adventist.org/en/information/special-days>.

101-20Ge CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2021 - 2

		<u>OFFERING</u>	<u>MATERIALS</u>
1			
2	<u>April</u> contd		
3	17-23	#Literature Evangelism Rally Week ---	Divisions
4	17	World Impact Day—for Distribution ---	Divisions
5		of Missionary Book	
6	24	Possibility Ministries Day ---	GC-APM
7			
8	<u>May</u>		
9	1-29	Drug Awareness Month ---	GC-HM
10	1	<i>Reach the World</i> : Using ---	GC-COM
11		Communication Channels	
12	8	<i>Reach the World</i> : In the Community #Disaster/Famine Relief*	GC-PM/DIV
13	15	Global Adventurer's Day ---	GC-YOU
14	22	World Day of Prayer for Children ---	GC-CHM
15		at Risk	
16	29		
17			
18	<u>June</u>		
19	5	<i>Reach the World</i> : Bible Study: ---	GC-SSPM
20		Sabbath School and	
21		Correspondence Courses	
22	12	Women's Ministries Emphasis Day ---	GC-WM
23	19	<i>Reach the World</i> : Nurturing Other ---	GC-SSPM
24		Members and Reclaiming	
25	19	Adventist Church World ---	ADRA
26		Refugee Day	
27	26		
28			
29	<u>July</u>		
30	3	Day of Prayer and Fasting ---	R&RCom
31	10	Missions Promotion World Mission	GC-AM
32	17	<i>Reach the World</i> : Media Ministry ---	GC-COM
33	24	Children's Sabbath ---	GC-CHM
34	31		
35			
36	*For divisions not on the Combined Offering Plan		
37	#Divisions to prepare materials		
38			
39	Promotional materials for events sponsored by General Conference departments can be found at		
40	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .		

101-20Ge CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2021 - 3

			<u>OFFERING</u>	<u>MATERIALS</u>
1				
2	<u>August</u>			
3	7	#Global Mission Evangelism	---	Divisions
4	14	<i>Reach the World</i> : Church Planting	---	GC-AM
5	21	Education Day	---	GC-EDU
6	28	enditnow Day	---	GC-WM
7	28	#Lay Evangelism	---	Divisions
8				
9	<u>September</u>			
10	4	#Youth Spiritual Commitment	---	Divisions
11		Celebration (Southern Hemisphere)		
12	5-11	Family Togetherness Week	---	GC-FM
13	11	Family Togetherness Day of Prayer	---	GC-FM
14	11	Mission Promotion	Unusual Opportunity*	GC-AM
15	18	Pathfinder Day	---	GC-YOU
16	25	#Sabbath School Guest Day	---	Divisions
17				
18	<u>October</u>			
19	2	Day of Prayer and Fasting	---	R&RCom
20	2	<i>Adventist Review</i> Subscription	---	GC-ARMies
21		Promotion		
22	9	Pastor Appreciation Day	---	GC-MIN
23	16	Spirit of Prophecy and	---	GC-White Estate
24		Adventist Heritage		
25	23	Creation Sabbath	---	Faith&ScCou
26	30			
27				
28	<u>November</u>			
29	6-13	Week of Prayer	---	GC-ARMies
30	13-19	e-Week of Prayer for Youth and	---	GC-YOU
31		Young Adults		
32	13		Annual Sacrifice*	GC-AM
33	20	World Orphans-Vulnerable	---	GC-APM
34		Children Day		
35	27	HIV/AIDS Awareness	---	GC-AAIM
36				
37	*For divisions not on the Combined Offering Plan			
38	#Divisions to prepare materials			
39				
40	Promotional materials for events sponsored by General Conference departments can be found at			
41	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .			

101-20Ge CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2021 - 4

			<u>OFFERING</u>	<u>MATERIALS</u>
1				
2	<u>December</u>			
3	4	#Stewardship	---	Divisions
4	11	#Health Emphasis	---	GC-HM/DIV
5	18			
6	25			
7				
8	*For divisions not on the Combined Offering Plan			
9	#Divisions to prepare materials			
10				
11	Promotional materials for events sponsored by General Conference departments can be found at			
12	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .			

PRE/ADCOM/GCDO20AC to ESS-20AC(DIV)

101-20Gf CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2022

RECOMMENDED, To approve the Calendar of Special Days and Events—World 2022, to read as follows:

		<u>OFFERING</u>	<u>MATERIALS</u>
<u>January</u>			
1	Day of Prayer and Fasting	---	R&RCom
5-15	Ten Days of Prayer	---	GC-MIN
8	#Health Ministries	---	GC-HM/DIV
15	Religious Liberty Day	<i>Liberty</i>	GC/NAD-PARL
22			
29			
<u>February</u>			
5	<i>Reach the World: Personal Outreach</i>	---	GC-SSPM
12-19	Christian Home and Marriage Week	---	GC-FM
19			
26			
<u>March</u>			
5	Women's Day of Prayer	---	GC-WM
12	Adventist World Radio	Adventist World Radio*	GC-AWR
19-26	Youth Week of Prayer	---	GC-YOU
19	Global Youth Day/Global Children's	---	GC-YOU/CHM
	Day		
26	#Christian Education	---	Divisions
<u>April</u>			
2	Day of Prayer and Fasting	---	R&RCom
2	#Youth Spiritual Commitment	---	Divisions
	Celebration (Northern Hemisphere)		
9	Friends of Hope Day (Visitor's	---	GC-SSPM
	Day)		
9	Hope Channel International	Hope Channel International*	GC-HCI

\*For divisions not on the Combined Offering Plan

#Divisions to prepare materials

Promotional materials for events sponsored by General Conference departments can be found at <https://www.adventist.org/en/information/special-days>.



101-20Gf CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2022 - 2

		<u>OFFERING</u>	<u>MATERIALS</u>
1			
2	<u>April</u> contd		
3	16-22	#Literature Evangelism Rally Week ---	Divisions
4	16	World Impact Day—for Distribution ---	Divisions
5		of Missionary Book	
6	23	Possibility Ministries Day ---	GC-APM
7	30		
8			
9	<u>May</u>		
10	7-28	Drug Awareness Month ---	GC-HM
11	7	<i>Reach the World:</i> Using ---	GC-COM
12		Communication Channels	
13	14	<i>Reach the World:</i> In the Community #Disaster/Famine Relief*	GC-PM/DIV
14	21	Global Adventurer's Day ---	GC-YOU
15	28	World Day of Prayer for Children ---	GC-CHM
16		at Risk	
17			
18	<u>June</u>		
19	4	<i>Reach the World:</i> Bible Study: ---	GC-SSPM
20		Sabbath School and	
21		Correspondence Courses	
22	11	Women's Ministries Emphasis Day ---	GC-WM
23	18	<i>Reach the World:</i> Nurturing Other ---	GC-SSPM
24		Members and Reclaiming	
25	18	Adventist Church World ---	ADRA
26		Refugee Day	
27	25		
28			
29	<u>July</u>		
30	2	Day of Prayer and Fasting ---	R&RCom
31	9	Missions Promotion World Mission	GC-AM
32	16	<i>Reach the World:</i> Media Ministry ---	GC-COM
33	23	Children's Sabbath ---	GC-CHM
34	30		
35			

\*For divisions not on the Combined Offering Plan

#Divisions to prepare materials

Promotional materials for events sponsored by General Conference departments can be found at  
<https://www.adventist.org/en/information/special-days>.

101-20Gf CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2022 - 3

			<u>OFFERING</u>	<u>MATERIALS</u>
1				
2	<u>August</u>			
3	6	#Global Mission Evangelism	---	Divisions
4	13	<i>Reach the World</i> : Church Planting	---	GC-AM
5	20	Education Day	---	GC-EDU
6	27	enditnow Day	---	GC-WM
7	27	#Lay Evangelism	---	Divisions
8				
9	<u>September</u>			
10	3	#Youth Spiritual Commitment	---	Divisions
11		Celebration (Southern Hemisphere)		
12	4-10	Family Togetherness Week	---	GC-FM
13	10	Family Togetherness Day of Prayer	---	GC-FM
14	10	Mission Promotion	Unusual Opportunity*	GC-AM
15	17	Pathfinder Day	---	GC-YOU
16	24	#Sabbath School Guest Day	---	Divisions
17				
18	<u>October</u>			
19	1	Day of Prayer and Fasting	---	R&RCom
20	1	<i>Adventist Review</i> Subscription	---	GC-ARMies
21		Promotion		
22	8	Pastor Appreciation Day	---	GC-MIN
23	15	Spirit of Prophecy and	---	GC-White Estate
24		Adventist Heritage		
25	22	Creation Sabbath	---	Faith&ScCou
26	29			
27				
28	<u>November</u>			
29	5-12	Week of Prayer	---	GC-ARMies
30	12-18	e-Week of Prayer for Youth and	---	GC-YOU
31		Young Adults		
32	12		Annual Sacrifice*	GC-AM
33	19	World Orphans-Vulnerable	---	GC-APM
34		Children Day		
35	26	HIV/AIDS Awareness	---	GC-AAIM
36				
37	*For divisions not on the Combined Offering Plan			
38	#Divisions to prepare materials			
39				
40	Promotional materials for events sponsored by General Conference departments can be found at			
41	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .			

101-20Gf CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2022 - 4

			<u>OFFERING</u>	<u>MATERIALS</u>
1				
2	<u>December</u>			
3	3	#Stewardship	---	Divisions
4	10	#Health Emphasis	---	GC-HM/DIV
5	17			
6	24			
7	31			
8				
9	*For divisions not on the Combined Offering Plan			
10	#Divisions to prepare materials			
11				
12	Promotional materials for events sponsored by General Conference departments can be found at			
13	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .			

PRE/ADCOM/GCDO20AC to ESS-20AC(DIV)

101-20Gg CALENDAR OF SPECIAL DAYS AND EVENTS—WORLD  
2023

RECOMMENDED, To approve the Calendar of Special Days and Events—World 2023, to read  
as follows:

		<u>OFFERING</u>	<u>MATERIALS</u>
<u>January</u>			
7	Day of Prayer and Fasting	---	R&RCom
11-21	Ten Days of Prayer	---	GC-MIN
14	#Health Ministries	---	GC-HM/DIV
21	Religious Liberty Day	<i>Liberty</i>	GC/NAD-PARL
28			
<u>February</u>			
4	<i>Reach the World: Personal Outreach</i>	---	GC-SSPM
11-18	Christian Home and Marriage Week	---	GC-FM
25			
<u>March</u>			
4	Women's Day of Prayer	---	GC-WM
11	Adventist World Radio	Adventist World Radio*	GC-AWR
18-25	Youth Week of Prayer	---	GC-YOU
18	Global Youth Day/Global Children's	---	GC-YOU/CHM
	Day		
25	#Christian Education	---	Divisions
<u>April</u>			
1	Day of Prayer and Fasting	---	R&RCom
1	#Youth Spiritual Commitment	---	Divisions
	Celebration (Northern Hemisphere)		
8	Friends of Hope Day (Visitor's	---	GC-SSPM
	Day)		
8	Hope Channel International	Hope Channel International*	GC-HCI

\*For divisions not on the Combined Offering Plan

#Divisions to prepare materials

Promotional materials for events sponsored by General Conference departments can be found at  
<https://www.adventist.org/en/information/special-days>.

101-20Gg CALENDAR OF SPECIAL DAYS AND EVENTS—  
WORLD 2023 - 2

		<u>OFFERING</u>	<u>MATERIALS</u>
1			
2	<u>April</u> contd		
3	15-21	#Literature Evangelism Rally Week ---	Divisions
4	15	World Impact Day—for Distribution ---	Divisions
5		of Missionary Book	
6	22	Possibility Ministries Day ---	GC-APM
7	29		
8			
9	<u>May</u>		
10	6-27	Drug Awareness Month ---	GC-HM
11	6	<i>Reach the World:</i> Using ---	GC-COM
12		Communication Channels	
13	13	<i>Reach the World:</i> In the Community #Disaster/Famine Relief* ---	GC-PM/DIV
14	20	Global Adventurer's Day ---	GC-YOU
15	27	World Day of Prayer for Children ---	GC-CHM
16		at Risk	
17			
18	<u>June</u>		
19	3	<i>Reach the World:</i> Bible Study: ---	GC-SSPM
20		Sabbath School and	
21		Correspondence Courses	
22	10	Women's Ministries Emphasis Day ---	GC-WM
23	17	<i>Reach the World:</i> Nurturing Other ---	GC-SSPM
24		Members and Reclaiming	
25	17	Adventist Church World ---	ADRA
26		Refugee Day	
27	24		
28			
29	<u>July</u>		
30	1	Day of Prayer and Fasting ---	R&RCom
31	8	Missions Promotion World Mission	GC-AM
32	15	<i>Reach the World:</i> Media Ministry ---	GC-COM
33	22	Children's Sabbath ---	GC-CHM
34	29		
35			

\*For divisions not on the Combined Offering Plan

#Divisions to prepare materials

Promotional materials for events sponsored by General Conference departments can be found at  
<https://www.adventist.org/en/information/special-days>.

101-20Gg CALENDAR OF SPECIAL DAYS AND EVENTS—  
WORLD 2023 - 3

			<u>OFFERING</u>	<u>MATERIALS</u>
1				
2	<u>August</u>			
3	5	#Global Mission Evangelism	---	Divisions
4	12	<i>Reach the World</i> : Church Planting	---	GC-AM
5	19	Education Day	---	GC-EDU
6	26	enditnow Day	---	GC-WM
7	26	#Lay Evangelism	---	Divisions
8				
9	<u>September</u>			
10	2	#Youth Spiritual Commitment	---	Divisions
11		Celebration (Southern Hemisphere)		
12	3-9	Family Togetherness Week	---	GC-FM
13	9	Family Togetherness Day of Prayer	---	GC-FM
14	9	Mission Promotion	Unusual Opportunity*	GC-AM
15	16	Pathfinder Day	---	GC-YOU
16	23	#Sabbath School Guest Day	---	Divisions
17	30			
18				
19	<u>October</u>			
20	7	Day of Prayer and Fasting	---	R&RCom
21	7	<i>Adventist Review</i> Subscription	---	GC-ARMies
22		Promotion		
23	14	Pastor Appreciation Day	---	GC-MIN
24	21	Spirit of Prophecy and	---	GC-White Estate
25		Adventist Heritage		
26	28	Creation Sabbath	---	Faith&ScCou
27				
28	<u>November</u>			
29	4-11	Week of Prayer	---	GC-ARMies
30	11-17	e-Week of Prayer for Youth and	---	GC-YOU
31		Young Adults		
32	11		Annual Sacrifice*	GC-AM
33	18	World Orphans-Vulnerable	---	GC-APM
34		Children Day		
35	25	HIV/AIDS Awareness	---	GC-AAIM
36				
37	*For divisions not on the Combined Offering Plan			
38	#Divisions to prepare materials			
39				
40	Promotional materials for events sponsored by General Conference departments can be found at			
41	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .			

101-20Gg CALENDAR OF SPECIAL DAYS AND EVENTS—  
WORLD 2023 - 4

		<u>OFFERING</u>	<u>MATERIALS</u>
1			
2	<u>December</u>		
3	2	#Stewardship	Divisions
4	9	#Health Emphasis	GC-HM/DIV
5	16		
6	23		
7	30		
8			
9	*For divisions not on the Combined Offering Plan		
10	#Divisions to prepare materials		
11			
12	Promotional materials for events sponsored by General Conference departments can be found at		
13	<a href="https://www.adventist.org/en/information/special-days">https://www.adventist.org/en/information/special-days</a> .		

TRE/SP&B20AC to JRW-20AC(DIV)

101-20Gi CALENDAR OF OFFERINGS—WORLD 2023

RECOMMENDED, To adopt the Calendar of Offerings—World 2023, which reads as follows:

January

7	Outreach/Church Budget
14	Division
21	Church Budget
28	Conference/Union

February

4	Outreach/Church Budget
11	Division
18	Church Budget
25	Conference/Union

March

4	Outreach/Church Budget
11*+	Adventist World Radio
18	Church Budget
25	Conference/Union

April

1	Outreach/Church Budget
8*+	Hope Channel International
15	Church Budget
22	Conference/Union
29	Church Budget

May

6	Outreach/Church Budget
13*+	Disaster and Famine Relief (Program provided for NAD only)
20	Church Budget
27	Conference/Union

June

3	Outreach/Church Budget
10	Division
17	Church Budget
24	Conference/Union



# 101-20Gi CALENDAR OF OFFERINGS—WORLD 2023 - 2

1	<u>July</u>	
2	1	Outreach/Church Budget
3	8*+	World Mission Budget
4	15	Church Budget
5	22	Conference/Union
6	29	Church Budget
7		
8	<u>August</u>	
9	5	Outreach/Church Budget
10	12	Division
11	19	Church Budget
12	26	Conference/Union
13		
14	<u>September</u>	
15	2	Outreach/Church Budget
16	9*+	World Mission Budget (Unusual Opportunities)
17	16	Church Budget
18	23	Conference/Union
19	30	Church Budget
20		
21	<u>October</u>	
22	7	Outreach/Church Budget
23	14	Division
24	21	Church Budget
25	28	Conference/Union
26		
27	<u>November</u>	
28	4	Outreach/Church Budget
29	11*+	Annual Sacrifice (Global Mission)
30	18	Church Budget
31	25	Conference/Union
32		
33	<u>December</u>	
34	2	Outreach/Church Budget
35	9	Division
36	16	Church Budget
37	23	Conference/Union
38	30	Church Budget

101-20Gi CALENDAR OF OFFERINGS—WORLD 2023 - 3

1	<u>Summary of Offerings</u>	
2	General Conference	6
3	Division	6
4	Conference/Union	12
5	Church	28
6		
7	Total	52
8		
9	*Program provided by the General Conference	
10	+Worldwide offering	

SEC/ADCOM/GCDO15SM/15SM/ADCOM/GCDO15AC/15AC/ADCOM/102-15Gf/  
 ADCOM/GCDO16SM/16SM/ADCOM/GCDO16AC/16AC/102-16Ge/GCDO17SM/17SM/  
 ADCOM/GCDO17AC/17AC/102-17Gd/ADCOM/GCDO18SM/18SM/GCDO18AC/18AC/  
 102-18Gc/ADCOM/GCDO19SM/19SM/ADCOM/GCDO19AC/19AC/102-19Gb/ADCOM/  
 GCDO20SM/20SM/ADCOM/GCDO20AC to KJP-20AC(DIV)

# 102-20Ga AUTHORIZED MEETINGS 2020

RECOMMENDED, To approve the updated list of Authorized Meetings 2020, with the understanding that attendance at these meetings must also be approved by the administration of each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>October 2020</u>			
<u>6-7</u>	<u>Tue</u>	<u>LEAD Conference</u>	<u>Online Meeting</u>
<u>6-14</u>	<u>Tue</u>	<u>Annual Council</u>	<u>Online Meeting</u>
<u>6(am)</u>	<u>Tue</u>	<u>GC &amp; Division Officers</u>	<u>Silver Spring MD</u>
<u>6(pm)</u>	<u>Tue</u>	<u>Strategic Planning and Budgeting Committee</u>	<u>Silver Spring MD</u>
<u>6(eve)</u>	<u>Tue</u>	<u>International Board of Education</u>	<u>Silver Spring MD</u>
<u>6(eve)</u>	<u>Tue</u>	<u>International Board of Min &amp; Theol Ed</u>	<u>Silver Spring MD</u>
<u>7(am)</u>	<u>Wed</u>	<u>General Conference Mission Board</u>	<u>Silver Spring MD</u>
<u>7(pm)</u>	<u>Wed</u>	<u>IRLA Board</u>	<u>Silver Spring MD</u>
<u>7(pm)</u>	<u>Wed</u>	<u>Adventist World Radio Board</u>	<u>Silver Spring MD</u>
<u>7(pm)</u>	<u>Wed</u>	<u>Hope Channel, Inc Board</u>	<u>Silver Spring MD</u>
<u>7(pm)</u>	<u>Wed</u>	<u>Accred Assoc of SDA Sch, Coll, &amp; Univ</u>	<u>Silver Spring MD</u>
<u>7(eve)-8</u>	<u>Wed</u>	<u>General Conference Auditing Service Board</u>	<u>Silver Spring MD</u>
<u>8(am)</u>	<u>Thu</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
<u>8(am)</u>	<u>Thu</u>	<u>Adventist University of Africa Board</u>	<u>Silver Spring MD</u>
<u>8(am)</u>	<u>Thu</u>	<u>ASI Coordinating Committee</u>	<u>Silver Spring MD</u>
<u>8(pm)</u>	<u>Thu</u>	<u>AHAS Board</u>	<u>Silver Spring MD</u>
<u>8(pm)</u>	<u>Thu</u>	<u>Administrative Fellowship</u>	<u>Silver Spring MD</u>
<u>8(eve)-9(am)</u>	<u>Thu</u>	<u>LEAD Conference</u>	<u>Silver Spring MD</u>
<u>8(eve)-14</u>	<u>Thu</u>	<u>Annual Council</u>	<u>Silver Spring MD</u>
<u>15-18</u>	<u>Thu</u>	<u>Global Healthcare Conference</u>	<u>Loma Linda CA</u>
<u>15-18</u>	<u>Thu</u>	<u>Global Healthcare Conference</u>	<u>Online Meeting</u>
<u>16-18</u>	<u>Fri</u>	<u>Global Public Campus Ministries Weekend</u>	<u>Online Meeting</u>
<u>18-19</u>	<u>Sun</u>	<u>Consortium of Adventist Med Educ Ldrs (CAMEL)</u>	<u>Loma Linda CA</u>
<u>18-19</u>	<u>Sun</u>	<u>Consortium of Adventist Med Educ Ldrs (CAMEL)</u>	<u>Online Meeting</u>
<u>19-22</u>	<u>Mon</u>	<u>Adventist Chaplains World Congress</u>	<u>Online Meeting</u>
<u>19-20</u>	<u>Mon</u>	<u>Biblical Research Institute Committee</u>	<u>Berrien Springs MI</u>
<u>19-20</u>	<u>Mon</u>	<u>Biblical Research Institute Committee</u>	<u>Online Meeting</u>
<u>19</u>	<u>Mon</u>	<u>White Estate World Advisory</u>	<u>Online Meeting</u>
<u>21-22</u>	<u>Wed</u>	<u>Faith and Science Council</u>	<u>Berrien Springs MI</u>
<u>21-22</u>	<u>Wed</u>	<u>Faith and Science Council</u>	<u>Online Meeting</u>
<u>22</u>	<u>Thu</u>	<u>Ellen G White Estate World Advisory</u>	<u>Online Meeting</u>

102-20Ga AUTHORIZED MEETINGS 2020 - 2

	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
1				
2				
3	<u>October 2020</u>	contd		
4	<u>23(pm)</u>	<u>Fri</u>	<del>Andrews University Governance Committee</del>	<del>Berrien Springs MI</del>
5	<u>23(pm)</u>	<u>Fri</u>	<u>Andrews University Governance Committee</u>	<u>Online Meeting</u>
6	<u>25</u>	<u>Sun</u>	<del>Andrews University Subcommittees</del>	<del>Berrien Springs MI</del>
7	<u>25</u>	<u>Sun</u>	<u>Andrews University Subcommittees</u>	<u>Online Meeting</u>
8	<u>25(pm)</u>	<u>Sun</u>	<del>Andrews University Seminary Executive Com</del>	<del>Berrien Springs MI</del>
9	<u>25(pm)</u>	<u>Sun</u>	<u>Andrews University Seminary Executive Com</u>	<u>Online Meeting</u>
10	<u>26-27</u>	<u>Mon</u>	<u>Adventist Chaplaincy Ministries World Advisory</u>	<u>Online Meeting</u>
11	<u>26</u>	<u>Mon</u>	<del>Andrews University Board</del>	<del>Berrien Springs MI</del>
12	<u>26</u>	<u>Mon</u>	<u>Andrews University Board</u>	<u>Online Meeting</u>
13				
14	<u>November 2020</u>			
15	<u>30-Dec 3</u>	<u>Mon</u>	<u>GAiN 2020</u>	<u>Online Meeting</u>
16				
17	<u>December 2020</u>			
18	<u>2(pm)</u>	<u>Wed</u>	<u>Adventist Risk Management Board Committees</u>	<u>Silver Spring MD</u>
19	<u>3(am)</u>	<u>Thu</u>	<u>Adventist Risk Management Board</u>	<u>Silver Spring MD</u>
20	<u>9-12</u>	<u>Wed</u>	<u>Global Mission Center Directors Meeting</u>	<u>_____</u>
21	<u>14-15</u>	<u>Mon</u>	<u>Loma Linda University Board and Committees</u>	<u>Loma Linda CA</u>

SEC/ADCOM/GCDO18AC/18AC/ADCOM/102-18Gd/GCDO19SM/19SM/ADCOM/  
GCDO19AC/19AC/102-19Gc/ADCOM/GCDO20SM/20SM/ADCOM/GCDO20AC to KJP-  
20AC(DIV)

# 102-20Gb AUTHORIZED MEETINGS 2021

RECOMMENDED, To approve the updated list of Authorized Meetings 2021, with the  
understanding that attendance at these meetings must also be approved by the administration of  
each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>January 2021</u>			
<u>6(am)</u>	<u>Wed</u>	<u>PREXAD and Division Presidents</u>	<u>Online Meeting</u>
<u>7-8</u>	<u>Thu</u>	<u>PREXAD</u>	<u>Silver Spring MD</u>
<u>8-9</u>	<u>Fri</u>	<u>Ellen G White Estate Board Consultation</u>	<u>Grasonville MD</u>
<u>18-Feb 6</u>	<u>Mon</u>	<u>IWM Mission Institute</u>	<u>Chiang Mai THAILAND</u>
<u>February 2021</u>			
<u>1-3</u>	<u>Mon</u>	<u>Global Leadership Summit (WAD)</u>	
<u>1-2</u>	<u>Mon</u>	<u>Biblical Research Institute Ethics Committee</u>	<u>Collegedale TN</u>
<u>2-4</u>	<u>Tue</u>	<u>Global Leadership Summit (SUD)</u>	
<u>22-23</u>	<u>Mon</u>	<u>Loma Linda University Board and Committees</u>	<u>Loma Linda CA</u>
<u>22-23</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
<u>March 2021</u>			
<u>22-25</u>	<u>Mon</u>	<u>Prime Time</u>	<u>Silver Spring MD</u>
<u>25(am)</u>	<u>Thu</u>	<u>General Conference Leadership Council</u>	<u>Silver Spring MD</u>
<u>25(am)</u>	<u>Thu</u>	<u>General Conference Leadership Council</u>	<u>Online Meeting</u>
<u>28-30</u>	<u>Sun</u>	<u>Division Officer Interviews</u>	<u>Online Meeting</u>
<u>29(pm)</u>	<u>Mon</u>	<u>IRLA Board</u>	<u>Online Meeting</u>
<u>30(am)</u>	<u>Tue</u>	<u>IBE Programs Review Committee</u>	<u>Online Meeting</u>
<u>31(pm)</u>	<u>Wed</u>	<u>Adventist World Radio Board</u>	<u>Online Meeting</u>
<u>April 2021</u>			
<u>1(am)</u>	<u>Thu</u>	<u>International Board of Education</u>	<u>Online Meeting</u>
<u>1(am)</u>	<u>Thu</u>	<u>International Board of Min &amp; Theol Ed</u>	<u>Online Meeting</u>
<u>4</u>	<u>Sun</u>	<u>Accred Assoc of SDA Sch, Coll &amp; Univ</u>	<u>Online Meeting</u>
<u>5</u>	<u>Mon</u>	<u>Presidents Council</u>	<u>Silver Spring MD</u>
<u>5</u>	<u>Mon</u>	<u>Secretaries Council</u>	<u>Silver Spring MD</u>
<u>5</u>	<u>Mon</u>	<u>Treasurers Council</u>	<u>Silver Spring MD</u>
<u>5(am)</u>	<u>Mon</u>	<u>IBE Programs Review Committee</u>	<u>Silver Spring MD</u>
<u>5(am)</u>	<u>Mon</u>	<u>Presidents Council</u>	<u>Online Meeting</u>
<u>5(am)</u>	<u>Mon</u>	<u>Secretaries Council</u>	<u>Online Meeting</u>
<u>5(am)</u>	<u>Mon</u>	<u>Treasurers Council</u>	<u>Online Meeting</u>
<u>6-7</u>	<u>Tue</u>	<u>Global Mission Issues Committee</u>	<u>Silver Spring MD</u>

102-20Gb AUTHORIZED MEETINGS 2021 - 2

	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
2				
3	<u>April 2021 contd</u>			
4	<u>6-7</u>	<u>Tue</u>	<u>Global Mission Issues Committee</u>	<u>Online Meeting</u>
5	<u>6(eve)</u>	<u>Tue</u>	<u>International Board of Education</u>	<u>Silver Spring MD</u>
6	<u>6(eve)</u>	<u>Tue</u>	<u>International Board of Min &amp; Theol Ed</u>	<u>Silver Spring MD</u>
7	<u>7</u>	<u>Wed</u>	<u>Accred Assoc of SDA Sch, Coll &amp; Univ</u>	<u>Silver Spring MD</u>
8	<u>7(pm)</u>	<u>Wed</u>	<u>ADRA International Board</u>	<u>Silver Spring MD</u>
9	<u>8(am)</u>	<u>Thu</u>	<u>GC &amp; Division Officers</u>	<u>Silver Spring MD</u>
10	<u>8(am)</u>	<u>Thu</u>	<u>GC &amp; Division Officers</u>	<u>Online Meeting</u>
11	<u>8(am)</u>	<u>Thu</u>	<u>Strategic Planning and Budgeting Committee</u>	<u>Online Meeting</u>
12	<u>8(pm)</u>	<u>Thu</u>	<u>Strategic Planning and Budgeting Committee</u>	<u>Silver Spring MD</u>
13	<u>9(am)</u>	<u>Fri</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
14	<u>11</u>	<u>Sun</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
15	<u>11(am)</u>	<u>Sun</u>	<u>Hope Channel International Board</u>	<u>Online Meeting</u>
16	<u>11(pm)</u>	<u>Sun</u>	<u>Adventist AIDS International Ministry Board</u>	<u>Online Meeting</u>
17	<u>11(eve)</u>	<u>Sun</u>	<u>Adventist AIDS International Ministry Board</u>	<u>Silver Spring MD</u>
18	<u>12(am)</u>	<u>Mon</u>	<u>General Conference Mission Board</u>	<u>Silver Spring MD</u>
19	<u>12(am)</u>	<u>Mon</u>	<u>General Conference Mission Board</u>	<u>Online Meeting</u>
20	<u>12(pm)</u>	<u>Mon</u>	<u>Adventist World Radio Board</u>	<u>Silver Spring MD</u>
21	<u>12(pm)</u>	<u>Mon</u>	<u>ASI Coordinating Committee</u>	<u>Silver Spring MD</u>
22	<u>12(pm)</u>	<u>Mon</u>	<u>IRLA Board</u>	<u>Silver Spring MD</u>
23	<u>12(eve)</u>	<u>Mon</u>	<u>Hope Channel, Inc Board</u>	<u>Silver Spring MD</u>
24	<u>13</u>	<u>Tue</u>	<u>Spring Meeting</u>	<u>Silver Spring MD</u>
25	<u>13</u>	<u>Tue</u>	<u>Spring Meeting</u>	<u>Online Meeting</u>
26	<u>14(am)</u>	<u>Wed</u>	<u>ADRA International Board</u>	<u>Online Meeting</u>
27	<u>15(am)</u>	<u>Thu</u>	<u>ASI Coordinating Committee</u>	<u>Online Meeting</u>
28	<u>15(am)</u>	<u>Thu</u>	<u>Loma Linda University Constituency Meeting</u>	<u>Loma Linda CA</u>
29	<u>15(pm)</u>	<u>Thu</u>	<u>Loma Linda University Organizing Boards</u>	<u>Loma Linda CA</u>
30	<u>19-May 8</u>	<u>Mon</u>	<u>IWM Mission Institute</u>	
31	<u>19-May 8</u>	<u>Mon</u>	<u>IWM Mission Institute</u>	<u>Istanbul TURKEY</u>
32	<u>19-20</u>	<u>Mon</u>	<u>Biblical Research Institute Committee</u>	<u>Loma Linda CA</u>
33				
34	<u>May 2021</u>			
35	<u>17-18</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
36	<u>20-25</u>	<u>Thu</u>	<u>General Conference Session</u>	<u>Indianapolis IN</u>
37	<u>24-25</u>	<u>Mon</u>	<u>Loma Linda University Board and Committees</u>	<u>Loma Linda CA</u>
38				
39	<u>June 2021</u>			
40	<u>7-10</u>	<u>Mon</u>	<u>Prime Time</u>	<u>Silver Spring MD</u>
41	<u>13</u>	<u>Sun</u>	<u>Andrews University Executive Committee</u>	<u>Berrien Springs MI</u>
42	<u>13(pm)</u>	<u>Sun</u>	<u>Andrews University Governance Committee</u>	<u>Berrien Springs MI</u>
43	<u>14(pm)</u>	<u>Mon</u>	<u>Andrews University Board</u>	<u>Berrien Springs MI</u>

Contd  
Revised 10-05-20tkb

102-20Gb AUTHORIZED MEETINGS 2021 - 3

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>June 2021 contd</u>			
21-27	Mon	IWM Re-entry (Family & Teen)	Berrien Springs MI
<u>July 2021</u>			
12-31	Mon	IWM Mission Institute	Berrien Springs MI
<u>August 2021</u>			
9-10	Mon	Youth Ministries World Advisory	Online Meeting
11-12	Wed	Education World Advisory	Online Meeting
16-17	Mon	Publishing Ministries World Advisory	Online Meeting
16-17	Mon	Women's Ministries World Advisory	Online Meeting
18-19	Wed	Secretariat World Advisory	Online Meeting
18-19	Wed	Children's Ministries World Advisory	Online Meeting
49	Thu	<del>Adventist Possibility Ministries World Advisory</del>	<del>Online Meeting</del>
49	Thu	<del>Children's Ministries World Advisory</del>	<del>Online Meeting</del>
23-24	Mon	Ministerial Association World Advisory	Online Meeting
23-24	Mon	Public Affairs & Religious Liberty World Advisory	Online Meeting
24-25	Tue	Adventist Mission World Advisory	Online Meeting
30-31	Mon	<del>Loma Linda University Board and Committees</del>	<del>Loma Linda CA</del>
30-31	Mon	Loma Linda University Health Board of Trustees	Loma Linda CA
30-31	Mon	Adventist Chaplaincy Ministries World Advisory	Online Meeting
<u>September 2021</u>			
1-2	Wed	Planned Giving & Trust Services World Advisory	Online Meeting
1-2	Wed	White Estate World Advisory	Online Meeting
6-7	Mon	Biblical Research Institute Ethics Committee	Berrien Springs MI
6	Mon	Adventist Possibility Ministries World Advisory	Online Meeting
8-9	Wed	Archives, Statistics, and Research World Advisory	Online Meeting
8-9	Wed	Sabbath School/Personal Min World Advisory	Online Meeting
13-16	Mon	Prime Time	Silver Spring MD
13-14	Mon	Family Ministries World Advisory	Online Meeting
14-15	Tue	Adventist Volunteer Service World Advisory	Online Meeting
15-16	Wed	Communication World Advisory	Online Meeting
20-21	Mon	Health Ministries World Advisory	Online Meeting
22-23	Wed	Stewardship Ministries World Advisory	Online Meeting
28	Tue	Presidential Advisory	Silver Spring MD
29	Wed	Presidents Council	Silver Spring MD
29	Wed	Secretaries Council	Silver Spring MD
29	Wed	Treasurers Council	Silver Spring MD
30(am)	Thu	GC & Division Officers	Silver Spring MD
30(pm)	Thu	Strategic Planning and Budgeting Committee	Silver Spring MD

Contd  
Revised 10-05-20tkb

102-20Gb AUTHORIZED MEETINGS 2021 - 4

	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
2				
3	<u>October 2021</u>			
4	1(am)	Fri	Division Officer Interviews	Silver Spring MD
5	3	Sun	Division Officer Interviews	Silver Spring MD
6	4(am)	Mon	<i>Church Manual</i> Committee	Silver Spring MD
7	4(pm)	Mon	Division Officer Interviews	Silver Spring MD
8	4(am)	Mon	IBE Programs Review Committee	Silver Spring MD
9	4(eve)	Mon	Adventist AIDS International Ministry Board	Silver Spring MD
10	5(am)	Tue	ADRA International Board	Silver Spring MD
11	5(pm)	Tue	General Conference Mission Board	Silver Spring MD
12	5(eve)	Tue	International Board of Education	Silver Spring MD
13	5(eve)	Tue	International Board of Min & Theol Ed	Silver Spring MD
14	6-7	Wed	General Conference Auditing Service Board	Silver Spring MD
15	6(am)	Wed	Hope Channel International Board	Silver Spring MD
16	6(pm)	Wed	Accred Assoc of SDA Sch, Coll & Univ	Silver Spring MD
17	6(pm)	Wed	Adventist World Radio Board	Silver Spring MD
18	6(pm)	Wed	IRLA Board	Silver Spring MD
19	7(am)	Thu	Adventist University of Africa Board	Silver Spring MD
20	7(am)	Thu	Institute for the Prevention of Addictions Board	Silver Spring MD
21	7(pm)	Thu	AIAS Board	Silver Spring MD
22	7(pm)	Thu	ASI Coordinating Committee	Silver Spring MD
23	7(eve)-8	Thu	LEAD Conference	Silver Spring MD
24	7(eve)-13	Thu	Annual Council	Silver Spring MD
25	18-19	Mon	Biblical Research Institute Committee	Berrien Springs MI
26	<u>22(pm)</u>	<u>Fri</u>	<u>Andrews University Governance Committee</u>	<u>Berrien Springs MI</u>
27	<u>24</u>	<u>Sun</u>	<u>Andrews University Board Committees</u>	<u>Berrien Springs MI</u>
28	<u>24(pm)</u>	<u>Sun</u>	<u>Andrews University Seminary Executive Com</u>	<u>Berrien Springs MI</u>
29	<u>25(am)</u>	<u>Mon</u>	<u>Andrews University Board</u>	<u>Berrien Springs MI</u>
30				
31	<u>November 2021</u>			
32				
33	<u>December 2021</u>			
34	<u>13-14</u>	<u>Mon</u>	<u>Loma Linda University Board and Committees</u>	<u>Loma Linda CA</u>
35	<u>13-14</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
36				



SEC/ADCOM/GCDO18AC/18AC/ADCOM/102-18Ge/GCDO19SM/19SM/ADCOM/  
GCDO19AC/19AC/102-19Gd/ADCOM/GCDO20SM/20SM/ADCOM/GCDO20AC to KJP-  
20AC(DIV)

# 102-20Gc AUTHORIZED MEETINGS 2022

RECOMMENDED, To approve the updated list of Authorized Meetings 2022, with the  
understanding that attendance at these meetings must also be approved by the administration of  
each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>January 2022</u>			
17-Feb 5	Mon	IWM Mission Institute	Chiang Mai THAILAND
<u>February 2022</u>			
1-3	Tue	Global Leadership Summit (WAD)	
7-8	Mon	Biblical Research Institute Ethics Committee	Collegedale TN
<del>25-27</del>	<del>Fri</del>	<del>Loma Linda University Board Retreat</del>	<del>Loma Linda CA</del>
<del>28-Mar 1</del>	<del>Mon</del>	<del>Loma Linda University Board and Committees</del>	<del>Loma Linda CA</del>
<u>28-Mar 1</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
<u>March 2022</u>			
<u>6(pm)</u>	<u>Sun</u>	<u>Andrews University Executive Committee</u>	<u>Berrien Springs MI</u>
<u>7(am)</u>	<u>Mon</u>	<u>Andrews University Board Committees</u>	<u>Berrien Springs MI</u>
<u>7(pm)</u>	<u>Mon</u>	<u>Andrews University Seminary Executive Com</u>	<u>Berrien Springs MI</u>
<u>8</u>	<u>Tue</u>	<u>Andrews University Board</u>	<u>Berrien Springs MI</u>
<u>8(pm)</u>	<u>Tue</u>	<u>Andrews University Membership</u>	<u>Berrien Springs MI</u>
21-24	Mon	Prime Time	Silver Spring MD
<u>April 2022</u>			
4	Mon	Presidents Council	Silver Spring MD
4	Mon	Secretaries Council	Silver Spring MD
4	Mon	Treasurers Council	Silver Spring MD
4(am)	Mon	IBE Programs Review Committee	Silver Spring MD
5-6	Tue	Global Mission Issues Committee	Silver Spring MD
5(eve)	Tue	International Board of Education	Silver Spring MD
5(eve)	Tue	International Board of Min & Theol Ed	Silver Spring MD
6(pm)	Wed	ADRA International Board	Silver Spring MD
6(eve)	Wed	Accred Assoc of SDA Sch, Coll & Univ	Silver Spring MD
7(am)	Thu	GC & Division Officers	Silver Spring MD
7(pm)	Thu	Strategic Planning and Budgeting Committee	Silver Spring MD
8(am)	Fri	Division Officer Interviews	Silver Spring MD
10	Sun	Division Officer Interviews	Silver Spring MD
10(eve)	Sun	Adventist AIDS International Ministry Board	Silver Spring MD
11(am)	Mon	General Conference Mission Board	Silver Spring MD

102-20Gc AUTHORIZED MEETINGS 2022 - 2

	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
1				
2				
3	<u>April 2022</u>	contd		
4	11(pm)	Mon	Adventist World Radio Board	Silver Spring MD
5	11(pm)	Mon	ASI Coordinating Committee	Silver Spring MD
6	11(pm)	Mon	IRLA Board	Silver Spring MD
7	11(eve)	Mon	Hope Channel International Board	Silver Spring MD
8	12-13	Tue	Spring Meeting	Silver Spring MD
9	14	Thu	<del>Loma Linda University Health Board of Trustees</del>	<del>Loma Linda CA</del>
10	<u>14(am)</u>	<u>Thu</u>	<u>Loma Linda University Health Constituency Mtg</u>	<u>Loma Linda CA</u>
11	<u>14(pm)</u>	<u>Thu</u>	<u>Loma Linda University Health Organizing Boards</u>	<u>Loma Linda CA</u>
12	18-May 7	Mon	IWM Mission Institute	
13	18-19	Mon	Biblical Research Institute Committee	Loma Linda CA
14				
15	<u>May 2022</u>			
16	11-14	Wed	Intl Leadership Conf for CHM, WM, and FM	Bangkok THAILAND
17	<del>23-24</del>	<del>Mon</del>	<del>Loma Linda University Board and Committees</del>	<del>Loma Linda CA</del>
18	<u>23-24</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
19				
20	<u>June 2022</u>			
21	6-9	Mon	Prime Time	Silver Spring MD
22	<u>12</u>	<u>Sun</u>	<u>Andrews University Executive Committee</u>	<u>Berrien Springs MI</u>
23	<u>12(pm)</u>	<u>Sun</u>	<u>Andrews University Governance Committee</u>	<u>Berrien Springs MI</u>
24	<u>13(am)</u>	<u>Mon</u>	<u>Andrews University Board</u>	<u>Berrien Springs MI</u>
25	20-26	Mon	IWM Re-entry (Family & Teen)	Berrien Springs MI
26				
27	<u>July 2022</u>			
28	11-30	Mon	IWM Mission Institute	Berrien Springs MI
29				
30	<u>August 2022</u>			
31	<del>29-30</del>	<del>Mon</del>	<del>Loma Linda University Board and Committees</del>	<del>Loma Linda CA</del>
32	<u>29-30</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
33				
34	<u>September 2022</u>			
35	5-6	Mon	Biblical Research Institute Ethics Committee	Berrien Springs MI
36	12-15	Mon	Prime Time	Silver Spring MD
37	27	Tue	Presidential Advisory	Silver Spring MD
38	28	Wed	Presidents Council	Silver Spring MD
39	28	Wed	Secretaries Council	Silver Spring MD
40	28	Wed	Treasurers Council	Silver Spring MD
41	29(am)	Thu	GC & Division Officers	Silver Spring MD
42	29(pm)	Thu	Strategic Planning and Budgeting Committee	Silver Spring MD
43	30(am)	Fri	Division Officer Interviews	Silver Spring MD

Contd  
Revised 10-05-20tkb

102-20Gc AUTHORIZED MEETINGS 2022 - 3

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>October 2022</u>			
2	Sun	Division Officer Interviews	Silver Spring MD
3(am)	Mon	<i>Church Manual</i> Committee	Silver Spring MD
3(am)	Mon	IBE Programs Review Committee	Silver Spring MD
3(pm)	Mon	Division Officer Interviews	Silver Spring MD
3(eve)	Mon	Adventist AIDS International Ministry Board	Silver Spring MD
4(am)	Tue	ADRA International Board	Silver Spring MD
4(pm)	Tue	General Conference Mission Board	Silver Spring MD
4(eve)	Tue	International Board of Education	Silver Spring MD
4(eve)	Tue	International Board of Min & Theol Ed	Silver Spring MD
5-6	Wed	General Conference Auditing Service Board	Silver Spring MD
5(am)	Wed	Hope Channel International Board	Silver Spring MD
5(pm)	Wed	Accred Assoc of SDA Sch, Coll & Univ	Silver Spring MD
5(pm)	Wed	Adventist World Radio Board	Silver Spring MD
5(pm)	Wed	IRLA Board	Silver Spring MD
6(am)	Thu	Adventist University of Africa Board	Silver Spring MD
6(am)	Thu	Institute for the Prevention of Addictions Board	Silver Spring MD
6(pm)	Thu	AIAS Board	Silver Spring MD
6(pm)	Thu	ASI Coordinating Committee	Silver Spring MD
6(eve)-7	Thu	LEAD Conference	Silver Spring MD
6(eve)-12	Thu	Annual Council	Silver Spring MD
17-18	Mon	Biblical Research Institute Committee	Berrien Springs MI
<u>November 2022</u>			
<u>December 2022</u>			
<del>12-13</del>	<del>Mon</del>	<del>Loma Linda University Board and Committees</del>	<del>Loma Linda CA</del>
<u>12-13</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>

SEC/ADCOM/GCDO20AC to KJP-20AC(DIV)

102-20Gd AUTHORIZED MEETINGS 2023

RECOMMENDED, To approve the updated list of Authorized Meetings 2023, with the understanding that attendance at these meetings must also be approved by the administration of each entity, as follows:

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>January 2023</u>			
<u>23-Feb 11</u>	<u>Mon</u>	<u>IWM Mission Institute</u>	<u>Chiang Mai THAILAND</u>
<u>February 2023</u>			
<u>6-7</u>	<u>Mon</u>	<u>Biblical Research Institute Ethics Committee</u>	
<u>7-9</u>	<u>Tue</u>	<u>Global Leadership Summit (TED)</u>	
<u>24-26</u>	<u>Fri</u>	<u>Loma Linda University Board Retreat</u>	<u>Loma Linda CA</u>
<u>27-28</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
<u>27-28</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
<u>March 2023</u>			
<u>20-23</u>	<u>Mon</u>	<u>Prime Time</u>	<u>Silver Spring MD</u>
<u>April 2023</u>			
<u>3(am)</u>	<u>Mon</u>	<u>IBE Programs Review Committee</u>	<u>Silver Spring MD</u>
<u>3</u>	<u>Mon</u>	<u>Presidents Council</u>	<u>Silver Spring MD</u>
<u>3</u>	<u>Mon</u>	<u>Secretaries Council</u>	<u>Silver Spring MD</u>
<u>3</u>	<u>Mon</u>	<u>Treasurers Council</u>	<u>Silver Spring MD</u>
<u>4-5</u>	<u>Tue</u>	<u>Global Mission Issues Committee</u>	<u>Silver Spring MD</u>
<u>4(eve)</u>	<u>Tue</u>	<u>International Board of Education</u>	<u>Silver Spring MD</u>
<u>4(eve)</u>	<u>Tue</u>	<u>International Board of Min &amp; Theol Ed</u>	<u>Silver Spring MD</u>
<u>5(eve)</u>	<u>Wed</u>	<u>Accred Assoc of SDA Sch, Coll &amp; Univ</u>	<u>Silver Spring MD</u>
<u>5(pm)</u>	<u>Wed</u>	<u>ADRA International Board</u>	<u>Silver Spring MD</u>
<u>6(am)</u>	<u>Thu</u>	<u>GC &amp; Division Officers</u>	<u>Silver Spring MD</u>
<u>6(pm)</u>	<u>Thu</u>	<u>Strategic Planning and Budgeting Committee</u>	<u>Silver Spring MD</u>
<u>7(am)</u>	<u>Fri</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
<u>9(eve)</u>	<u>Sun</u>	<u>Adventist AIDS International Ministry Board</u>	<u>Silver Spring MD</u>
<u>9</u>	<u>Sun</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
<u>10(pm)</u>	<u>Mon</u>	<u>Adventist World Radio Board</u>	<u>Silver Spring MD</u>
<u>10(pm)</u>	<u>Mon</u>	<u>ASI Coordinating Committee</u>	<u>Silver Spring MD</u>
<u>10(am)</u>	<u>Mon</u>	<u>General Conference Mission Board</u>	<u>Silver Spring MD</u>
<u>10(eve)</u>	<u>Mon</u>	<u>Hope Channel International Board</u>	<u>Silver Spring MD</u>
<u>10(pm)</u>	<u>Mon</u>	<u>IRLA Board</u>	<u>Silver Spring MD</u>
<u>11-12</u>	<u>Tue</u>	<u>Spring Meeting</u>	<u>Silver Spring MD</u>
<u>13(am)</u>	<u>Thu</u>	<u>Loma Linda University Health Constituency Mtg</u>	<u>Loma Linda CA</u>
<u>13(pm)</u>	<u>Thu</u>	<u>Loma Linda University Health Organizing Boards</u>	<u>Loma Linda CA</u>

102-20Gd AUTHORIZED MEETINGS 2023 - 2

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>April 2023</u> contd			
<u>17-May 6</u>	<u>Mon</u>	<u>IWM Mission Institute</u>	
<u>17-18</u>	<u>Mon</u>	<u>Biblical Research Institute Committee</u>	<u>Loma Linda CA</u>
<u>May 2023</u>			
<u>22-23</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
<u>June 2023</u>			
<u>5-8</u>	<u>Mon</u>	<u>Prime Time</u>	<u>Silver Spring MD</u>
<u>19-25</u>	<u>Mon</u>	<u>IWM Re-entry (Family &amp; Teen)</u>	<u>Berrien Springs MI</u>
<u>21-28</u>	<u>Wed</u>	<u>BRI Fifth International Bible Conference</u>	
<u>July 2023</u>			
<u>10-29</u>	<u>Mon</u>	<u>IWM Mission Institute</u>	<u>Berrien Springs MI</u>
<u>21-27</u>	<u>Fri</u>	<u>FPWG Strategic Planning Retreat</u>	
<u>August 2023</u>			
<u>28-29</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>
<u>September 2023</u>			
<u>4-5</u>	<u>Mon</u>	<u>Biblical Research Institute Ethics Committee</u>	<u>Berrien Spring MI</u>
<u>11-14</u>	<u>Mon</u>	<u>Prime Time</u>	<u>Silver Spring MD</u>
<u>26</u>	<u>Tue</u>	<u>Presidential Advisory</u>	<u>Berrien Spring MI</u>
<u>27</u>	<u>Wed</u>	<u>Presidents Council</u>	<u>Silver Spring MD</u>
<u>27</u>	<u>Wed</u>	<u>Secretaries Council</u>	<u>Silver Spring MD</u>
<u>27</u>	<u>Wed</u>	<u>Treasurers Council</u>	<u>Silver Spring MD</u>
<u>28(am)</u>	<u>Thu</u>	<u>GC &amp; Division Officers</u>	<u>Silver Spring MD</u>
<u>28(pm)</u>	<u>Thu</u>	<u>Strategic Planning and Budgeting Committee</u>	<u>Silver Spring MD</u>
<u>29(am)</u>	<u>Fri</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
<u>October 2023</u>			
<u>1</u>	<u>Sun</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
<u>2(eve)</u>	<u>Mon</u>	<u>Adventist AIDS International Ministry Board</u>	<u>Silver Spring MD</u>
<u>2(am)</u>	<u>Mon</u>	<u>Church Manual Committee</u>	<u>Silver Spring MD</u>
<u>2(pm)</u>	<u>Mon</u>	<u>Division Officer Interviews</u>	<u>Silver Spring MD</u>
<u>2(am)</u>	<u>Mon</u>	<u>IBE Programs Review Committee</u>	<u>Silver Spring MD</u>
<u>3(am)</u>	<u>Tue</u>	<u>ADRA International Board</u>	<u>Silver Spring MD</u>
<u>3(pm)</u>	<u>Tue</u>	<u>General Conference Mission Board</u>	<u>Silver Spring MD</u>
<u>3(eve)</u>	<u>Tue</u>	<u>International Board of Education</u>	<u>Silver Spring MD</u>
<u>3(eve)</u>	<u>Tue</u>	<u>International Board of Min &amp; Theol Ed</u>	<u>Silver Spring MD</u>
<u>4-5</u>	<u>Wed</u>	<u>General Conference Auditing Service Board</u>	<u>Silver Spring MD</u>

Contd  
Revised 10-05-20tkb

102-20Gd AUTHORIZED MEETINGS 2023 - 3

<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>	<u>LOCATION</u>
<u>October 2023</u> contd			
<u>4(pm)</u>	<u>Wed</u>	<u>Accred Assoc of SDA Sch, Coll &amp; Univ</u>	<u>Silver Spring MD</u>
<u>4(pm)</u>	<u>Wed</u>	<u>Adventist World Radio Board</u>	<u>Silver Spring MD</u>
<u>4(am)</u>	<u>Wed</u>	<u>Hope Channel International Board</u>	<u>Silver Spring MD</u>
<u>4(pm)</u>	<u>Wed</u>	<u>IRLA Board</u>	<u>Silver Spring MD</u>
<u>5-11</u>	<u>Thu</u>	<u>Annual Council</u>	<u>Silver Spring MD</u>
<u>5-6</u>	<u>Thu</u>	<u>LEAD Conference</u>	<u>Silver Spring MD</u>
<u>5(am)</u>	<u>Thu</u>	<u>Adventist University of Africa Board</u>	<u>Silver Spring MD</u>
<u>5(pm)</u>	<u>Thu</u>	<u>AIAS Board</u>	<u>Silver Spring MD</u>
<u>5(pm)</u>	<u>Thu</u>	<u>ASI Coordinating Committee</u>	<u>Silver Spring MD</u>
<u>5(am)</u>	<u>Thu</u>	<u>Institute for the Prevention of Addictions Board</u>	<u>Silver Spring MD</u>
<u>16-17</u>	<u>Mon</u>	<u>Biblical Research Institute Committee</u>	<u>Berrien Spring MI</u>
<u>November 2023</u>			
<u>December 2023</u>			
<u>11-12</u>	<u>Mon</u>	<u>Loma Linda University Health Board of Trustees</u>	<u>Loma Linda CA</u>

# ***Christian Service***

## **Chapter 9, pp 106-107**

### **The Christian's Watchwords**

There are three watchwords in the Christian life, which must be heeded if we would not have Satan steal a march upon us; namely, Watch, Pray, Work.—Testimonies for the Church 2:283.

Every soul that has made a profession of Christ has pledged himself to be all that it is possible for him to be as a spiritual worker, to be active, zealous, and efficient in his Master's service. Christ expects every man to do his duty; let this be the watchword throughout the ranks of His followers.—Testimonies for the Church 5:460.

### **A Spiritual Paralytic**

Strength comes by exercise. All who put to use the ability which God has given them, will have increased ability to devote to His service. Those who do nothing in the cause of God, will fail to grow in grace and in the knowledge of the truth. A man who would lie down and refuse to exercise his limbs, would soon lose all power to use them. Thus the Christian who will not exercise his God-given powers, not only fails to grow up into Christ, but he loses the strength which he already has; he becomes a spiritual paralytic. It is those who, with love for God and their fellow men, are striving to help others, that become established, strengthened, settled, in the truth. The true Christian [107] works for God, not from impulse, but from principle; not for a day or a month, but during the entire period of life.—Testimonies for the Church 5:393.

### **The Sure Remedy**

For the disheartened there is a sure remedy,—faith, prayer, work. Faith and activity will impart assurance and satisfaction that will increase day by day. Are you tempted to give way to feelings of anxious foreboding or utter despondency? In the darkest days, when appearances seem most forbidding, fear not. Have faith in God. He knows your need. He has all power. His infinite love and compassion never weary. Fear not that He will fail of fulfilling His promise. He is eternal truth. Never will He change the covenant He has made with those who love Him. And He will bestow upon His faithful servants the measure of efficiency that their need demands.—Prophets and Kings, 164, 165.

There is but one genuine cure for spiritual laziness, and that is work,—working for souls who need your help.—Testimonies for the Church 4:236.

This is the recipe that Christ has prescribed for the fainthearted, doubting, trembling soul. Let the sorrowful ones, who walk mournfully before the Lord, arise and help some one who needs help.—Testimonies for the Church 6:266.

Christians who are constantly growing in earnestness, in zeal, in fervor, in love,—such Christians never backslide.—The Review and Herald, June 7, 1887.

It is those who are not engaged in this unselfish labor who have a sickly experience, and become worn out with struggling, doubting, murmuring, sinning, and repenting, until they lose all sense as to what constitutes genuine religion. They feel that they cannot go back to the world, and so they hang on the skirts of Zion, having petty jealousies, envyings, disappointments, and remorse. They are full of fault finding, and feed upon the mistakes and errors of their brethren. They have only a hopeless, faithless, sunless experience in their religious life.—The Review and Herald, September 2, 1890.